

Minutes of TTA Board Meeting  
Dubose Center, Monteagle  
October 15, 2017

The TTA Board met at 2017 Annual Meeting at the Dubose Conference Center at 8:57 AM October 15, 2017.

Carolyn Miller, President, called the meeting to order and welcomed the new board of director's members: Linda Latter and Jim Poteet who is taking a new position.

Carolyn thanked Jim Poteet, Bruce Whitehead and Bob Richards for all the work with updating the bylaws.

Attendees introduced themselves. Carolyn Miller, Jenice Johnson, Kathy Woods, Marvin Caine, Linda Latter, MaryEtta Ward, Melinda Pearson, Jean Smith, Rosemary Marshall, Doug Burroughs, Bob Oboboski, Levonn Hubbard, Cheryl Heckler, Ron Dunn, Jim Poteet, Sara Pollard, Ken Johnson, Paul Schwab and Jim Johnson.

Corrections of 3rd Quarter minutes were made and approved. (Louise Miniard listed as board member, but Jennifer Carroll is the board member for the Upper Cumberland Chapter). A motion by Cheryl Heckler to accept the minutes. Seconded by Bob Oboboski. Motion carried.

Bylaw updates that had been approved on Saturday October 14 were discussed. Carolyn suggested that the easiest way to make the transition was to hold first meeting by the old bylaws and discuss then dismiss meeting and hold a second meeting by the new bylaws.

The Treasure's Report was given by Kathy Woods. Financial statement attached that she circulated.

Total Income for 3rd Quarter 2017 was \$4,816.88 and Total Expenses were \$3,786.22 for a net of \$1,030.06.

There were additional expenses of \$330 for the printing of new bylaws and for TTA directory was \$375.

There is still a \$67,000 bequest from Charles Klabunde that is currently in a checking account that could be moved to a higher interest account next year. Carolyn suggested that any known budget changes or increases needed in the 2018 year be given to the treasurer for discussion before the February 2018 Board Meeting.

This year there was a cost of \$3,500 for an audit. This should not be an annual expense but a special cost due to the split of CTC and TTA.

Kathy suggested the future audits be done electronically by a qualified volunteer.

Carolyn replied that the new bylaws have a Financial committee and Audit Committee that would handle those discussions.

Carolyn has not received the IRS 990 from auditors and therefore cannot show or discuss as she wanted but it is not due till November.

Kathy Wood said there are now 2 new State of TN Dept. of Revenue certificates for tax exemption. - one is for the resale of merchandise (example – sell of TTA merchandise) and the second is for the sales and use tax for our purchases and payments. The state required a change of address for new certificates and Carolyn Miller's address is now being used as the facility address and the mailing address is still a P.O. Box. These certificates will expire in June of 2019. Carolyn reminded that the tax free purchases should be made with TTA checks not personal checks.

Kathy Wood will send out copies of the new 2017 certificates with a letter of explanation to each Chapter Chair.

Membership Report - Cheryl Heckler. There was a membership survey sent out to all chapters and estimated a 60% return. She would like the knowledge gained from survey to be applied. Results should be published in next newsletter.

Annual Meeting Summary - Sara Pollard We had 135 registered. She would like to suggest an “online” registration for the next annual meeting. The Financial details are still being compiled and will be available soon.

Jean Smith made a motion for Doug Burroughs to pursue information about REI's offer to attend a TTA Annual meeting. Marvin Ward seconded the motion. Motion carried.

Committee Appointments - tabled till next meeting

Proposed Dates for next TTA Board Meetings: Feb 3, May 5, Aug 4, and Oct 28, 2018. Motion to approve by MaryEtta Ward. Seconded by Bob Obohoski. Motion carried.

The dates for the 2018 TTA annual are Oct 26, 27, and 28 at Land between the Lakes as per Ken Johnson, Clarksville Chapter Chair.

A motion to dismiss the meeting was approved. Meeting adjourned at 10 AM.

Respectfully Recorded by Jenice Johnson,  
Acting Secretary, Tennessee Trails Association

Tennessee Trails Association  
Special Organizational Meeting  
(New Bylaws 1st Meeting)  
Sunday, October 15, 2017  
Monteagle, TN

Meeting called to order at 10:21 AM by TTA President, Carolyn Miller.

Election of Officers for 2018.

President: Jim Poteet nominated Carolyn Miller for President. Seconded by Cheryl Heckler. Motion carried. Office will be a one year assignment.

Vice President nominations were requested. Two refusals were voiced by those asked to service. Office will be a 3 year assignment.

Treasurer: Jim Poteet nominated Kathy Woods for Treasurer, Seconded by MaryEtta Ward. Motion carried. Kathy Woods accepted for 1 year.

Secretary: Linda Latter nominated Jackie York for Secretary for 2 years. Motion carried.

TTA Board New Directors and terms: Cheryl Heckler (3 years), Linda Latter (3 years) and Jim Poteet (1 year).

All TTA Chapter Chairs are automatically on the Board of Directors for their office term of one year.

Standing committee members were discussed.

Nominating Committee: Three Regional Directors, and two other members

Audit Committee (new): Two board members and others to be determined. Jim Poteet.

Finance Committee: Treasurer and two other TTA members

Awards Committee: Vice President to Chair. Regional Directors and others to be appointed by the President.

Membership Committee: Membership Director (Cheryl Heckler) and the Three Regional Directors

Communications Committee: A board of Director and three other TTA members.

LouAnn Partington and Jim Poteet.

Special Committees:

Website Committee: Doug Burroughs and Jim Poteet agreed to serve.

A motion to approve all the new Committee Members was made by Linda Latter. Jim Poteet seconded the motion. Motion carried.

A motion to create a Strategic Planning Committee was made by Jean Smith and seconded by Bob Obohoski.

William Smith was nominated as chair by Jean Smith. The motion was approved by Bob Obohoski. The motion was seconded by Kathy Wood. Motion carried.  
Jim Poteet volunteered to serve on the committee.

A motion to dismiss was made by Carolyn Miller. The motion carried. The meeting adjourned at 11 AM (CT).

Respectfully Recorded by Jenice Johnson,  
Acting Secretary, Tennessee Trails Association