

**Tennessee Trails Association
3rd Quarter 2001
Board Meeting Minutes**

The meeting was held Saturday August 18th 2001 in Murfreesboro Tennessee at Barfield Crescent Park. Present were:

Libby Francis	Rob Weber	Siler McCarty
Patti Shaw	Barbara Draude	Jim Poteet
Anne Wesley	Barbara Matheson	Susan Weber
J.R. Tate	Jim Clark	Harold Draper
Helen Anglemier	Dan Brennan	Fount Bertram
Leigh Jones		

Others present:

Mark Stanfill	Bertha Chrietzberg	Diane Manas
Mrs. Fount Bertram	Martin McCullough	

The Board Meeting Minutes from 2nd quarter 2001 were approved.

TREASURER'S REPORT (Barbara Matheson) The audit has been completed but it was not done on as timely a basis as we needed it to be. Each chapter was reminded to get their treasurer's report to Barbara on a regular basis so we can avoid any future late filings. Reports were handed out showing Trial Balance as of June 30, 2001 and another Trial Balance as of August 13, 2001. Board members also received a Profit & Loss YTD Comparison for April through June 2001. There were no unusual entries for these reports and the reports were all approved by the board as written.

ANNUAL MEETING REPORT (Leigh Jones) Plans for the 2001 annual meeting are made but only 8 people have registered so far. We will have the meeting Nov. 9-11 at Camp Carson at Carson Springs in Newport Tennessee. Registration forms were printed in the August 2001 newsletter and will appear in future newsletters. Pictures of the site were passed around. Leigh requested each chapter furnish 5-6 quality items for the annual auction like last year. Arleen Scheller was out of town, but upon her return will furnish solicitation letters and such like last year also. There is entertainment scheduled for Friday evening only. This will leave us more time for the annual auction on Saturday Evening. A motion was made, seconded and unanimously passed to donate the TTA money raised at the 2001 auction to Cumberland Trail for their BreakAway program. The 2002 annual meeting will be hosted by the Nashville and Columbia chapters.

CHAPTER REPORTS

Big South Fork was not represented at the board meeting.

Clarksville (J.R. Tate) They are working on strengthening their visibility within the community. They are also planning a Big Brother/Big Sisters hike.

Columbia was not represented at the board meeting.

Cove Lake (Siler McCarty) This chapter is small but remains active. They have about 12-15 core members.

East Tennessee (Harold Draper) Harold reported for Keith Mertz. Their chapter has 2-3 hikes per month. Their emphasis now is on securing leadership for next year.

Memphis was not represented at the board meeting.

Murfreesboro (Fount Bertram) This chapter has gained 30 new members over the last year. They remain active and continue work on Murfreesboro new city park – Barfield-Crescent. Two and a half miles of trail has already been constructed at Barfield-Crescent and plans are to extend it to ten miles one day. They are also gearing up to solicit attendance for the Allardt Pumpkin Festival in October.

Nashville (Dan Brennan) While summer attendance has been down, new faces do emerge. Attendance will pick back up in the fall. They will vote at their next meeting on whether to stay at the current facility meeting place of Radnor Lake or to go to a larger facility at the Nature Conservancy offices.

Northwest (Jim Clark) They have the summer off. Their next scheduled meeting is for the second Thursday of September. They plan on getting involved in a project on Public Lands Day (September 29th).

Plateau (Leigh Jones) They do not meet in the summer but did have several attend a biking event.

Upper Cumberland (Helen Anglemier) They have trouble getting hike leaders, but have a BBQ planned for September and new members are joining.

REGIONAL REP REPORTS

East Tennessee Arleen was out of town but it was reported that there is some real interest in getting a Jonesborough/Johnson City area chapter formed.

Middle Tennessee (Barbara Draude) There was no new news to report in this area.

West Tennessee was not represented at the board meeting.

ASSOCIATE ORGANIZATION REPORTS

Cumberland Trail (Rob & Susan Weber) P&L Previous Year Comparison sheets covering January through June 2001 were handed out as well as a Balance Sheet as of June 30th 2001. The state is slow, but has signed CTC's budget. A presentation board was passed around showing the new CT conceptual design map. There are also 12 hubs that are being worked on for land acquisition. CT's major concentration for the next 18 months will be land acquisition not development.

TRAC (Jim Deming) They are still in the process of trying to become more active. They held a meeting August 12th and will have a statewide meeting October 6th at REI in Brentwood Tennessee. The rails to trails building is a very slow process. They currently have three major state projects working: 1) Ashland City extension 2) Etowah to Ducktown which covers 43 miles and 3) Devonian to Oneida. Jim will attend a Rails to Trails conference in St. Louis in September. He also urged everyone to get familiar with their elected state representatives – before you need them to help you on a project or such.

Newsletter Report (Diane Manas) Diane reported everything was going well in producing the newsletter and asked for any suggestions for future editions.

Membership Report (Anne Wesley) Anne handed out a report showing the number of memberships generated from newsletter requests for January through May 2001. The major concern seems to be keeping members once they join. She also showed a TTA presentation board that is available to chapters for \$27.50. She is also talking with the web-master at the Greenville Hiking Club regarding our possible start up of a Jonesborough chapter and the possibility of helping with trail damage in that area. Anne also requested that all new and renewing members use the membership renewal form on the back of the newsletter to ensure all information is completed.

Membership Handbook (Diane Manas) Diane has secured two full pages of advertising for the handbook and will send it to the publisher on September 10th. Hopefully by the end of September the handbooks will be in the mail.

Slide Show (Fount Bertram) The slide show is nearing completion and will be ready to present at the annual meeting (Nov. 2001). There are 80 slides from across Tennessee.

Kentucky Trails Association (Anne Wesley) Anne has talked with a new TTA member who lives in Summertown Kentucky that could be a good contact. Jim Poteet will also contact a TTA member that lives in Kentucky to see about helping out in this start up. In order to proceed with set up, a Kentucky resident needs to be assigned to the club.

Nominating Committee for 4th Quarter Elections (Libby Francis) At the annual meeting in November board elections will be held. Two vacancies (treasurer and secretary) will need to be filled also. The nominating committee consists of: Libby Francis, Anne Wesley, Jim Poteet, and Dan Brennan.

Annual Meeting Awards (Libby Francis) At the November annual meeting we will present the Bill Stutz Award and the Tennessee Trails Award. Selections were made on who to present these to by the board. The recipients will be announced at the annual meeting.

Evan Means Grants (Libby Francis) New forms were presented at the board meeting and made available to all chapters. We have \$3000.00 in the grant fund and most requests are in the \$300-\$600 range. Deadline for grant requests is December 31, 2001.

CTC By-laws (Libby Francis) Jim Poteet and Rob Weber continue to research and work on these. They are still looking into membership issues and other items at this time.

National Public Lands Day September 29th Several happenings are going on for this event. Big South Fork will need volunteers for trail maintenance and signage on the Blue Heron Loop Trail, Short Springs State Natural Area in Tullahoma hopes to get a bridge built that day, and Reelfoot Lake is also planning special events. Everyone was encouraged to do their part in helping where they can.

Miscellaneous (Fount Bertram) The suggestion was presented that the board hold its summer and winter meetings at the Murfreesboro Barfield-Crescent Park facility instead of in downtown Nashville. The Nashville chapter will have a different meeting facility available (not downtown) for use this fall/winter. It was decided to schedule the 2002 board meetings as follows:

February 16 th 2002	at the new Nashville location
May 18 th 2002	will be in West Tennessee (J.R. Tate to research a place)
August 17 th 2002	will be at Murfreesboro's Barfield-Crescent Park facility
Nov. 2002	will be at the Annual Meeting Location and Place to be determined.

Meeting was adjourned.

mailed
9-10-01

**Tennessee Trails Association
3rd Quarter 2001
Board Meeting Minutes**

The meeting was held Saturday August 18th 2001 in Murfreesboro Tennessee at Barfield Crescent Park. Present were:

Libby Francis	Rob Weber	Siler McCarty
Patti Shaw	Barbara Draude	Jim Poteet
Anne Wesley	Barbara Matheson	Susan Weber
J.R. Tate	Jim Clark	Harold Draper
Helen Anglemier	Dan Brennan	Fount Bertram
Leigh Jones		

Others present:

Mark Stanfill	Bertha Chrietzberg	Diane Manas
Mrs. Fount Bertram	Martin McCullough	

The Board Meeting Minutes from 2nd quarter 2001 were approved.

TREASURER'S REPORT (Barbara Matheson) The audit has been completed but it was not done on as timely a basis as we needed it to be. Each chapter was reminded to get their treasurer's report to Barbara on a regular basis so we can avoid any future late filings. Reports were handed out showing Trial Balance as of June 30, 2001 and another Trial Balance as of August 13, 2001. Board members also received a Profit & Loss YTD Comparison for April through June 2001. There were no unusual entries for these reports and the reports were all approved by the board as written.

ANNUAL MEETING REPORT (Leigh Jones) Plans for the 2001 annual meeting are made but only 8 people have registered so far. We will have the meeting Nov. 9-11 at Camp Carson at Carson Springs in Newport Tennessee. Registration forms were printed in the August 2001 newsletter and will appear in future newsletters. Pictures of the site were passed around. Leigh requested each chapter furnish 5-6 quality items for the annual auction like last year. Arleen Scheller was out of town, but upon her return will furnish solicitation letters and such like last year also. There is entertainment scheduled for Friday evening only. This will leave us more time for the annual auction on Saturday Evening. A motion was made, seconded and unanimously passed to donate the TTA money raised at the 2001 auction to Cumberland Trail for their BreakAway program. The 2002 annual meeting will be hosted by the Nashville and Columbia chapters.

CHAPTER REPORTS

Big South Fork was not represented at the board meeting.

Clarksville (J.R. Tate) They are working on strengthening their visibility within the community. They are also planning a Big Brother/Big Sisters hike.

Columbia was not represented at the board meeting.

Cove Lake (Siler McCarty) This chapter is small but remains active. They have about 12-15 core members.

East Tennessee (Harold Draper) Harold reported for Keith Mertz. Their chapter has 2-3 hikes per month. Their emphasis now is on securing leadership for next year.

Memphis was not represented at the board meeting.

Murfreesboro (Fount Bertram) This chapter has gained 30 new members over the last year. They remain active and continue work on Murfreesboro new city park – Barfield-Crescent. Two and a half miles of trail has already been constructed at Barfield-Crescent and plans are to extend it to ten miles one day. They are also gearing up to solicit attendance for the Allardt Pumpkin Festival in October.

Nashville (Dan Brennan) While summer attendance has been down, new faces do emerge. Attendance will pick back up in the fall. They will vote at their next meeting on whether to stay at the current facility meeting place of Radnor Lake or to go to a larger facility at the Nature Conservancy offices.

Northwest (Jim Clark) They have the summer off. Their next scheduled meeting is for the second Thursday of September. They plan on getting involved in a project on Public Lands Day (September 29th).

Plateau (Leigh Jones) They do not meet in the summer but did have several attend a biking event.

Upper Cumberland (Helen Anglemier) They have trouble getting hike leaders, but have a BBQ planned for September and new members are joining.

REGIONAL REP REPORTS

East Tennessee Arleen was out of town but it was reported that there is some real interest in getting a Jonesborough/Johnson City area chapter formed.

Middle Tennessee (Barbara Draude) There was no new news to report in this area.

West Tennessee was not represented at the board meeting.

ASSOCIATE ORGANIZATION REPORTS

Cumberland Trail (Rob & Susan Weber) P&L Previous Year Comparison sheets covering January through June 2001 were handed out as well as a Balance Sheet as of June 30th 2001. The state is slow, but has signed CTC's budget. A presentation board was passed around showing the new CT conceptual design map. There are also 12 hubs that are being worked on for land acquisition. CT's major concentration for the next 18 months will be land acquisition not development.

TRAC (Jim Deming) They are still in the process of trying to become more active. They held a meeting August 12th and will have a statewide meeting October 6th at REI in Brentwood Tennessee. The rails to trails building is a very slow process. They currently have three major state projects working: 1) Ashland City extension 2) Etowah to Ducktown which covers 43 miles and 3) Devonia to Oneida. Jim will attend a Rails to Trails conference in St. Louis in September. He also urged everyone to get familiar with their elected state representatives – before you need them to help you on a project or such.

Newsletter Report (Diane Manas) Diane reported everything was going well in producing the newsletter and asked for any suggestions for future editions.

Membership Report (Anne Wesley) Anne handed out a report showing the number of memberships generated from newsletter requests for January through May 2001. The major concern seems to be keeping members once they join. She also showed a TTA presentation board that is available to chapters for \$27.50. She is also talking with the web-master at the Greenville Hiking Club regarding our possible start up of a Jonesborough chapter and the possibility of helping with trail damage in that area. Anne also requested that all new and renewing members use the membership renewal form on the back of the newsletter in ensure all information is completed.

Membership Handbook (Diane Manas) Diane has secured two full pages of advertising for the handbook and will send it to the publisher on September 10th. Hopefully by the end of September the handbooks will be in the mail.

Slide Show (Fount Bertram) The slide show is nearing completion and will be ready to present at the annual meeting (Nov. 2001). There are 80 slides from across Tennessee.

Kentucky Trails Association (Anne Wesley) Anne has talked with a new TTA member who lives in Summertown Kentucky that could be a good contact. Jim Poteet will also contact a TTA member that lives in Kentucky to see about helping out in this start up. In order to proceed with set up, a Kentucky resident needs to be assigned to the club.

Nominating Committee for 4th Quarter Elections (Libby Francis) At the annual meeting in November board elections will be held. Two vacancies (treasurer and secretary) will need to be filled also. The nominating committee consists of: Libby Francis, Anne Wesley, Jim Poteet, and Dan Brennan.

Annual Meeting Awards (Libby Francis) At the November annual meeting we will present the Bill Stutz Award and the Tennessee Trails Award. Selections were made on who to present these to by the board. The recipients will be announced at the annual meeting.

Evan Means Grants (Libby Francis) New forms were presented at the board meeting and made available to all chapters. We have \$3000.00 in the grant fund and most requests are in the \$300-\$600 range. Deadline for grant requests is December 31, 2001.

CTC By-laws (Libby Francis) Jim Poteet and Rob Weber continue to research and work on these. They are still looking into membership issues and other items at this time.

National Public Lands Day September 29th Several happenings are going on for this event. Big South Fork will need volunteers for trail maintenance and signage on the Blue Heron Loop Trail, Short Springs State Natural Area in Tullahoma hopes to get a bridge built that day, and Reelfoot Lake is also planning special events. Everyone was encouraged to do their part in helping where they can.

Miscellaneous (Fount Bertram) The suggestion was presented that the board hold its summer and winter meetings at the Murfreesboro Barfield-Crescent Park facility instead of in downtown Nashville. The Nashville chapter will have a different meeting facility available (not downtown) for use this fall/winter. It was decided to schedule the 2002 board meetings as follows:

February 16 th 2002	at the new Nashville location
May 18 th 2002	will be in West Tennessee (J.R. Tate to research a place)
August 17 th 2002	will be at Murfreesboro's Barfield-Crescent Park facility
Nov. 2002	will be at the Annual Meeting Location and Place to be determined.

Meeting was adjourned.

9:29 PM

08/13/01

Accrual Basis

Tennessee Trails Association, Inc.

Trial Balance

As of August 13, 2001

	Aug 13, 01	
	Debit	Credit
Union Planters CD	9,150.00	
Union Planters Checking	692.13	
Union Planters MMK	6,181.27	
Accounts Receivable	3,000.00	
Post Office Account	933.75	
Accounts Payable	500.00	
Opening Bal Equity		14,769.22
Retained Earnings		2,793.29
Book Sales		244.11
Contributions Income:Restricted		290.00
Contributions Income:Unrestricted		395.00
Income, Interest		326.21
Membership Dues:Family		3,735.00
Membership Dues:Other		30.00
Membership Dues:Single		7,500.00
Membership Dues:Student		70.00
Membership Dues:Supporting		50.00
Misc Merchandise Decals etc		89.00
Reimbursed Expenses		180.00
Royalties		102.43
Donations/Unrestricted:Tn Conservation Voters	300.00	
Dues and Subscriptions	50.00	
Evans Means Grant Program:Beaman Park Trail Const	600.00	
Evans Means Grant Program:Cumberland Trail Ridgerunners 2	500.00	
Evans Means Grant Program:Friends of Montgomery Bell	350.00	
Evans Means Grant Program:Landmark Volunteer Program	500.00	
Evans Means Grant Program:Rotary Park Maps	600.00	
Grants Miscellaneous:Short Springs	500.00	
Insurance:Liability Insurance	503.00	
Licenses and Permits	70.00	
Meetings:Quarterly Meetings	180.00	
Newsletter Editing	300.00	
Office Supplies	35.45	
Postage and Delivery	744.67	
Postage and Delivery:Bulk Permit		125.00
Postage and Delivery:Chapter Mailings/Board Business	536.50	
Postage and Delivery:Directory	368.22	
Postage and Delivery:Newsletter	1,634.93	
Postage and Delivery:PO Box - Annual Fee	65.00	
Printing Expenses:Brochures	111.00	
Printing Expenses:Directory	690.00	
Printing Expenses:Newsletter	2,518.00	
Printing Expenses:Photocopies for Bd Mtgs etc	63.37	
Printing Expenses:Stationery	40.00	
Professional Fees:Accounting		1,500.00
Professional Fees:Seminars	200.00	
Supplies:Office	15.70	
Taxes/State Fees etc	270.00	
Void Check	0.00	
Interest Income		3.73
TOTAL	32,202.99	32,202.99

9:18 PM

08/13/01

Accrual Basis

Tennessee Trails Association, Inc.
Balance Sheet Prev Year Comparison
As of June 30, 2001

	<u>Jun 30, 01</u>	<u>Jun 30, 00</u>
ASSETS		
Current Assets		
Checking/Savings		
Union Planters CD	9,150.00	7,650.00
Union Planters Checking	3,353.14	4,885.68
Union Planters MMK	7,381.27	7,289.11
Total Checking/Savings	<u>19,884.41</u>	<u>19,824.79</u>
Accounts Receivable		
Accounts Receivable	500.00	0.00
Total Accounts Receivable	<u>500.00</u>	<u>0.00</u>
Other Current Assets		
Post Office Account	579.41	0.00
Total Other Current Assets	<u>579.41</u>	<u>0.00</u>
Total Current Assets	<u>20,963.82</u>	<u>19,824.79</u>
TOTAL ASSETS	<u><u>20,963.82</u></u>	<u><u>19,824.79</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	-500.00	0.00
Total Accounts Payable	<u>-500.00</u>	<u>0.00</u>
Total Current Liabilities	<u>-500.00</u>	<u>0.00</u>
Total Liabilities	<u>-500.00</u>	<u>0.00</u>
Equity		
Opening Bal Equity	14,769.22	14,769.22
Retained Earnings	2,793.29	-1,182.22
Net Income	3,901.31	6,237.79
Total Equity	<u>21,463.82</u>	<u>19,824.79</u>
TOTAL LIABILITIES & EQUITY	<u><u>20,963.82</u></u>	<u><u>19,824.79</u></u>

9:28 PM
08/13/01
Accrual Basis

Tennessee Trails Association, Inc. Profit & Loss YTD Comparison April through June 2001

	Apr - Jun 01	Apr - Jun 00
Ordinary Income/Expense		
Income		
Annual Meetings Deposit	0.00	1,000.00
Book Sales	134.62	38.85
Contributions Income		
Restricted	290.00	0.00
Unrestricted	0.00	778.00
Total Contributions Income	290.00	778.00
Grants		
AHA Grant	0.00	85.36
Total Grants	0.00	85.36
Income, Interest	36.04	131.45
Lifetime Membership	0.00	500.00
Membership Dues		
Family	900.00	1,460.00
Single	2,125.00	2,150.00
Student	0.00	15.00
Supporting	50.00	0.00
Total Membership Dues	3,075.00	3,625.00
Misc Merchandise Decals etc	26.00	46.95
Reimbursed Expenses	180.00	200.00
Royalties	102.43	458.50
Total Income	3,844.09	6,864.11
Expense		
Equipment	0.00	73.67
Equipment Rental	0.00	32.00
Evans Means Grant Program		
GR-5-2000 - Dunn Diversified Id	0.00	340.00
Total Evans Means Grant Program	0.00	340.00
Grants Miscellaneous		
Short Springs	500.00	0.00
Total Grants Miscellaneous	500.00	0.00
Insurance		
Liability Insurance	503.00	398.00
Total Insurance	503.00	398.00
Meetings		
Quarterly Meetings	180.00	200.00
Total Meetings	180.00	200.00
Newsletter Editing	100.00	50.00
Office Supplies	13.81	0.00
Postage and Delivery		
Bulk Permit	-125.00	0.00
Chapter Mailings/Board Business	227.51	126.71
Directory	0.00	342.10
Newsletter	494.45	768.90
PO Box - Annual Fee	65.00	0.00
Postage and Delivery - Other	744.67	0.00
Total Postage and Delivery	1,406.63	1,237.71
Printing Expenses		
Brochures	111.00	59.92
Directory	0.00	562.30
Newsletter	1,103.00	980.00
Total Printing Expenses	1,214.00	1,602.22
Taxes/State Fees etc	250.00	0.00
Void Check	0.00	0.00
Total Expense	4,167.44	3,933.60

9:28 PM

08/13/01

Accrual Basis

Tennessee Trails Association, Inc.
Profit & Loss YTD Comparison
April through June 2001

	<u>Apr - Jun 01</u>	<u>Apr - Jun 00</u>
Net Ordinary Income	<u>-323.35</u>	<u>2,930.51</u>
Net Income	<u><u>-323.35</u></u>	<u><u>2,930.51</u></u>

9:27 PM

08/13/01

Accrual Basis

Tennessee Trails Association, Inc.

Trial Balance

As of June 30, 2001

	Jun 30, 01	
	Debit	Credit
Union Planters CD	9,150.00	
Union Planters Checking	3,353.14	
Union Planters MMK	7,381.27	
Accounts Receivable	500.00	
Post Office Account	579.41	
Accounts Payable	500.00	
Opening Bal Equity		14,769.22
Retained Earnings		2,793.29
Book Sales		218.21
Contributions Income:Restricted		290.00
Contributions Income:Unrestricted		245.00
Income, Interest		326.21
Membership Dues:Family		3,035.00
Membership Dues:Other		30.00
Membership Dues:Single		6,150.00
Membership Dues:Student		55.00
Membership Dues:Supporting		50.00
Misc Merchandise Decals etc		61.00
Reimbursed Expenses		180.00
Royalties		102.43
Donations/Unrestricted:Tn Conservation Voters	300.00	
Dues and Subscriptions	50.00	
Evans Means Grant Program:Beaman Park Trail Const	600.00	
Evans Means Grant Program:Cumberland Trail Ridgerunners 2	500.00	
Evans Means Grant Program:Friends of Montgomery Bell	350.00	
Evans Means Grant Program:Landmark Volunteer Program	500.00	
Evans Means Grant Program:Rotary Park Maps	600.00	
Grants Miscellaneous:Short Springs	500.00	
Insurance:Liability Insurance	503.00	
Licenses and Permits	70.00	
Meetings:Quarterly Meetings	180.00	
Newsletter Editing	200.00	
Office Supplies	13.81	
Postage and Delivery	744.67	
Postage and Delivery:Bulk Permit		125.00
Postage and Delivery:Chapter Mailings/Board Business	445.60	
Postage and Delivery:Newsletter	1,333.39	
Postage and Delivery:PO Box - Annual Fee	65.00	
Printing Expenses:Brochures	111.00	
Printing Expenses:Newsletter	1,811.00	
Printing Expenses:Photocopies for Bd Mtgs etc	63.37	
Printing Expenses:Stationery	40.00	
Professional Fees:Accounting		2,500.00
Professional Fees:Seminars	200.00	
Supplies:Office	15.70	
Taxes/State Fees etc	270.00	
Void Check	0.00	
TOTAL	30,930.36	30,930.36

Cumberland Trail Conference
Balance Sheet Comparison
 As of June 30, 2001

	Jun 30, '01	Jun 30, '00	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Checking	8,938.13	12,867.49	-3,929.36	-30.5%
Fidelity Endowment Acct	11,708.81	9,968.98	1,739.83	17.5%
Money Market Transfer Acct.	195,022.80	162,326.47	32,696.33	20.1%
Total Checking/Savings	215,669.74	185,162.94	30,506.80	16.5%
Accounts Receivable				
Accounts Receivable	24,295.35	11,378.62	12,916.73	113.5%
Total Accounts Receivable	24,295.35	11,378.62	12,916.73	113.5%
Total Current Assets	239,965.09	196,541.56	43,423.53	22.1%
TOTAL ASSETS	239,965.09	196,541.56	43,423.53	22.1%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Payroll Liabilities	2,892.81	2,217.98	674.83	30.4%
Total Other Current Liabilities	2,892.81	2,217.98	674.83	30.4%
Total Current Liabilities	2,892.81	2,217.98	674.83	30.4%
Total Liabilities	2,892.81	2,217.98	674.83	30.4%
Equity				
Opening Bal Equity	34,980.46	34,979.69	0.77	0.0%
Retained Earnings	184,718.08	145,826.50	38,891.58	26.7%
Net Income	17,373.74	13,517.39	3,856.35	28.5%
Total Equity	237,072.28	194,323.58	42,748.70	22.0%
TOTAL LIABILITIES & EQUITY	239,965.09	196,541.56	43,423.53	22.1%

08/15/01

Cumberland Trail Conference
P&L Previous Year Comparison
 January through June 2001

	Jan - Jun '01	Jan - Jun '00	\$ Change	% Change
Ordinary Income/Expense				
Income				
Capital Campaign Income				
CT Auction 2000				
Auction Proceeds	0.00	14,329.65	-14,329.65	-100.0%
Donations	0.00	4,315.00	-4,315.00	-100.0%
Print Sales	0.00	860.00	-860.00	-100.0%
Ticket Sales	0.00	2,435.00	-2,435.00	-100.0%
Total CT Auction 2000	0.00	21,939.65	-21,939.65	-100.0%
Pledge Contributions				
Businesses	1,575.00	0.00	1,575.00	100.0%
Grants	2,000.00	0.00	2,000.00	100.0%
Individuals	20,985.00	0.00	20,985.00	100.0%
Internal Giving	21,711.00	0.00	21,711.00	100.0%
Total Pledge Contributions	46,271.00	0.00	46,271.00	100.0%
Poster Sales-Stokes	0.00	5.00	-5.00	-100.0%
Print Sales-Chandler	0.00	80.00	-80.00	-100.0%
Print Sales-Wright	176.00	60.00	116.00	193.3%
Total Capital Campaign Income	46,447.00	22,084.65	24,362.35	110.3%
Contracts				
TDEC	70,201.11	66,696.33	3,504.78	5.3%
Total Contracts	70,201.11	66,696.33	3,504.78	5.3%
CT Arts Event				
Concessions	60.00	0.00	60.00	100.0%
General Donation	3.50	0.00	3.50	100.0%
T-Shirt Sales	84.00	0.00	84.00	100.0%
Ticket Sales	2,278.00	0.00	2,278.00	100.0%
Video Tape Sales	140.00	0.00	140.00	100.0%
Total CT Arts Event	2,565.50	0.00	2,565.50	100.0%
CT Auction				
Auction Proceeds-Live	7,547.50	0.00	7,547.50	100.0%
Auction Proceeds-Raffle	500.00	0.00	500.00	100.0%
Auction Proceeds-Silent	3,189.00	0.00	3,189.00	100.0%
Donations	1,860.00	0.00	1,860.00	100.0%
Ticket Sales	2,145.00	0.00	2,145.00	100.0%
Total CT Auction	15,241.50	0.00	15,241.50	100.0%
Donations				
Bowman Memorial	110.00	0.00	110.00	100.0%
Haley Memorial	3,000.00	0.00	3,000.00	100.0%
Individual	2,650.00	3,625.00	-975.00	-26.9%
Lain Memorial	350.00	0.00	350.00	100.0%
Organization	100.00	430.00	-330.00	-76.7%
Schultheis Memorial	86.50	0.00	86.50	100.0%
TTA Chapters	200.00	650.00	-450.00	-69.2%
Total Donations	6,496.50	4,705.00	1,791.50	38.1%
Grants	31,982.42	12,750.00	19,232.42	150.8%
Merchandise Sales	12.00	24.00	-12.00	-50.0%
Miscellaneous Income	0.00	2.00	-2.00	-100.0%
Programs				
Break Away	5,409.18	5,120.00	289.18	5.7%
General	400.00	150.00	250.00	166.7%
Landmark	200.00	0.00	200.00	100.0%
Sierra Club	0.00	544.29	-544.29	-100.0%
Total Programs	6,009.18	5,814.29	194.89	3.4%
Trail Training Workshop				
General Rate	834.00	0.00	834.00	100.0%
State Employee Rate	1,145.00	0.00	1,145.00	100.0%
Volunteer Rate	1,485.00	0.00	1,485.00	100.0%

08/15/01

Cumberland Trail Conference
P&L Previous Year Comparison
 January through June 2001

	Jan - Jun '01	Jan - Jun '00	\$ Change	% Change
Total Trail Training Workshop	3,464.00	0.00	3,464.00	100.0%
Wash Income	623.05	536.99	86.06	16.0%
Total Income	183,042.26	112,613.26	70,429.00	62.5%
Expense				
Bank Service Charges	0.00	3.50	-3.50	-100.0%
Capital Campaign				
Consulting Fee	38,064.00	0.00	38,064.00	100.0%
CT Auction 2000				
Catering	0.00	2,146.86	-2,146.86	-100.0%
Framing	0.00	584.90	-584.90	-100.0%
Postage	0.00	323.45	-323.45	-100.0%
Printing-Artist Prints	0.00	2,819.00	-2,819.00	-100.0%
Printing-General	0.00	487.58	-487.58	-100.0%
Supplies	0.00	257.27	-257.27	-100.0%
Total CT Auction 2000	0.00	6,619.06	-6,619.06	-100.0%
Feasibility Study				
Consulting Fee	0.00	4,500.00	-4,500.00	-100.0%
Postage	0.00	71.39	-71.39	-100.0%
Printing	0.00	79.20	-79.20	-100.0%
Supplies	0.00	14.85	-14.85	-100.0%
Total Feasibility Study	0.00	4,665.44	-4,665.44	-100.0%
Leadership Campaigns				
Chattanooga	134.99	0.00	134.99	100.0%
Crossville	640.65	0.00	640.65	100.0%
Nashville	502.03	0.00	502.03	100.0%
Oak Ridge/Wartburg	409.02	0.00	409.02	100.0%
Total Leadership Campaigns	1,686.69	0.00	1,686.69	100.0%
Marketing				
A&D Notebooks	12.92	0.00	12.92	100.0%
Displays	1,613.14	0.00	1,613.14	100.0%
General Brochure	959.98	0.00	959.98	100.0%
Special Brochure	1,408.99	0.00	1,408.99	100.0%
Total Marketing	3,995.03	0.00	3,995.03	100.0%
Parking	10.00	0.00	10.00	100.0%
Postage	123.35	0.00	123.35	100.0%
Print Sales	0.00	49.09	-49.09	-100.0%
Supplies	151.27	0.00	151.27	100.0%
Total Capital Campaign	44,030.34	11,333.59	32,696.75	288.5%
Credit Card Expense	467.71	0.00	467.71	100.0%
Dues and Subscriptions	110.00	0.00	110.00	100.0%
Event Expense				
Arts Concerts				
Artists' Fees	5,900.00	0.00	5,900.00	100.0%
Contract Fees	1,997.89	0.00	1,997.89	100.0%
Equipment	250.00	0.00	250.00	100.0%
Site Expenses	850.00	0.00	850.00	100.0%
Supplies	2,183.53	0.00	2,183.53	100.0%
Total Arts Concerts	11,181.42	0.00	11,181.42	100.0%
CT Auction 2001				
Catering	2,427.96	0.00	2,427.96	100.0%
Framing	100.30	0.00	100.30	100.0%
Postage	472.65	0.00	472.65	100.0%
Printing	630.69	0.00	630.69	100.0%
Supplies	205.30	0.00	205.30	100.0%
Total CT Auction 2001	3,836.90	0.00	3,836.90	100.0%
CTC Council Meetings	114.08	127.18	-13.10	-10.3%
Millennium Legacy	0.00	8.00	-8.00	-100.0%

08/15/01

Cumberland Trail Conference
P&L Previous Year Comparison
 January through June 2001

	Jan - Jun '01	Jan - Jun '00	\$ Change	% Change
SMS Grand Opening	0.00	31.23	-31.23	-100.0%
TTA Annual Meeting	0.00	15.11	-15.11	-100.0%
Total Event Expense	15,132.40	181.52	14,950.88	8,236.5%
Marketing				
Brochures	0.00	3,105.00	-3,105.00	-100.0%
Displays	0.00	375.06	-375.06	-100.0%
Fund Raising Letters				
Postage	0.00	376.84	-376.84	-100.0%
Printing	0.00	88.70	-88.70	-100.0%
Supplies	13.06	97.78	-84.72	-86.6%
Total Fund Raising Letters	13.06	563.32	-550.26	-97.7%
Newsletters				
Postage	528.00	995.06	-467.06	-46.9%
Printing	556.00	1,046.75	-490.75	-46.9%
Supplies	16.35	0.00	16.35	100.0%
Total Newsletters	1,100.35	2,041.81	-941.46	-46.1%
Slides	30.00	20.82	9.18	44.1%
Videos	0.00	9.00	-9.00	-100.0%
Total Marketing	1,143.41	6,115.01	-4,971.60	-81.3%
Office				
Equipment	3,374.93	2,615.63	759.30	29.0%
Grant Expenses	163.62	0.00	163.62	100.0%
Internet	65.85	289.84	-223.99	-77.3%
Parking	91.00	0.00	91.00	100.0%
Postage and Delivery	736.37	463.33	273.04	58.9%
Printing and Reproduction	4.20	13.58	-9.38	-69.1%
Rent	2,400.00	2,400.00	0.00	0.0%
Supplies				
Furniture	629.98	113.44	516.54	455.3%
Office	941.95	1,902.37	-960.42	-50.5%
Trail Bldg/Maint	3.29	0.00	3.29	100.0%
Total Supplies	1,575.22	2,015.81	-440.59	-21.9%
Telephone	1,537.43	1,272.87	264.56	20.8%
Total Office	9,948.62	9,071.06	877.56	9.7%
Payroll Expenses				
Medical Benefits	5,128.02	4,642.56	485.46	10.5%
Officer Salary	46,784.02	34,038.38	12,745.64	37.4%
Retirement Benefits	4,827.96	4,642.44	185.52	4.0%
Payroll Expenses - Other	20,421.60	17,978.30	2,443.30	13.6%
Total Payroll Expenses	77,161.60	61,301.68	15,859.92	25.9%
Professional Fees				
Accounting	2,500.00	0.00	2,500.00	100.0%
Total Professional Fees	2,500.00	0.00	2,500.00	100.0%
Trail Acquisition				
Bowater				
Appraisal	3,500.00	0.00	3,500.00	100.0%
Site Survey				
Equipment	0.00	255.61	-255.61	-100.0%
Maps	430.56	426.08	4.48	1.1%
Mileage	210.00	225.00	-15.00	-6.7%
Photos	33.41	0.00	33.41	100.0%
Postage	0.00	15.74	-15.74	-100.0%
Total Site Survey	673.97	922.43	-248.46	-26.9%
Total Bowater	4,173.97	922.43	3,251.54	352.5%
Segments				
Cumberland Mtn.	0.00	24.75	-24.75	-100.0%

08/15/01

Cumberland Trail Conference
P&L Previous Year Comparison
 January through June 2001

	Jan - Jun '01	Jan - Jun '00	\$ Change	% Change
Frozen Head	110.96	17.86	93.10	521.3%
Grassy Cove	21.14	0.00	21.14	100.0%
Smoky Mtn.	35.48	68.68	-33.20	-48.3%
Total Segments	167.58	111.29	56.29	50.6%
Total Trail Acquisition	4,341.55	1,033.72	3,307.83	320.0%
Trail Development				
Equipment/Tools	47.26	614.72	-567.46	-92.3%
Programs				
Acquisition Asst.				
Advertising	71.35	0.00	71.35	100.0%
Total Acquisition Asst.	71.35	0.00	71.35	100.0%
Adopt-A-Trail				
Postage	0.00	17.90	-17.90	-100.0%
Total Adopt-A-Trail	0.00	17.90	-17.90	-100.0%
AmeriCorp				
Food	42.00	45.47	-3.47	-7.6%
Supplies	17.51	47.12	-29.61	-62.8%
Total AmeriCorp	59.51	92.59	-33.08	-35.7%
Landmark				
Auto Expense	700.00	0.00	700.00	100.0%
Food	150.05	0.00	150.05	100.0%
Lodging	60.00	0.00	60.00	100.0%
Supplies	110.33	0.00	110.33	100.0%
Total Landmark	1,020.38	0.00	1,020.38	100.0%
Program Intern				
Advertising	0.00	102.21	-102.21	-100.0%
Total Program Intern	0.00	102.21	-102.21	-100.0%
RidgeRunners				
Tools/Supplies	47.91	54.30	-6.39	-11.8%
Total RidgeRunners	47.91	54.30	-6.39	-11.8%
Sierra Club				
Food	0.00	170.47	-170.47	-100.0%
Housing	0.00	90.00	-90.00	-100.0%
Mileage	0.00	158.00	-158.00	-100.0%
Total Sierra Club	0.00	418.47	-418.47	-100.0%
Spring BackCountry				
First Aid Course	260.00	0.00	260.00	100.0%
Mileage	90.00	65.00	25.00	38.5%
Supplies	80.50	0.00	80.50	100.0%
Total Spring BackCountry	430.50	65.00	365.50	562.3%
Spring BreakAway				
Adoption Manuals	0.00	109.00	-109.00	-100.0%
Food	1,569.88	874.45	695.43	79.5%
Housing	0.00	4,205.00	-4,205.00	-100.0%
Mileage	388.50	120.00	268.50	223.8%
Patches/Decals	634.26	0.00	634.26	100.0%
Postage	13.20	32.56	-19.36	-59.5%
Supplies	508.45	448.21	60.24	13.4%
T-Shirts	2,761.15	1,297.50	1,463.65	112.8%
Tools	592.50	0.00	592.50	100.0%
Total Spring BreakAway	6,467.94	7,086.72	-618.78	-8.7%
Trail Training Workshop	2,076.49	523.11	1,553.38	297.0%
Volunteer Weekend				
Food	0.00	7.11	-7.11	-100.0%
Housing	0.00	57.75	-57.75	-100.0%

08/15/01

Cumberland Trail Conference
P&L Previous Year Comparison
 January through June 2001

	Jan - Jun '01	Jan - Jun '00	\$ Change	% Change
Total Volunteer Weekend	0.00	64.86	-64.86	-100.0%
Total Programs	10,174.08	8,425.16	1,748.92	20.8%
Segments				
Cumberland Mtn.	39.93	2,099.62	-2,059.69	-98.1%
Frozen Head	129.04	0.00	129.04	100.0%
Grassy Cove	250.00	30.49	219.51	719.9%
Obed WSR	17.35	1,617.15	-1,599.80	-98.9%
Smoky Mtn.	2,417.06	872.79	1,544.27	176.9%
TN River Gorge	431.57	0.00	431.57	100.0%
Total Segments	3,284.95	4,620.05	-1,335.10	-28.9%
W.A.A.	19.95	0.00	19.95	100.0%
Total Trail Development	13,526.24	13,659.93	-133.69	-1.0%
Travel & Ent				
Awards	110.56	85.71	24.85	29.0%
Meals	33.71	0.00	33.71	100.0%
Seminars	156.19	25.00	131.19	524.8%
Travel/Mileage	0.00	80.50	-80.50	-100.0%
Total Travel & Ent	300.46	191.21	109.25	57.1%
Uncategorized Expenses	0.00	0.00	0.00	0.0%
Wash Expense	723.05	536.99	186.06	34.7%
Total Expense	169,385.38	103,428.21	65,957.17	63.8%
Net Ordinary Income	13,656.88	9,185.05	4,471.83	48.7%
Other Income/Expense				
Other Income				
Dividends	183.76	141.18	42.58	30.2%
Interest Income	4,015.00	3,830.44	184.56	4.8%
Unrealized Gain/(Loss)	-481.90	360.72	-842.62	-233.6%
Total Other Income	3,716.86	4,332.34	-615.48	-14.2%
Net Other Income	3,716.86	4,332.34	-615.48	-14.2%
Net Income	17,373.74	13,517.39	3,856.35	28.5%

**Tennessee Trails Association
4th Quarter 2001
Board Meeting Minutes**

The meeting was held Saturday November 10th 2001 and Sunday November 11th 2001 at Carson Springs Baptist Conference Center in Newport Tennessee, site of the annual meeting.

Saturday Nov. 10th 2001

The chapter chair reports were presented before the entire assembly during the annual business meeting prior to the auction.

Big South Fork (Eric Wilson) This chapter has turned around from a long struggle for membership. They now have 30 members and hold regular monthly meetings. They average 12-15 people on their hikes, which are usually in the Rugby area. They hope to elect new officers at the January meeting.

Clarksville (J.R. Tate) They have had a good year and gained 3 new members. Total membership is now over 50 members. They hike most every weekend and are working closely with rails to trails groups.

Columbia (Russell Smith) They currently have about 19 members but only 6-8 of those are active. They are committed though to keeping it active and strong.

Cove Lake (Siler McCarty) They plan hikes about twice a month and are active in trail maintenance also.

East Tennessee (Keith Mertz) They have had a good year and remain active. They've had 19 hikes this month (November). They are still looking for a new chairperson. Their annual monthly meeting is next Saturday and they will plan their 2002 hike schedule then.

Memphis (Betty Porter) Their group has gotten smaller, but the remaining members are strong and active. They stay heavily involved in working with the Meeman-Shelby Forest.

Murfreesboro (Fount Bertram) The chapter is doing well with over 30 new members this year. Their new meeting location at Barfield-Crescent Park has been very successful and they enjoy a good relationship with the park. They have already built 5 miles of trail in the park and have plans for building 5 more miles. They try to schedule hikes two times per month and also get involved with the community.

Nashville (Dan Brennan) They have recently moved to a new meeting location at St. Bernard Academy in Nashville and have had good attendance. They have done a lot

of local projects lately like: bridge construction at Short Springs State Natural Area, helped build trail at Edgar Evans State Park, and worked with Warner Parks on trail etiquette. Next year Nashville will host the annual meeting and are now beginning to evaluate locations.

Northwest (Jim Clark) This group started and remains small. They have done a recent group hike with the Memphis chapter. They try to sponsor one event a month (except for the summer when the students are out of school). They are also active in helping the city of Martin plan for a greenway.

Plateau (Bill Haynes) Bill is the newly elected Plateau chairperson and will have more information next meeting. He recognized Carolyn Miller for all her tireless hard work in helping to get the annual meeting organized and operational.

Upper Cumberland (Matthew Pung) The group is active and has helped work on trail construction at Edgar Evans State Park. They will plan their 2002 hikes at the December chapter meeting.

ASSOCIATE ORGANIZATION REPORTS

TRAC (Jim Deming) Efforts are underway to reactivate the group. They are currently working on three projects. 1) Ashland City rails to trails expansion has received \$250,000 towards this effort 2) Etowah to Ducktown area has recently been abandoned by CSX railroad and they should know in @60 days if they can convert it to rails to trails and 3) Devonia to Oneida stretch has not yet been officially abandoned but they are hopeful it can be converted.

Cumberland Trail (Sandra Spearman) They have had a great year with lots of Breakaway trail building events. They have trail opportunities open from March through the fall. This year they spent a lot of time working in the Norris area and on land acquisition. Sandra presented a great slide show highlighting the value and gratitude CT has for its volunteers.

(Rob Weber) Rob also noted their intense work on land acquisition for this year. They have 166 miles approved for acquisition and are close to getting all areas secured.

ELECTION OF OFFICERS FOR 2002 (Libby Francis)

Libby presented the following people to be voted on for 2002 officers. (There were no additional nominations from the floor.)

President - Leigh Jones

Vice President - Fount Bertram

Treasurer - Carol Haley

Secretary - Anna Clark

Membership Director - Anne Wesley

Middle Tenn. Regional Director - Mark Stanfill

The candidates were presented to the general TTA body and all were elected to the positions unanimously. Their terms will begin January 1, 2002.

Mention was made by Rob Weber and Libby Francis that this is the first time in recollection that ALL chapters and regions were represented at the annual meeting.

PRESENTATION OF AWARDS

Libby Francis presented the following awards/certificates.

*Doug Burroughs received a certificate of appreciation for holding the newsletter parties at his home each month.

*Herb Kneeland was recognized for picking up all the TTA mail and getting it to the correct person.

*Jim and Jenice Johnson received a certificate for being the TTA data base address and e-mail maintainers.

*Jim Poteet was recognized for being the TTA web wizard.

Anne Wesley named Carolyn Pierce as the winner in the guess the number of current memberships contest. Carolyn guessed the closest (792) without going over. We currently have 824 members. One new life member was added in 2001 – Diane Manas.

TENNESSEE TRAILS AWARD FOR 2001 was awarded to Bob Clement. Jim Deming announced the board's decision and read the plaque that was made for Mr. Clement. Due to schedule conflicts, Mr. Clement could not be present for the award and Jim will work on scheduling a presentation time in the future.

BILL STUTZ AWARD FOR 2001 was presented by Leigh Jones to Libby Francis. Libby is now in proud possession of the "boot" and received a plaque recognizing all her hard work for TTA.

The GOLDEN SQUIRREL AWARD for 2001 went as a shared effort to Jim Poteet and Bob Brandt. The Sewanee trail was the place and it seemed hike leader and book author had conflicting opinions on which way to go. As is only appropriate, the entire membership sang their ode in tribute with wording furnished by Anne Wesley.

With all business and awards completed the membership then started with the annual auction. This year's auctioneer was Jim Lumpkins and his helpers were Dave Walton and Libby Francis.

Sunday November 11th 2001

The board meeting continued at Carson Springs Baptist Conference Center in Newport Tennessee at @8:30a.m. Present were:

J.R. Tate	Jim Clark	Anna Clark
Patti Shaw	Gloria Lenski	Jerry Lenski
Mark Stanfill	Siler McCarty	Dan Brennan
Bill Haynes	Betty Porter	Carol Haley
Sandra Spearman	Fount Bertram	Leigh Jones
Anne Wesley	Keith Mertz	Jim Poteet
Jim Deming	Libby Francis	Russell Smith
Rob Weber	Arleene Scheller	Janie Mertz
Diane Manas		

Corrections to 3rd quarter 2001 minutes are as follows:

*Jim Deming was present at the 3rd quarter 2001 board meeting

*The contact that Anne Wesley made regarding Kentucky Trails Association is in the city of Somerset Kentucky not Summertown Kentucky.

*Jim Clark not J.R. Tate will secure a meeting place for the May 18th 2002 board meeting to be held in West Tennessee.

With the above corrections the 3rd quarter 2001 board meeting minutes were approved.

TREASURER'S REPORT (Jim Poteet) We currently have @ \$17,000 in the bank, but a lot of it is already allocated for specific items. Bottom line is we're o.k., but membership revenues are down for the year. A lot of memberships renew January 1st though so hopefully we'll be getting a significant amount of revenue in the near future from renewing members. Reports were handed out to board members covering: 2001 Detail Income and Expenses, Trial Balance as of Sept. 30th 2001, Balance Sheet Previous Year Comparison, and Budget 2002 Detail and Summary Sheets. Some discussion was held on the audit expense we had this year. An audit is not mandatory for us but with our increase in grant requests most companies want to see audited financials. Cumberland Trail pays a significant portion of this audit cost also to help offset the expense. Libby thanked Jim Poteet for all his work in presenting the treasurer's report in Barbara Matheson's absence. A motion was made and seconded to accept the treasurer's report as presented. The vote was unanimous.

NEWSLETTER REPORT (Diane Manas) Diane handed out a sheet to board members detailing newsletter time lines and desired information and formats. Diane thanked Anne Wesley for completion of the Hiking Handbook and said she has seen several hikers use it. The advertising in the handbook, which Diane secured, should pay for almost all of the cost of printing the handbook. We expect to see the advertising checks come in in the next couple of weeks. The suggestion was made to be mindful of what we put in the newsletter as a lot of prospects see it also.

Some discussion was held regarding putting the Hiking Handbook on line. Consideration will be given to that idea, or putting perhaps part of it on line with the hook of you getting a free complete handbook with your paid membership.

MEMBERSHIP (Anne Wesley) Anne handed out information to chapter chairs. She talked about membership denial and expulsion. It was decided to handle any incidents at the chapter level on a as happens basis rather than try to change the by-laws. The chapter chairs were reminded that they can handle the problem member/hiker and will have board support. It's best to have more than one person address any problems. Membership does have its rights and responsibilities.

We have currently 24 supporting members. Anne made the suggestion that the excess money beyond membership coverage go towards the Evan Means grant fund instead of being put in with the general funds. After discussion the board voted unanimously to apply the excess funds from supporting members to the Evan Means grant funds.

COMMITTEE REPORTS

SLIDE SHOW (Fount Bertram) The TTA slide show is done. The annual meeting ran too late Saturday night to present it to the entire membership but copies will be sent to each regional representative within 30 days. Gloria Lenski helped in the slide show also. Any chapter who wants to use the slide show just needs to contact their regional rep and they can make arrangements to use it. The show is about 30 minutes long and contains 80 slides from all around Tennessee. Fount set up a screen and showed the presentation after the board meeting was over.

KENTUCKY TRAILS ASSOCIATION (Jim Poteet) They are trying to find pockets of interest in Kentucky to get something started. Kentuckytrails.org has been set up for about six weeks but there hasn't been any response yet. They plan to get an introductory newsletter put together and mail it throughout the state. They have to have Kentucky leadership in order to get it started. Jim Deming volunteered to help promote the association through his rail-to-trails contacts in Kentucky.

EVAN MEANS GRANTS (Libby Francis) Grant applications were handed out to the board. We already have one application for 2002 grant money. Jim Poteet is going to get wording together for a press release regarding grant availability. Once the wording is done, Arleen Scheller has volunteered to blast-fax the release to all the local newspapers.

NEW BUSINESS

2002 BUDGET AND SPENDING PLAN (Jim Poteet) Sheets had previously been handed out showing the 2002 budget in summary and detail. It currently projects a loss for next year. We're hoping to get more membership income to offset this and we should be o.k. Discussion was held regarding tax letters being issued to members who donate

above the membership amount. Susan Weber has wording she will pass on to us that they use in issuing CT tax letters at year end. It's also of extra work to automatically do that on all donations made above the membership level. It was suggested that we make a note on the bottom of the membership renewal form that if you're a supporting member and wish a tax letter at year end please notify us and we will furnish one. Barbara Matheson and the new 2002 treasurer Carol Haley will look into this matter further. A motion was made and seconded to accept the 2002 budget as presented. It was passed unanimously.

2002 ANNUAL MEETING (Jim Poteet) Nashville chapter will host next year's annual meeting. Several locations were mentioned, among them: Fall Creek Falls, Pickett, and Montgomery Bell all Tennessee State Parks. They are still working on location selection and more details will be available next meeting.

SOUTHEAST REGIONAL FOOT TRAILS CONFERENCE (Arleen Scheller) The American Hiking Society and other outdoor organizations are putting on a conference at Unicoi State Park in north Georgia on April 26-28, 2002. This will be a visionary session and lots of events are planned. Cumberland Trail will have representatives there and Arleen encouraged any TTA member or interested person to attend also. There will be hikes and other activities along with the learning aspect. More information will be made available as the time nears.

CHAPTER ALLOCATIONS FOR 2002 (Libby Francis) Currently the structure for chapter allocations is: \$2.00 per member or a minimum of \$100.00 per year or a maximum of \$400.00 per year. A motion was made and seconded to retain this allocation structure. The vote was unanimous to keep the allocations as they are. Libby then handed out checks to each chapter chair for their 2002 allocation. There is also a form with the check for each chapter to report on how their allocation was used.

The meeting was then adjourned.

Preliminary Agenda 4Q Board Meeting, November 11, 2001

To: Tennessee Trails Association Board Members:

Libby Francis, president
Leigh Jones, vice president
Barbara Matheson, treasurer
Patti Shaw, secretary
Anne Wesley, membership director
Arleen Scheller, East TN rep
Jerry Lenski, West TN rep
Barbara Draude, Middle TN rep
Jim Poteet, past president
Harold Draper, past president
Barry & Sandra Spearman, CTC rep
Jim Deming, TRAC rep

Eric Wilson, Big South Fork chair
J. R. Tate, Clarksville chair
Russell Smith, Columbia board rep
Siler McCarty, Cove Lake chair
Keith Mertz, East Tennessee chair
Gloria Lenski, Memphis board rep
Fount Bertram, Murfreesboro chair
Dan Brennan, Nashville chair
Jim Clark, Northwest chair
Vicki Perdue, Plateau chair
Helen Angelmeyer, Upper Cumberland chair

Here is the preliminary agenda for the regular fall quarter (4Q 2001) Tennessee Trails board meeting to be held November 11, 2001, 8:30 AM, Camp Carson, Newport, TN. Let me know of any additional agenda items, or bring them to the meeting. Your presence is very important and your voice is needed. Please make every effort to attend.

Please note that Chapter and AO reports are at the general membership meeting on Saturday night.

**Thanks,
Libby Francis**

Agenda:

1. Welcome
2. Approval of minutes from 3Q 2001 board meeting
3. Treasurers Report (presented by Jim Poteet)
4. Newsletter and Membership reports and concerns
5. Committee reports:
Slide Show—schedule for completion
Kentucky Trails Association
6. Solicit applications for Evan Means Grants
7. New Business:
2002 budget and spending plan
set meeting schedule and location for next year
report from next year's annual meeting hosts—Nashville chapter
8. Distribute chapter allocations for next year

**CC: Todd Horton Columbia Chair
Rob & Susan Weber CTC**

Diane Manas Newsletter editor

Preliminary Agenda for General Membership Meeting

Saturday evening

- ❖ **Welcome and General Announcements**
- ❖ **Thanks to the Plateau Chapter for the great job with the Annual Meeting**
- ❖ **Chapter and Associate Organization reports to the general membership regarding status, projects, activities, etc. by chapter chairs or reps.**
- ❖ **Election of officers:**
 - President: Leigh Jones**
 - Vice President: Fount Bertram**
 - Treasurer: Carol Haley**
 - Secretary: Anna Clark**
 - Membership: Anne Wesley**
 - Middle TN Area Rep: Mark Stanfill**
- ❖ **Thanks and presentation of certificates to Doug Burroughs and Jim and Jenice Johnson for help with the newsletter and database. Thanks to all who help with the newsletter party each month.**
- ❖ **Presentation of the Tennessee Trails Association Award**
- ❖ **Presentation of the Bill Stutz award**
- ❖ **Appeal for funds for Capitol Campaign**
- ❖ **Let the auction begin!!**

2001 DETAIL		
<u>INCOME</u>		
Membership		
Lifetime	1000	
Single	9750	
Family	5500	
Student	200	
Transfer Lifetime to CD Reserve	-1000	
		\$15,450.00
Member Contributions		
Other Contributions	750	\$750.00
Associate Member Franchise Fees		
CTC	2500	\$2,500.00
Royalties, Interest		
Interest Income	350	\$350.00
Merchandise Sales etc		
Book Sales	225	
Decals, Patches etc	125	
Advertising Income	300	
		\$650.00
Reimbursed Expenses		
Annual Meeting Deposit	500	
		\$500.00
	TOTAL INCOME	\$20,200.00

EXPENSES		
Newsletter		
Printing	\$ (4,000.00)	
Editing	\$ (600.00)	
Mailing	\$ (3,500.00)	
Chapter Mailings	\$ (750.00)	
		\$ (8,850.00)
Allocations, Grants etc		
Chapter Allocations	\$ (1,550.00)	
Evans Means Grants	\$ (3,000.00)	
Donations Restricted	\$ (500.00)	
Donations Unrestricted	\$ (500.00)	
2003 Meeting Deposit	\$ (500.00)	
TRAC Donation	\$ (250.00)	
KTA	\$ (250.00)	
		\$ (6,550.00)
Office Expenses etc		
Insurance	\$ (525.00)	
Licenses, State Filings etc	\$ (125.00)	
Office Supplies	\$ (100.00)	
Bank Charges	\$ (45.00)	
Stationery	\$ (450.00)	
Seminars etc	\$ (250.00)	
Accounting & Professional Fees	\$ (3,500.00)	
		\$ (4,995.00)
Member Directory		
Printing	\$ (700.00)	
Postage	\$ (450.00)	
		\$ (1,150.00)
Member Guides etc		
Brochures: Printing	\$ (245.00)	
Grant Brochures	\$ (30.00)	
Member Guide	\$ (350.00)	
		\$ (625.00)
	TOTAL EXPENSES	- \$22,170.00
	NET FOR 2003	- \$1,970.00

<u>Income</u>	<u>Budget 2002</u>	-	-
Memberships	\$16,450.00		
Transfer Lifetime to CD Reserve	-\$1,000.00		
Member Contributions	\$750.00		
Associate Member Franchise Fees	\$2,500.00		
Royalties, Interests	\$350.00		
Merchandise Sales etc	\$650.00		
Reimbursed Expenses	\$500.00		
	\$20,200.00		
<u>Expense</u>			
Newsletter	-\$8,850.00		
Chapter Allocations	-\$6,550.00	to include grants	
Office Expenses, Insurance etc	-\$4,995.00		
Member Directory	-\$1,150.00		
Member Guide, Manuals, brochures	-\$625.00		
	-\$22,170.00		
NET INCOME/LOSS	-\$1,970.00		

2001 DETAIL		
INCOME		
Membership		
Lifetime	1000	
Single	9750	
Family	5500	
Student	200	
Transfer Lifetime to CD Reserve	-1000	
		\$15,450.00
Member Contributions		
Other Contributions	750	\$750.00
Associate Member Franchise Fees		
CTC	2500	\$2,500.00
Royalties, Interest		
Interest Income	350	\$350.00
Merchandise Sales etc		
Book Sales	225	
Decals, Patches etc	125	
Advertising Income	300	
		\$650.00
Reimbursed Expenses		
Annual Meeting Deposit	500	
		\$500.00
	TOTAL INCOME	\$20,200.00

<u>EXPENSES</u>		
Newsletter		
Printing	\$ (4,000.00)	
Editing	\$ (600.00)	
Mailing	\$ (3,500.00)	
Chapter Mailings	\$ (750.00)	
		\$ (8,850.00)
Allocations, Grants etc		
Chapter Allocations	\$ (1,550.00)	
Evans Means Grants	\$ (3,000.00)	
Donations Restricted	\$ (500.00)	
Donations Unrestricted	\$ (500.00)	
2003 Meeting Deposit	\$ (500.00)	
TRAC Donation	\$ (250.00)	
KTA	\$ (250.00)	
		\$ (6,550.00)
Office Expenses etc		
Insurance	\$ (525.00)	
Licenses, State Filings etc	\$ (125.00)	
Office Supplies	\$ (100.00)	
Bank Charges	\$ (45.00)	
Stationery	\$ (450.00)	
Seminars etc	\$ (250.00)	
Accounting & Professional Fees	\$ (3,500.00)	
		\$ (4,995.00)
Member Directory		
Printing	\$ (700.00)	
Postage	\$ (450.00)	
		\$ (1,150.00)
Member Guides etc		
Brochures: Printing	\$ (245.00)	
Grant Brochures	\$ (30.00)	
Member Guide	\$ (350.00)	
		\$ (625.00)
	TOTAL EXPENSES	-\$22,170.00
	<u>NET FOR 2003</u>	<u>-\$1,970.00</u>

Tennessee Trails Association, Inc.
Trial Balance
As of September 30, 2001

	Sep 30, 01	
	Debit	Credit
Union Planters CD	9,366.59	
Union Planters Checking	532.42	
Union Planters MMK	6,181.27	
Accounts Receivable	0.00	
Post Office Account	1,192.43	
Opening Bal Equity		14,769.22
Retained Earnings		5,293.29
Associate member Franchise Fees:CTC		2,500.00
Book Sales		274.06
Contributions Income:Restricted		290.00
Contributions Income:Unrestricted		420.00
Deposits		216.59
Income, Interest		326.21
Membership Dues:Family		4,260.00
Membership Dues:Other		30.00
Membership Dues:Single		8,360.00
Membership Dues:Student		100.00
Membership Dues:Supporting		50.00
Misc Merchandise Decals etc		99.00
Reimbursed Expenses		180.00
Royalties		102.43
Donations/Unrestricted:Tn Conservation Voters	300.00	
Dues and Subscriptions	50.00	
Equipment:Signs	27.50	
Evans Means Grant Program:Beaman Park Trail Const	600.00	
Evans Means Grant Program:Cumberland Trail Ridgerunners 2	500.00	
Evans Means Grant Program:Friends of Montgomery Bell	350.00	
Evans Means Grant Program:Landmark Volunteer Program	500.00	
Evans Means Grant Program:Rotary Park Maps	600.00	
Grants Miscellaneous:Short Springs	500.00	
Insurance:Liability Insurance	503.00	
Licenses and Permits	70.00	
Meetings:Quarterly Meetings	180.00	
Newsletter Editing	400.00	
Office Supplies	35.45	
Postage and Delivery	1,210.93	
Postage and Delivery:Bulk Permit		125.00
Postage and Delivery:Chapter Mailings/Board Business	664.51	
Postage and Delivery:Directory	368.22	
Postage and Delivery:Newsletter	1,935.39	
Postage and Delivery:PO Box - Annual Fee	65.00	
Printing and Reproduction:Signs for Chapters	27.50	
Printing Expenses:Brochures	136.00	
Printing Expenses:Directory	690.00	
Printing Expenses:Newsletter	3,313.70	
Printing Expenses:Photocopies for Bd Mtgs etc	73.92	
Printing Expenses:Stationery	40.00	
Professional Fees:Accounting	6,500.00	
Professional Fees:Seminars	200.00	
Supplies:Office	15.70	

12:51 PM
10/28/01
Accrual Basis

Tennessee Trails Association, Inc.
Trial Balance
As of September 30, 2001

	Sep 30, 01	
	Debit	Credit
Taxes/State Fees etc	270.00	
Void Check	0.00	
Interest Income		3.73
TOTAL	37,399.53	37,399.53

Tennessee Trails Association, Inc.
Balance Sheet Prev Year Comparison
As of September 30, 2001

Balance Sheet

	<u>Sep 30, 01</u>	<u>Sep 30, 00</u>
ASSETS		
Current Assets		
Checking/Savings		
Union Planters CD	9,366.59	8,150.00
Union Planters Checking	532.42	2,897.33
Union Planters MMK	6,181.27	7,311.76
Total Checking/Savings	<u>16,080.28</u>	<u>18,359.09</u>
Other Current Assets		
Post Office Account	<u>1,192.43</u>	<u>514.10</u>
Total Other Current Assets	<u>1,192.43</u>	<u>514.10</u>
Total Current Assets	<u>17,272.71</u>	<u>18,873.19</u>
TOTAL ASSETS	<u><u>17,272.71</u></u>	<u><u>18,873.19</u></u>
LIABILITIES & EQUITY		
Equity		
Opening Bal Equity	14,769.22	14,769.22
Retained Earnings	5,293.29	-1,182.22
Net Income	-2,789.80	5,286.19
Total Equity	<u>17,272.71</u>	<u>18,873.19</u>
TOTAL LIABILITIES & EQUITY	<u><u>17,272.71</u></u>	<u><u>18,873.19</u></u>

Tennessee Trails Association, Inc.

P.O. Box 41446

Nashville, Tennessee 37204



June 7, 2001

Maggart & Associates, P.C.
150 Fourth Avenue, North
Suite 2150
Nashville, TN 37219

Dear Sirs:

In connection with your audit of our financial statements for the year ended December 31, 2000, I Patti Shaw, secretary of Tennessee Trails Association, Inc., hereby certify that to the best of my knowledge and belief:

The following is a complete list of the contents of the minute books of the Association from January 1, 2000 to the date of this certificate:

February 19, 2000	Board of Directors Meeting
May 20, 2000	Board of Directors Meeting
August 19, 2000	Board of Directors Meeting
November 11, 2000	Board of Directors Meeting
February 17, 2001	Board of Directors Meeting
May 19, 2001	Board of Directors Meeting

The minutes as recorded in the minute books described above are a true and correct record of all the business transacted at meetings of directors of the Association from January 1, 2000 to this date.

Very truly yours,

TENNESSEE TRAILS ASSOCIATION, INC.

Patti Shaw

Patti Shaw, Secretary

Tennessee Trails Association, Inc.

P.O. Box 41446

Nashville, Tennessee 37204

MAILED
6-27-01



Maggart & Associates, P.C.
150 Fourth Avenue, North
Suite 2150
Nashville, TN 37219

We are providing this letter in connection with your audit of the statement of assets, liabilities and net assets – cash basis of Tennessee Trails Association, Inc. as of December 31, 2000 and the related statement of support, revenue and expenses – cash basis for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the assets, liabilities and net assets – cash basis and support, revenue and expenses – cash basis in conformity with the cash basis of accounting. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control, and preventing and detecting fraud.

We confirm, to the best of our knowledge and belief, as of June 7, 2001, the following representations made to you during your audit.

1. The financial statements referred to above are fairly presented in conformity with the cash basis of accounting and include all assets and liabilities under the organization's control.
2. We have made available to you all-
 - a. Financial records and related data.
 - b. Minutes of the meetings of the Board of Directors.
3. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
4. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
5. There has been no-
 - a. Fraud involving management or employees who have significant roles in internal control.
 - b. Fraud involving others that could have a material effect on the financial statements.
6. The Organization has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or net asset balances.
7. The following, if any, have been properly recorded or disclosed in the financial statements:
 - a. Related party transactions, including revenues, expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
 - b. Guarantees, whether written or oral, under which the Organization is contingently liable.
8. There are no estimates that may be subject to a material change in the near term that have not been properly disclosed in the financial statements. We understand that *near term* means the period within one year of the date of the financial statements. In addition, we have no knowledge of concentrations existing at the date of the financial statements that make the organization vulnerable to the risk of severe impact that have not been properly disclosed in the financial statements.

Tennessee Trails Association, Inc.

P.O. Box 41446

Nashville, Tennessee 37204

Maggart & Associates, P.C.

June 7, 2001

Page Two



9. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts.
10. Tennessee Trails Association, Inc. is an exempt organization under Section 501 (c) (3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.
11. There are no-
 - a. Violations or possible violations of laws and regulations and provisions of contracts and grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - b. Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with Statement of Financial Accounting Standards No. 5, "Accounting for Contingencies."
 - c. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5.
 - d. Designations of net assets disclosed to you that were not properly authorized and approved, or reclassifications of net assets that have not been properly reflected in the financial statements.
12. The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged.
13. We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.

No events have occurred subsequent to the statement of assets, liabilities and net assets – cash basis date and through the date of this letter that would require adjustment to, or disclosure in, the financial statements.

Very truly yours,

TENNESSEE TRAILS ASSOCIATION, INC.

Signed: _____

Title: Treasurer

Signed: _____

Title: Secretary