



TENNESSEE TRAILS ASSOCIATION

INC.

P.O. Box 41446

Nashville, Tennessee 37204

MINUTES ANNUAL MEETING NOVEMBER 1, 1997

The meeting was held at the Tea Room at Norris Dam State Park.

Two changes to the bylaws were passed:

New Bylaw 10 creates associate organizations. This bylaw is needed to formally recognize the Cumberland Trail Conference, in order to support the CTC's grant writing efforts for the CT.

Bylaw 9 was amended to add the following: "Spending of local chapter funds will be controlled by the local chapter officers. However, each chapter will provide to the state treasurer such financial information as is needed for the filing of state and federal tax returns."

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* See correction - minutes of 2-21-98 board meeting

Adopted 1997

BYLAWS OF
TENNESSEE TRAILS ASSOCIATION

Bylaw 1 **Name**

The name of this organization shall be "Tennessee Trails Association, Inc."

Bylaw 2 **Purpose**

The purpose of this Association shall be to promote and help maintain the trails in the State of Tennessee, to provide opportunities for the enjoyment of these trails, and to educate the membership and the general public as to wise stewardship of trails and the outdoor areas through which they pass. The Association will work with federal, state, and local agencies and other organizations and landowners for such promotion and will work for conservation of natural resources. The Association will sponsor the Cumberland Trail.

Bylaw 3 **Mailing Address**

The mailing address of the Association shall be determined by the Board of Directors.

Bylaw 4 **Membership - Classification, Application & Dues**

Any individual or organization interested in advancing the purpose of this Association may become a member. There shall be several classes of membership: individual/family, student, supporting, and life. Membership shall be granted upon written application, accompanied by dues which have been set for the class of membership for which application is made. Life membership dues shall be invested in a federally insured interest bearing account or a federally insured certificate of deposit, the principal of which shall not be used for operating expenses.

The annual dues for each class of membership shall be set by the Board of Directors.

The Board may exempt any member from dues.

Bylaw 5

Meetings and Voting

There shall be an Annual Meeting of the general membership at a time and place to be approved by the Board of Directors. The Annual meeting will be hosted by the individual local chapters in turn, in an order set by the Board of Directors. There shall be a meeting of the Board of Directors quarterly in each calendar year, to be set by the President of this Association. Such meetings will require written announcements to all Board members at least 30 days in advance. The members of the Board of Directors present at any regular or special meeting shall constitute a quorum. Special meetings may be called by the Board of Directors at its discretion or upon request of at least five members. Each membership held shall have one vote. The members present at any regular or special meeting shall constitute a quorum. Any vote may be passed by a simple majority.

Bylaw 6

Officers-Duties

The officers of this Association shall be the president, vice-president, recording secretary, corresponding secretary-treasurer, and membership director. Said officers shall be elected at the annual meeting for a term of one year. A vacancy shall be filled by the Board of Directors.

Duties

The president shall serve as chairman of the Board of Directors. The president shall preside at all meetings of the Board of Directors and of the membership, appoint special committees as deemed necessary and serve as ex-officio member of all committees. The vice-president shall serve in the absence of the president, and serve as annual hike program chairman. The membership director will be responsible for promoting and maintaining the membership, collecting dues and membership applications, and forwarding all dues to the treasurer. The recording secretary shall keep minutes of all meetings of the Board of Directors, distributing copies of the minutes to the members of the Board of Directors within two weeks following any meeting. The corresponding secretary-treasurer shall handle the funds of the Association, depositing said funds in a bank approved by the Board of Directors, provide a quarterly financial report, and write checks in payment of all bills.

Bylaw 7

Board of Directors

The business of the Association shall be conducted by a Board of Directors, consisting of the elected officers, the chairman of each local chapter or his representative, a representative from each associate organization, three directors-at-large, and each immediate past president for two years. Directors-at-large shall be elected for three year terms, with one at-large director elected each year, and with one at-large director representing each of the three geographic divisions of the State. The Board shall determine the representation of each chapter for the purposes of this bylaw.

The elected officers will be responsible for setting a limit on spending of Association funds by any individual member of the Board of Directors, and be responsible for approving all moneys spent over that set amount.

Bylaw 8

Awards

The Board of Directors of the Association may designate one person or organization per year to receive an official award. Any voting member can make a nomination to the Board for the recipient of this award. The award is to be presented for outstanding contributions to the Association or for the furtherance of trails and natural resource programs and opportunities within Tennessee. The award shall be titled the "Tennessee Trails Award".

The Board of Directors of the Association may designate one person each year, who is an Association member, to receive an official award to be titled the "Bill Stutz Award," in honor of the late Bill Stutz, past TTA member and beloved hiker. Any chapter (or voting member) can make a nomination to the Board for the recipient of this award. The award is to be presented to an active hiker for his or her individual contribution to the Association or one its chapters.

Bylaw 9

Local Chapters

Five or more voting members in any local area may form a local chapter of the Tennessee Trails Association upon approval of the Board of Directors. Dues, fees, or levies will not be owed to local chapters, but rather the chapters will receive operating expenses from the parent organization based upon the number of members in each local chapter.

Chapters may elect a chairman and other officers as deemed suitable and necessary and may schedule meetings and outings in accordance with the wishes of the majority of members of each local chapter.

Spending of local chapter funds will be controlled by the local chapter officers. However, each chapter will provide to the state treasurer such financial information as is needed for the filing of all state and federal tax returns.

Bylaw 10

Associate Organizations

In order to benefit trails in Tennessee, TTA recognizes the need of its members to form organizations within and under the parent umbrella of TTA, with such organizations having all the rights thereby guaranteed to all TTA members and their affiliated chapters. These associate organizations, formed by five or more voting members of TTA and upon approval of the TTA Board of Directors, will exist to pursue a focused trail issue, for the benefit of said issue, and will report on such activities to the TTA Board of Directors on a semi-annual basis. The associate organization is responsible for choosing its own leadership, rules, and means to accomplish said issue. The associate organization shall designate a representative on the TTA board of directors. The associate organization is free to seek its own financial support, is responsible for the management of said funds, and is to submit an annual financial report to the TTA Board of Directors. On dissolution of an associate organization, all leadership issues and responsibilities of said issues, and all funds of the associate organization, return to TTA for resolution.

Bylaw 11

Amendments

These Bylaws may be amended by a simple majority of the members present at any Annual Meeting or at any special meeting called for the purpose of considering amendments. Any proposed amendment shall be distributed to the membership at least 30 days in advance of the meeting at which said amendment is to be considered.

Treasurer's report

10/29/97

Balance on hand 8/19/97 \$ 2574.62

Deposits 639.95

3,2145.57

Expenditures

Copies \$ 1.20

Shipping 150.00

Printing 445.00

Postage 448.00

Refund 10.00

Adopt a Trail 173.00

Stamps Auction 125.22

Trophies 140.12

Deposit 1998

Annual Mtg. 760.00

2,252.54

Balance on hand \$ 962.03

Savings Account \$ 2,201.94

Certificate Deposit \$ 3,000.00

Respectfully submitted
Judith Cleary



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