

TTA Board Meeting
Sunday, November 15 – 8:00 a.m.
Tremont Lodge and Resort - Townsend, TN
(Approved February 6, 2016)

2015

PRESENT: Carolyn Miller, Levonn Hubbard, Kathy Woods, Diane Manas, Bruce Whitehead, Suva Bastin (for Sandy Janus), Carolyn Watson, Rosemary Marshall, Naullain Kendrick, Charlie Bright, Sara Pollard, Doug Burroughs, Chery Heckler, Ed Pyers, Sally Ticaric, Bob Crouch, Rob Weber, Frank Jamison, Bob Richards

ABSENT: Tim Townley, Graydon Swisher, Millette Jones, Don Dresser, Vicky Moeller, Louise Miniard

GUESTS PRESENT: Garnett Rush

Meeting called to order by Carolyn Miller, TTA President, at 8:09 a.m.

Welcome and Introductions

Brief welcome and recognition of a great annual meeting by East TN chapter and volunteers.

Approval of 3rd Quarter Minutes – Diane Manas

Motion to approve with corrections, to Edie McFarlin's name in two areas, made by Bob Richards, seconded by Naullain Kendrick. Motion carried.

Treasurer's Report – Kathy Woods

The Treasurer's Report was circulated by email prior to meeting for review. <attached>
Two CDs maturing soon; getting very low yet typical interest rates. Kathy will look into community banks that offer higher interest rates; may only be 0.07% versus the 0.05 TTA is currently receiving. TTA received a 2% distribution on the total amount of Charles Klabunde's estate. A first distribution of \$54,000 was received a few months back with a letter that there may be as many as two or three more checks (in smaller amounts). Frank Jamison reported that the plan for the CTC "Pathways" monies (approx. \$503K) will be to ladder 100K CDs to mature each May for the next 5 years. Each mature CD will be used for a grant program to be offered to CT "corridor" communities for the communities to build a promotional relationship and identity between them and the CT corridor.

Membership Report – Tim Townley (absent)

Discussed the delay in checks getting cashed in a timely manner. Something to be aware of, membership apps/renewals go to a P.O. Box in Nashville, Amy Sutton or Doug Burroughs in Nashville processes and distributes the P.O. Box mail 1-2 times per week.

Several chapter officers reported a small decline in membership while several reported a slight incline. Getting involved with public outdoor events has helped. Bruce Whitehead reported that he has been networking with local outdoor clubs to see what they offer their members in the way of outings, etc and what they don't so that Bruce can design a marketing niche on behalf of TTA to hopefully, share members with the outdoor clubs.

Bruce Whitehead suggested that the 3 regional (west, middle and east) representatives form a committee to share ideas and to support their local chapters. **Motion** by Carolyn Miller to approve creating a new committee comprised of the three regional representatives, which would operate separately of the membership director yet provide support to the membership director; and, to share ideas among the regional representatives and provide support to their local chapters. Seconded by Cheryl Heckler. Motion carried. Bruce Whitehead will serve as chair of the new "Regional Rep Committee."

Annual Meeting Summary – Rosemary Marshall

A complete wrap-up of funds raised will appear in January's newsletter. We had 165 pre-registered but our numbers totaled 180 people. Funds raised are earmarked for CTC's 2016 Spring Break Away program.

TTA/CTC Update – Rob Weber

The official name for the new corporation filing of the CTC is "CTC Formation Group." Executive Board is Rob Weber, President; Frank Jamison, Vice President; Carolyn Miller, Treasurer/Secretary. For records and tax reporting purposes, the Corporation will begin on January 1, 2016. In the coming weeks a draft of a purchase-sell agreement and memorandum of understanding (MOU) will be executed between TTA and CTC Formation Group. The MOU will be a formal contract governing future communication; plans; and, will contain conflict resolution rules, and a draft will be circulated to the board officers of TTA and CTC. **Motion** by Levonn Hubbard: upon approval from

TTA's board, TTA's board authorizes Carolyn Miller and Levonn Hubbard as signatories to the MOU. Seconded by Bob Richards; motion carried.

Request for Budget Items for 2016 – Kathy Woods

\$500 for chapters for promotional purposes
\$5,000 for Evan Means Grants
\$100 for award plaques
\$10,000 for webpage, design, development and implementation

Dates for TTA Board Meetings for 2016 – Carolyn Miller

*February 6 - REI @ 1:00pm
*April 30 - REI @ 1:00pm
*July 30 - REI @ 1:00pm
Annual Meeting - hosts Memphis & Jackson - in the process of confirming a date and location.
*dates have been approved (and reserved) by Brenda Mikec of REI.

Old Business:

Charles Klabunde Estate – Carolyn Miller

TTA received a 2% distribution on the total amount of Charles Klabunde's estate. A first distribution of \$54,000 was received a few months back with a letter that there may be as many as two or three more checks (in smaller amounts). The monies are "unrestricted" and can be used for any trail related project, activity, event.

Website Update – Carolyn Miller

Tim Townley is the chair of the website committee. A few present expressed interest in joining the committee; they are: Bob Richards, Doug Burroughs and Carolyn Watson. Bob Richards explained a difference between WordPress and Site Mason. WordPress is a more robust platform and software updates are part of the purchase price. Site Mason charges users for each software update. Website will need to be mobile friendly and an app created. Ten thousand dollars (\$10,000) has been requested from TTA's 2016 budget for the website; which may be more than enough for development, and may also allow us to hire a part-time webmaster.

RTP Grant – Trail Building Training – Bob Richards

Bob Richards reminded the Board of a \$40K Trail Master Certification Course (TMCC) and Mechanized Trail Building Course (MTBC). In February 2016, Radnor Lake SNA is hosting a training workshop (this is a 4-day course for a 3-year certification); however, Bob isn't sure that there are any more spaces for anyone interested from TTA or CTC in taking the course. Rob Weber indicated that Gary Darnell is the CTC's Trail Training Coordinator and would ideally like to take advantage of the RTP at Cumberland Mountain State Park. No relation to the RTP Trail Training, but there was discussion from Naullain Kendrick about the progress of Short Springs SNA and the bridge being installed over Bobo Creek. TVA has made a commitment to help with getting the bridge in, which accelerated the time it will take to get it done. The bridge is aluminum, made by Gator Bridges. Gator bridges are low maintenance, cost less and last a long time.

New Business:

SEFTC – select TTA member to serve as Alternate Representative – Carolyn Miller

TTA, through the Cumberland Trail, has been a Coalition member of SEFTC (??? since 2010 ???) whose mission statement is "to promote and protect the long-distance foot trails in the Southeast and to connect trails and their natural trail corridors by building a regional trail system and an active network of hiking organizations." Currently Mark Stanfill is the Treasurer for SEFTC while Fount Bertram has been the alternate. Mark would like to find a new replacement as alternate, ideally before. SEFTC's next biannual meeting. The meeting will take place in Pigeon Forge Tennessee, January 27-31, 2016. There will be lectures, workshops and hikes.

American Hiking Society – Bob Richards

As a member of the AHS, CTC/TTA is eligible to request grant funds. AHS sponsors National Trails Day on the first Saturday of June each year – June 4, 2016. It's not too early to plan to participate and promote your activities on the NTD website. In 2014 Tennessee placed number 4 in the nation of most activities posted to the website. In 2015 Tennessee placed number 11.

Great Eastern Trail – Levonn Hubbard

The Great Eastern Trail (GET) is a project of the Great Eastern Trail Association, working with the American Hiking Society and local trail partners, to create America's newest long distance trail for hikers from Alabama to New York! In April 2013, Chattanooga was selected as the first trail town along the GET on the Cumberland Trail portion. Warren Devine served on the GET Board as the CTC Representative while Levonn Hubbard as Alternate. Warren has resigned from GET and a new CTC Representative is being sought. In the interim, Linda Hixon is serving. Ideally, the representative should live in the Chattanooga area.

VIP Addresses – Carolyn Miller

It was brought to Carolyn Miller's attention that a state legislator had retired posing the question: should they continue to receive the print version of TTA's monthly newsletter? If a chapter knows of a local state rep (or anyone in a community leadership role) who supports trails and parks then they should be on the VIP list and or continue to receive the printed newsletter. Tim Townley will circulate a VIP list to each chapter officer listing those located in their chapter area in the coming days/weeks. Each chapter is asked to review the list to see if there is anyone that needs to be deleted and present names, addresses, etc of those they wish to add. The list will be finalized during the first quarter Board Meeting in 2016.


Great Smoky Mountains National Park "100 miles in 2016"

The National Park Service turns 100 on August 25, 2016. To commemorate the NPS's "find your park" promotion, the GSMNP invites you to hike 100 miles in 2016. After you have completed 100 miles in the GSMNP, hikers are asked to complete a questionnaire and in turn will receive a "GSMNP Hiked 100" patch. The hike 100 miles was announced by Christine Hoyer, Backcountry Management Specialist, on Friday evening, November 13 during TTA's Annual Meeting weekend and details have not been confirmed.

Discussion: if a chapter creates an idea (like what the Plateau chapter did . . . hiking a half or full marathon in the month of September, those completing a half or whole marathon received a t-shirt), finds a sponsor to make t-shirts, promotes the event through social media and or local newspapers, people will come and so will prospective members.

Motion by Carolyn Miller to adjourn the meeting; seconded by Cheryl Heckler. Motion carried. Meeting adjourned at 9:49 a.m. (ET)

Respectfully Recorded,
Diane Manas


Secretary, Tennessee Trails Association

11/3/2015

Income/Expense by Category - Q3 2015
7/1/2015 through 9/30/2015

Category Description	7/1/2015- 7/31/2015	8/1/2015- 8/31/2015	9/1/2015- 9/30/2015	OVERALL TOTAL
INCOME				
Amazon Fees	0.00	18.10	0.00	18.10
Donations	54,200.00	0.00	0.00	54,200.00
Memberships	990.00	0.00	1,414.29	2,404.29
Merchandise Sales	0.00	0.00	12.00	12.00
TOTAL INCOME	55,190.00	18.10	1,426.29	56,634.39
EXPENSES				
CTC Spin-Off Expenses	850.00	16.60	0.00	866.60
Dues & Subscriptions	0.00	125.00	0.00	125.00
Newsletter Stipend	300.00	0.00	0.00	300.00
Postage and Delivery	28.29	504.24	53.50	584.03
Printing and Reproduction	340.00	340.00	410.00	1,090.00
TOTAL EXPENSES	1,516.29	985.84	463.50	2,965.63
OVERALL TOTAL	53,673.71	-967.74	962.79	53,668.76

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Tennessee Trails Association
Net Worth
As Of September 30, 2015

Assets:**Cash and Bank Accounts:**

Regions Checking	89,801.01 ***
Regions Money Market	111,193.25
CDxxxxxx3362	9,064.27 *
CDxxxxxx3612	10,401.04 **
Total Assets	220,459.57

Liabilities:

0.00

Net Worth

220,459.57

*Matures 3/15/16

**Matures 11/12/15

***Rec'd donation of \$54,200
from Charles Klabunde Trust



TENNESSEE TRAILS ASSOCIATION

INC.

P.O. Box 41446
Nashville, Tennessee 37204

June 29, 2015

Carolyn Miller
% CTC
409 Thurman Avenue
Suite 102
Crossville, TN 38555

Hughes & Gosnell
3814 Powers Street
Suite 102
Knoxville, TN 37917

Dear Mr. Gosnell,

TTA and CTC have arranged for Parsons and Wright, CPA to perform an audit of our finances for the 2014 fiscal year. This letter serves to authorize your firm, Hughes & Gosnell, to communicate with Josh Stone and Parsons & Wright, CPA, in regards to financial information that you have from the years that your firm performed the TTA and CTC annual audits, as well as the information that you acquired to complete the IRS 990 documents.

The contact information for Josh Stone and Parsons & Wright is as follows:

Josh Stone, CPA
Parsons & Wright, CPA's
1000 Brentwood Way
Kingston, TN 37763
865-376-5865 Phone
865-376-5980 Fax

Thanks for your assistance with this matter.

Carolyn Miller
TTA President

Mobile: 931-260-6674
e-mail: cardan@frontiernet.net

Objective: To promote, construct, and maintain a state-wide system of hiking trails, and to work for the conservation of natural resources inherent to this objective.

Sponsor for the Cumberland Trail



Tennessee Corporation Annual Report Form

File online at: <http://TNBear.TN.gov/AR>

Due on/Before: 04/01/2016

Reporting Year: 2015

Annual Report Filing Fee Due:

\$20 if no changes are made in block 3 to the registered agent/office, or
\$40 if any changes are made in block 3 to the registered agent/office



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AR Filing #: 05120383
FILED: Feb 1, 2016 8:34AM

This Annual Report has been successfully
paid for and filed. Please keep this report for
your records.

Payment-Credit Card - State Payment
Center - CC #: 3662330363

SOS Control Number: 85667

Nonprofit Corporation - Domestic

Date Formed: 08/01/1975

Formation Locale: TENNESSEE

(1) Name and Mailing Address:

TENNESSEE TRAILS ASSOCIATION, INC.
CAROLYN MILLER, PRESIDENT
23 DEVIL CREEK PL
MONTEREY, TN 38574-7074

(2) Principal Office Address:

CAROLYN MILLER, PRESIDENT
23 DEVIL CREEK PL
MONTEREY, TN 38574-7074

(3) Registered Agent (RA) and Registered Office (RO) Address:

TENNESSEE TRAILS ASSOCIATION, INC.
CAROLYN MILLER
23 DEVIL CREEK PL
MONTEREY, TN 38574-7074

Agent Changed: No

Agent County: PUTNAM COUNTY

(4) Name and business address (with zip code) of the President, Secretary and other principal officers.

Title	Name	Business Address	City, State, Zip
Vice President	Bruce Whitehead	103 BRIGHTON LANE	CROSSVILLE, TN 38558
Membership Director	Tim Townley	125 WILLIAMS STREET	SAVANNAH, TN 38372
Previous Past President	Donald Dresser	206 NORMANDY PLACE	JACKSON, TENNESSEE 38305
Past President	Millette Jones	320 KINNARD CT	MURFREESBORO, TENNESSEE
President	Carolyn Miller	23 DEVIL CREEK PLACE	MONTEREY, TENNESSEE
Treasurer	Kathy Woods	171 NORTH BERWICK LANE	FRANKLIN, TN 37069
Secretary	Diane Manas	716 MOUNT CARMEL PLACE	NASHVILLE, TENNESSEE

(5) Board of Directors names and business address (with zip code): None, or listed below.

Name	Business Address	City, State, Zip
Garnett Rush	1102 OAK PARK AVENUE	MARYVILLE, TN 37803
Rosemary Marshall	5400 PARKDALE ROAD	KNOXVILLE, TN 37912
Sally Ticarc	1051 CAGES BENT COURT	GALLATIN, TN 37066
Naullain Kendrick	1224 BOYNTON VALLEY RD	MANCHESTER, TN 37355
Sara Pollard	2306 LONDON AVENUE	MURFREESBORO, TENNESSEE 37129
Joan Hartvigsen	220 CHOCTAW ROAD	WINCHESTER, TENNESSEE 37398
Margaret Dixon	8151 MONTROSE DRIVE	OLIVE BRANCH, MISSISSIPPI 38654
Ken Johnson	731 NEEDMORE ROAD	CLARKSVILLE, TENNESSEE 37040
Carolyn Watson	2006 KINGSTON PLACE	SPRING HILL, TENNESSEE 37174
Vicky Moeller	4804 WILLIAMSBURG VILLAGE DR	JACKSON, TENNESSEE 38305
Charlie Bright	8470 ROSEMARK ROAD	MILLINGTON, TENNESSEE 38053
Doug Burroughs	507 ROSE HALL	NASHVILLE, TENNESSEE 37212
Cheryl Heckler	882 MIMOSA LANE	CROSSVILLE, TENNESSEE 38578

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Center - CC #: 3662330363

Ed and Donna Pyers	9207 RAMBLEWOOD DRIVE	HARRISON, TN 37341
Louise Miniard	33 SOUTH JAMESTOWN ROAD	COOKEVILLE, TENNESSEE 38501
Bob Richards	808 NEARTOP ROAD	NASHVILLE, TENNESSEE 37205
Bob Crouch	130 CHOCTAW DRIVE	HENDERSONVILLE, TN 37075

(6) This section applies to non-profit corporations ONLY.

A. Our records reflect that your non-profit corporation is a public benefit or a mutual benefit corporation as indicated.

If blank or incorrect, please check appropriately: ☒ Public ☐ Mutual

B. If a Tennessee religious corporation, please check here if blank: ☐ Religious

(7) Signature: Electronic

(8) Date: 02/01/2016

(9) Type/Print Name: Diane Manas

(10) Title: Secretary

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by DManas