

Tennessee Trails Association (TTA)
Minutes of the Board of Directors Meeting
February 2, 2019
Nashville Hermitage Branch Library

Call to Order/Welcome/Attendance

Mary Etta Ward, TTA President , called the meeting to order at 11:00 am. A quorum was present.

Members attending: Mary Etta Ward, Linda Latter, David Bowling, Cheryl Heckler, Melinda Pearson, James (Jim) Poteet, Libby Francis, Jane Coffey, Paul Schwab, Marvin Caine, Tom Bentley, Sara Pollard, Doug Burroughs, Bob Obohoski, Jean Smith, Les Cleveland.

Members absent: Garnett Rush, Joan Hartvigsen, Rosemary Marshall, Charlie Bright, Jennifer Carroll

Guests present: Philip Anderson, Cindy Bowling, Mark Hubbard, Bruce Whitehead, Kathy Woods

Appointment of Board Directors

A motion was made by Jim Poteet and seconded by Jane Coffey to appoint Garnett Rush to fill the vacant East Tennessee Regional Director position for the remainder of the term beginning 2019 and ending 2021. Motion carried. (Attachment 1)

A motion was made by Cheryl Heckler and seconded by Sara Pollard to appoint Jane Coffey to fill a vacant At-large Director position for the remainder of the term beginning 2018 and ending 2020. Motion carried. (Attachment 2)

A motion was made by Paul Schwab and seconded by Cheryl Heckler to appoint Melinda Pearson to fill a vacant At-large Director position for the remainder of the term beginning 2017 and ending 2019. Motion carried. (Attachment 3)

Secretary Report

There being no additions or corrections to the latest email circulated minutes of the October 2018 Board of Directors Meeting and Special Organizational Meeting, a motion to approve the minutes of the two meetings was made by Libby Francis and seconded by Jim Poteet. Motion carried. (Attachments 4 & 5)

Treasurer Report

Kathy Wood presented the 2018 Q4 and annual summary reports. (Attachments 6 & 7)

On the 2018 Income and Expense Report, discussion arose about those chapters that raise income on their own from sources such as donations to the chapter and chapter fundraisers. This non-allocation amount of a chapter's income is reported separately in the chapter treasurer's annual report to the Board Treasurer. It was reported some chapters often contribute this income to projects of other organizations that support the mission of TTA. Doug Burroughs thought that collecting and publishing yearly totals that TTA and its chapters contribute to such organizations would benefit membership recruitment. Jim Poteet made a motion that the Board Treasurer annually report to the Communications committee chapters' non-allocation income and how their income is spent. Libby Francis seconded. Motion carried. (Attachment 8)

Discussion of the 2018 Net Worth Report centered on restricted CD 3612. A motion was made by Jim Poteet and seconded by Marvin Caine for the Finance committee to review interest rates obtainable for longer investment maturities of monies in CD 3612, and to make a recommendation for the Treasurer to present to the Board. Motion carried. (Attachment 9)

David Bowling presented the 2019 TTA Budget. A motion to accept the 2019 Budget as presented was made by Jane Coffey and seconded by Bob Obohoski. Motion carried. (Attachment 10)

Pursuant to financial auditors latest recommendations, Kathy Woods reported the 2019 budget for chapter allocations per chapter. A motion was made by Paul Schwab and seconded by Cheryl Hecker to approve the report as presented. Motion carried. (Attachment 11)

Kathy Woods lead a discussion on Tennessee Sales and Use Tax Exemption and Resale Certificates. TTA does not need a Resale certificate, however we have use of a Tax Exemption certificate for TTA purchases paid using a check on the Association's account. There was discussion whether chapters could use the TTA exemption for purchases paid with a local chapter check bearing an address different from the Association's. As TTA's current Exemption Certificate expires this June, Marry Etta Ward asked David Bowling to investigate how local chapters would need to pay, in order to use the TTA tax exemption, and report back to her at least by the next Board meeting.

Committee Reports

Communications Report

Committee member Jim Poteet distributed copies of, and reported on, results of the 2018 Annual Mtg. Survey completed by 55 Meeting attendees. (Attachment 12)

Question was raised whether the wording "Sponsor for the Cumberland Trail" should be removed from the Masthead of the Association's monthly newsletter, as Poteet reported It had been removed from the by-laws in 2017. Following discussion, Jim Poteet made a motion, and Bob Obohoski seconded, to change the newsletter Masthead to read "Supporter of the Cumberland Trail" in place of "Sponsor for the Cumberland Trail". Motion carried.

Membership Report

Cheryl Heckler briefly presented membership stats reports and suggestions for member retention. Discussion then moved to growing membership demand for protecting the privacy of their contact information. To address this, Jim Poteet made a motion and Cheryl Heckler seconded to revise the membership application in the monthly newsletter, by adding two new option boxes, for members to elect NOT to have their address, and NOT to have their phone number(s), published in the TTA Annual Membership Directory. Motion carried. Libby Francis agreed to work with members of the Communications Committee to review the membership application in the TTA trifold brochure, and present a recommendation to the board at the next meeting. (Attachment 13)

Awards Report

Linda Latter reported awards were given at the 2018 Annual Mtg. as follows: the Bill Stutz Award presented to George Bonneau and Bob Lyon; the Tennessee Trails Award presented to the TVA Division

of Natural Resources; and the Bob Brown Lifetime Achievement Award presented to Mack Prichard. No new information to report for 2019.

Audit Compliance

Jim Poteet distributed copies of the Association's Conflict of Interest Compliance statement. All statements completed by members at the meeting were returned to Jim when the meeting adjourned. (Attachment 14)

It was agreed that Audit committee members, who are unclear about some of their duties as specified in the By-Laws. would confer with David Bowling on the matter.

Evan Means Grant Report

Mary Etta Ward reported receiving completion reports from two EMG recipients— the Story Book Trail project and the Dogwood Elementary School project. (Attachment 15)

Old Business

Mary Etta Ward reported a good turnout of TTA members at the Tivoli Benefit concert in Chattanooga 11-17-18, and receipt of a thank you note from TNGreen concerning our support of land expansion at Rock Island SP.

Facebook

Doug Burroughs lead discussion for the TTA Facebook Group sub-(Communications) committee created at the last board mtg. Doug reported the Group currently has app. 2400 members, and he would like to grow Group page traffic as a promising way to build & sustain TTA membership. Sub-committee actions so far are two additions to the Group page—a link to the TTA website and a link to the membership director's TTA email address.

Further steps being considered are adding a post at the top of the page-feed to encourage Group visitors to join TTA, and posting the membership director email address when a Group visitor joins the Group and affirms interest in joining TTA. Mark Hubbard suggested that such Group visitors should rather have a link directly to the membership form on the website than a link to the membership director email address—or perhaps both should be options. There was also discussion about posting the Newsletter on the Group site. Discussion about Group administrators was heard, and further postponed to the next meeting.

Doug encouraged chapters to publish more hike and meeting information on the Group page, especially using features like the "Event" menu option as more useful and informative than simply a news-feed post.

Directory/Handbook

Libby Francis reported the TTA Handbook is finished, and hopes general distribution of it, together with the Membership Directory, will be made with the March newsletter.

TTA Website—MTSU

Doug Burroughs reported no further movement since the last mtg, toward engaging with a MTSU program offering graduate assistance to Not-for-Profit organizations in areas such as FB page and website technologies, strategic planning, and increasing membership.

Jim Poteet reported the Website development (Communications) subcommittee as awaiting the an updated statement from strategic planning of who we are and our mission and purposes as prerequisite to contract for a new website design. Other members argued that in the meantime, it's imperative to have a refurbishment of the "bones" of the existing website to include website graphics and other common features of more technologically-updated websites.

As it was reported that the strategic planning committee appointed 2 years ago has had no meetings, Mary Etta Ward gathered names of those willing to meet with her to come up with a new committee, including perhaps a MTSU graduate assistant.

Soddy Daisy—software recommendation/chapter history post to TTA website

Jean Smith, chapter Board Rep Soddy-Daisy, recommended the Board consider a software product called Wild Apricot for managing its membership. Two other Board members familiar with the product, gave it high marks, but judged it cost-prohibitive at this time.

Jim Poteet agreed to help the Soddy Daisy chapter with posting their chapter history on the TTA website.

New Business

Jim Poteet lead discussion on a proposed resolution to present at the 2019 annual membership meeting, for a change in the TTA By-Laws, to clarify ambiguity in by-laws Section 9 concerning a chapter's officers and Board representative. It was found that further wording revision was needed to clarify the problem, and vote on a resolution was tabled to the next meeting. (Attachment 16)

Libby Francis lead discussion on chapters working together on hosting annual meeting, including a proposal that would involve more chapters' participation, by uniting smaller chapters as co-hosts.

Jim Poteet requested the Treasurer and/or Finance Committee

- to share with the Board the amount of proceeds from the last complete rotation cycle (i.e. 6 years, he reported) of annual meetings.
- to review and suggest a recommendation to the Board if changes are needed in membership rates.
- to review TTA's membership subscriptions with related mission organizations (i.e. Amer. Hiking Assoc., lobbying groups, etc) to determine the extent they are helping raise the recognition of TTA.

Jim Poteet asked the Board to consider the following matters for future action/discussion:

- Offering a travel allowance to chapters farthest away from Nashville to encourage their members to come to board meetings.
- Putting State Park hikes on our website
- Participating in the digital hike mapping programs other organizations are offering

Guidelines for dogs on hikes, additional to what's in our hiking handbook, were suggested

Bruce Whitehead and Cheryl Heckler briefed the Board on plans they have as host chapter for the 2019 annual meeting.

Chapter Reports

Murfreesboro Chapter Report February 2, 2019

Tony Jones will continue as chapter chair for 2019 and Sara Pollard has been appointed chapter representative to the TTA board.

We had our traditional after Thanksgiving hike with the Highland Rim chapter at Old Stone Fort and lunch after the hike at a local restaurant. Our annual New Year's Day hike hosted by the Friends of Edgar Evins was at Edgar Evins State Park with 60 hikers attending from other chapters and from the area as well. Our joint hike at Collins West January 12 had hikers from Murfreesboro, Highland Rim, Nashville, Soddy Daisy and Upper Cumberland chapters. We participated in the 17th Annual Poteets' Chilly Chili Hike. We hiked the new Sherwood Forest acquisition in the South Cumberland State Park and then enjoyed chili at the Poteets' home in Monteagle.

We have 42 chapter members. Our chapter meetings continue to be well attended. In November we planned hikes for January-June 2019 and our annual chapter Christmas party was a potluck in the Wilderness Station at Barfield Crescent Park. Randy Hedgepath, State Naturalist presented a program on winter hiking in Tennessee state parks.

Chapter Officers for 2019 –

Tony Jones, Chapter Chair
Sara Pollard, Treasurer & Chapter Board Representative
Valerie Galan, Program Coordinator
Jennifer Zahn, Hike and Membership Coordinator
Craig McBride, Blogmaster

Tony Jones Chapter Chair

TTA Nashville Chapter – Quarterly Report

October-December 2018

Nashville TTA. Chapter membership is 88 as of December 2018, compared to 97 in December 2017.

Chapter Officers

- o Chair: Doug Burroughs
- o Treasurer: June Callahan
- o Hike Coordinator: Nancy Juodenas
- o Programs Coordinator: Nora Beck is retiring from this position. Recruiting for new coordinator.

- Six **hikes** were scheduled and published in the TTA Newsletter:
 - o NashvilleUrbanHike,DowntownNashville
 - o BellsBendParkinNashville
 - o HiddenLakes,PegramTN.
 - o VolunteerTrail,LongHunterStatePark
 - o Laurel-SnowFalls,Dayton,TN.
 - o BeamanPark,Joelton,TN
- The Nashville Chapter's regular monthly meetings continue on the 4th Tuesday of each month at the REI store in Brentwood TN:
 - o October:TheCotswoldsWay,England,byRickLausten
 - o November:TicksandChiggers,byDr.StephenMurphree,BelmontUniversity
 - o December:AnnualHolidayPartyinBellevue,TN

Amy Sutton or backup Kevin Bowden also continue to collect mail from the **statewide TTA mailbox** at the Melrose Post Office in Nashville and process as needed. Membership applications/renewals are forwarded to the Membership Director, etc.

- The Nashville Chapter continues to collate, label, fold, tab, stamp and mail out the printed copies of the **TTA Newsletter** each month. This process is remotely coordinated by Diane Manas.
- Holiday Gift Wrapping at REI: An annual tradition now. This year we raised over \$500 for a donation to the Cumberland Trails Conference to support the Spring Breakaway.

Meeting adjourned by Mary Etta Ward at 3:15 pm.

Respectfully submitted,

Melinda Pearson
TTA 2019 Secretary

MOTION:

The TTA Board of Directors hereby appoints Jane Coffey to fill a vacant At-large Director position for the remainder of the term beginning 2018 and ending 2020.

Background: Jane Coffey had agreed to serve on the TTA Board of Directors. Her name was inadvertently included on the slate of directors presented to the membership at the 2018 Annual Meeting as a 4th candidate, where only three were to be elected. However, there remains a vacancy in an At-large Director position for the term beginning 2018 and ending 2020. Since election by the membership is not the method of filling a Board vacancy sanctioned by the bylaws, this appointment by the Board is necessary.

February 2, 2019

MOTION:

The TTA Board of Directors hereby appoints Garnett Rush to fill the vacant East Tennessee Regional Director position for the remainder of the term beginning 2019 and ending 2021.

Background: Garnett Rush's name was inadvertently omitted from the slate of directors presented to the membership at the 2018 Annual Meeting, and there is now a vacancy in the East Tennessee Regional Director's position for the term beginning 2019 and ending 2021:

February 2, 2019

MOTION:

The TTA Board of Directors hereby appoints Melinda Pearson to fill a vacant At-large Director position for the remainder of the term beginning 2017 and ending 2019.

Background:

There remains a vacancy in an At-large Director position for the term beginning 2017 and ending 2019.

Melinda Pearson has been appointed by the Jackson Chapter as their chapter's representative to the board, and has been elected by the Board to serve the Secretary for 2019.

Appointing her to complete the At-large vacancy does not lengthen her commitment to the Board, but allows the Board to fill a vacancy. The Jackson Chapter would have to select another individual as their Chapter's representative to the Board.

February 2, 2019

**Tennessee Trails Association
Board of Directors Meeting Minutes**

**Sunday, October 28, 2018 - 9:00am CT
Brandon Spring Group Center Dover, TN**

PRESENT: Carolyn Miller, Jackie York, Joan Hartvigsen, Jim Poteet, Linda Latter, JR Tate, Paul Schwab, Marvin Caine, Melinda Pearson, Rosemary Marshall, Sara Pollard, Doug Burroughs, Jean Smith, Bob Oboboski, Kathy Woods, Cheryl Heckler, David Bowling, Libby Francis

ABSENT: Mary Etta Ward, Garnett Rush, Charlie Bright, Jennifer Carroll, Lynn Takacs, Bruce Whitehead

GUESTS PRESENT: Philip Anderson, Cindy Bowling, Mary Ann Hawk, Mark Hawk, Mark Hubbard

Meeting called to order by Carolyn Miller, TTA President, at 9:00 a.m.

Welcome and Introductions – Carolyn Miller

Approval of the minutes from the 3rd Quarter Board Meeting held August 4, 2018

The minutes were approved as circulated with motion made by Joan Hartvigsen to accept the minutes, seconded by Bob Oboboski. Motion carried.

Treasurer's Report – Kathy Woods

The circulated documents were briefly discussed, noting that further discussion is needed on the Klabunde CD that will be maturing in February 2019.

<TTA Net Worth 9.30.18 Oct 2018 attached>

<TTA Q3 Inc. & Exp. Oct 2018 attached>

Membership Report – Cheryl Heckler / Carolyn Miller

There was discussion that membership appears stable per report specifics, and improving the quality of the statewide chapters should be the focus.

Melinda Pearson opened discussion on questions from Don Dresser, the administrator of the TTA Facebook page – should the information that is provided through individuals joining the page be used and possibly enhanced with emphasis on growing TTA membership? Jim Poteet asked if the Board should have any responsibility for this since it had no responsibility in the TTA FB page original setup. The TTA website's distribution list was also discussed as to the Board's responsibility there. There were questions and possible hike information discussed that could be presented on the FB page and it was decided that all of this should be brought under the Board with a special committee formed with the members Doug Burroughs, Linda Latter, Don Dresser, and Mark Hubbard.

Hike leader responsibility and qualifications were discussed with regard to requirement that the leader be a TTA member and always use sign-in sheets. Those are requirements but when the actual leader is a State Park, etc. representative there should be someone from the sponsoring chapter to handle the usage of sign-in sheets for liability coverage. It was suggested that the TTA liability statement might also be printed in each monthly newsletter.

The Hiking Handbook that's always available on the TTA website was discussed regarding possible revisions needed for the bylaw changes, etc. Libby Francis and Kathy Woods offered to review and make changes. Any suggestions or comments should be emailed to them.

The TTA directory also needs updating with reformatting with any ads eliminated, etc. It was discussed that Kathy Dupre has done this in the past.

<TTA Membership 4th Quarter 2018 attached>

Old Business

2018 Annual Meeting Update – JR Tate

It was reported that this weekend's annual meeting put on by the Clarksville Chapter was a success with 102 registered that included 31 staying in the dorms, 15 tent camping, and 3 in RVs. A grossed estimate of \$11,000 was mentioned also. It was also reported that Philip Anderson will serve as the next Chapter chair for Clarksville.

TennGreen Rock Island Acquisition – Carolyn Miller

Steve Law, the executive director of the Tennessee Parks and Greenways Foundation, presented an overview of their current ongoing projects at the TTA August Board meeting which included a Rock Island Acquisition. Discussion ensued about what the TTA Board might be willing to contribute to that project.

A motion was made by Jim Poteet to approve \$5000 for the RI acquisition when it is presented as an Evan Means request, with Libby Francis seconding the motion. Motion carried.

New Business

There was discussion on the location and dates of the TTA board meetings for 2019. The location is being set as the Hermitage Library in Nashville – Libby Francis confirmed with the library that there would be an adequate room provided for TTA's use – light refreshments are allowed and timeframe is until 4:30 pm on Saturdays with only possible impact seen as an early voting election (which is unforeseen at this time).

The board meeting dates are Saturdays Feb 2, May 4, Aug 3 and Sunday Oct 20 (to be held at the annual meeting site). A motion to approve the dates was made by Kathy Woods, and seconded by Sara Pollard. Motion carried.

A change from the original start time of 1:00 pm will be made to 11:00 am for the Feb 2 meeting to see how that works out. A motion to approve was made by Libby Francis, and seconded by Jean Smith. Motion carried.

TTA Website – Doug Burroughs

· With our potential project of the design and creation of a TTA website, it was mentioned that Middle Tennessee State University has a class that might be willing to help in some way. Possible follow-up by the Communications committee with them was discussed.

Responses to Survey distributed at Annual Meeting – Jim Poteet

- Summarized responses.
- Request that time be allotted during the meeting so that Chapter Chairs could meet to discuss their chapter needs.

TTA Merchandise – Libby Francis

· Working to liquidate inventory of TTA merchandise as TTA should not be selling merchandise under their current non-profit listing with the State of Tennessee.

Chapter Reports were included in the Annual Meeting minutes of Saturday night.

Carolyn Miller adjourned the quarterly board meeting with a Motion made by Joan Hartvigsen, seconded by Marvin Caine. This meeting adjourned at 10:30 a.m. with the new board convening immediately following for the Special Organizational Meeting (as per bylaws).

Respectfully Recorded,

Jackie York
2018 Secretary, Tennessee Trails Association

**Tennessee Trails Association
Special Organizational Meeting Minutes**

Sunday, October 28, 2018

Brandon Spring Group Center Dover, TN

This special meeting was called to order by Carolyn Miller, TTA President, at 10:30 a.m. with the same roster of attendees as the preceding quarterly board meeting.

New Board Members

New board members announced were Mary Etta Ward, David Bowling, Jane Coffey and Libby Francis. This should leave three open board positions vacant consisting of 2 at-large for 2019 and the west regional director.

Officers Elected

Mary Etta Ward was elected President with a motion made by Carolyn Miller and seconded by Linda Latter. Motion carried.

Linda Latter was elected Vice President with a motion made by Carolyn Miller and seconded by Joan Hartvigsen. Motion carried.

Since the newly elected president was not there to take over this meeting (per Bylaws), the Vice President Linda Latter presided.

Melinda Pearson was elected Secretary with a motion made by Joan Hartvigsen and seconded by Jackie York. Motion carried.

David Bowling was elected Treasurer with a motion made by Libby Francis and seconded by Kathy Woods. Motion carried.

It was noted that Garnett Rush will need to be appointed to her office of East Tennessee Representative in the near future.

Committees created per the Bylaws

Communications – Jim Poteet (Chairman), Doug Burroughs, Mark Hubbard, Linda Latter, Lou Ann Partington, Melinda Pearson, Mary Etta Ward ex Officio.

A motion was made by Joan Hartvigsen and seconded by Bob Obohoski. Motion carried.

Membership – Cheryl Heckler (Chairman), Joan Hartvigsen, Garnett Rush, West Regional Director (vacant)

A motion was made by Carolyn Miller, and seconded by Joan Hartvigsen. Motion carried.

Awards – Linda Latter (Chair), Libby Francis, and Regional Directors - Joan Hartvigsen (Middle TN), Garnett Rush (East TN), vacant (West TN)

A motion was made by Carolyn Miller, and seconded by Cheryl Heckler. Motion carried.

Nominating – Linda Latter, Libby Francis, open position, and Regional Directors - Joan Hartvigsen (Middle TN), Garnett Rush (East TN), vacant (West TN)

A motion was made by Libby Francis, and seconded by Kathy Woods. Motion carried.

Audit Compliance – Sara Pollard, Kathy Woods, Jim Poteet

A motion was made by Jean Smith, and seconded by Marvin Caine. Motion carried.

Finance – David Bowling (chair), June Callahan, Jennifer Zahn

A motion was made by Kathy Woods, and seconded by Libby Francis. Motion carried.

A special committee for Evan Means Grants was established with Carolyn Miller, Marvin Caine, Joan Hartvigsen

A motion was made by Libby Francis and seconded by Carolyn Miller. Motion carried.

The organizational meeting was adjourned at 11:00 a.m. with a Motion made by Joan Hartvigsen and seconded by Linda Latter.

Respectfully Recorded,

Jackie York
2018 Secretary, Tennessee Trails Association

1/25/2019

Income/Expense by Category - Last quarter:2

10/1/2018 through 12/31/2018

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Category Description	10/1/2018- 10/31/2018	11/1/2018- 11/30/2018	12/1/2018- 12/31/2018	OVERALL TOTAL
INCOME				
Amazon Income	31.10	0.00	15.67	46.77
Annual Mtg Proceeds	0.00	0.00	4,000.00	4,000.00
Donations	0.00	0.00	910.00	910.00
Memberships	1,550.00	1,930.16	997.52	4,477.68
Merchandise Sales	120.00	40.00	0.00	160.00
Supporting Donations	90.00	175.00	25.00	290.00
TOTAL INCOME	1,791.10	2,145.16	5,948.19	9,884.45
EXPENSES				
Awards	49.16	0.00	0.00	49.16
Evan Means Grants	0.00	5,000.00	0.00	5,000.00
Newsletter Stipend	300.00	0.00	0.00	300.00
Postage and Delivery	0.00	754.05	0.00	754.05
Printing and Reproduction	355.00	325.00	325.00	1,005.00
Supplies	320.89	0.00	0.00	320.89
TOTAL EXPENSES	1,025.05	6,079.05	325.00	7,429.10
OVERALL TOTAL	766.05	-3,933.89	5,623.19	2,455.35

1/25/2019

Income/Expense by Category - Last year:4

1/1/2018 through 12/31/2018

Page 1

Category Description	1/1/2018- 12/31/2018	OVERALL TOTAL
INCOME		
Amazon Income	239.04	239.04
Annual Mtg Proceeds	4,000.00	4,000.00
Donations	1,045.00	1,045.00
Memberships	14,144.87	14,144.87
Merchandise Sales	194.00	194.00
Supporting Donations	1,025.00	1,025.00
TOTAL INCOME	20,647.91	20,647.91
EXPENSES		
Accounting	500.00	500.00
Awards	49.16	49.16
Chapter Allocations	1,582.00	1,582.00
Dues & Subscriptions	112.50	112.50
Evan Means Grants	7,638.87	7,638.87
Filing Fees	140.47	140.47
Newsletter Stipend	1,200.00	1,200.00
Office	14.04	14.04
POB and Mailing Supplies	120.00	120.00
Postage and Delivery	2,117.65	2,117.65
Printing and Reproduction	4,450.00	4,450.00
Rent	54.63	54.63
Supplies	320.89	320.89
TOTAL EXPENSES	18,300.21	18,300.21
OVERALL TOTAL	2,347.70	2,347.70

Tennessee Trails Association					
	Net Worth				
	As of December 31, 2018				
Assets:					
Cash and Bank Accounts:					
Regions Checking	40,468				
Regions Money Market	11,243				
CDxxxxxx3362	9,078				
CDxxxxxx3612 (restricted)	24,022				
CDxxxxxx3219	66,217				
Total Assets	151,028				
Liabilities:	0				
Net Worth	151,028				
Notes:					
CD 3362 matures 2/24/19					
CD 3612 matures 5/2/19. Life memberships.					
CD 3219 purchased 2/15/18 with Klabunde funds. Matures 2/12/19.					
\$5,000 was withdrawn from the Klabunde CD to pay for the Evan Means grant for land acquisition at Rock Island State Park.					

Tennessee Trails Association
Chapter Allocations for 2019

<u>Chapter</u>	<u># of Members (Note 1)</u>	<u>\$ Allocation (Note 2)</u>
Clarksville	35	105.00
Columbia/Franklin	25	100.00 ***
East Tennessee	25	100.00 ***
Highland Rim	49	147.00
Jackson	18	100.00 ***
Memphis	55	165.00
Murfreesboro	42	126.00
Nashville	88	264.00
Plateau	46	138.00
Soddy Daisy	42	126.00
Sumner	39	117.00
Upper Cumberland	<u>32</u>	<u>100.00</u> ***
Total Allocation	496	1,588.00

Note 1---Does not include 19 unaffiliated members

Note 2---\$3 per member

***---Minimum allocation \$100

2018 ANNUAL MEETING SURVEY -- RESULTS

What year were you born? _____ ← Avg year 1950, Avg age 68

When did you join TTA? _____ ← Avg year 2006, Avg age at join 56, Avg Term 12 years

Is this your first Annual Meeting? Y N ← 49 or 89% answered No

If No, Now many have you attended? _____ ← Average 5.4

How would you rate the following on a scale of 1 (poor) to 5 (excellent)?

Brandon Springs Facility? 1 2 3 4 5 ← Average 3.9

Brandon Spring Accommodations? 1 2 3 4 5 ← Average 3.5

Brandon Springs Food? 1 2 3 4 5 ← Average 4.2

Hiking Program? 1 2 3 4 5 ← Average 4.5

Entertainment? 1 2 3 4 5 ← Average 4.4

Overall Meeting Format? 1 2 3 4 5 ← Average 4.2

What is your primary reason for coming to the TTA annual meeting:

to hike? Yes | No to socialize with friends from other chapters? Yes | No ← Poor Question
other? _____

Would you prefer a shorter annual business meeting, with a longer hiking program only added every other year? Not likely | less likely | likely | More likely ← Poor Question

Would you like to see a semi-annual gathering with an emphasis on hiking? Yes ← 45% | No ← 36%

Would you like to have any of the following educational programs available at the annual meeting?

- Trail maintenance as an activity or as an educational option? Yes ← 56% | No ← 30%
- First aid training for the hiker? Yes ← 65% | No ← 25%
- Wilderness first aid training? Yes ← 56% | No ← 32%
- CPR - hands only training? Yes ← 40% | No ← 44%
- Map, compass & GPS navigation-orienteeing? Yes ← 62% | No ← 29%
- Other topics: _____

Would you be willing to take part in a more detailed Strategic Planning interview?

Yes ← 3 | No ← 34 | Maybe ← 10

Provide contact information _____ ← 11 provided contact information

2019 Conflict of Interest Policy and Disclosure Form

The Tennessee Trails Association's policy regarding conflict of interest is spelled out in Section 5 of our bylaws, as adopted on October 14, 2017:

Conflict of Interest. Whenever a Director has a financial or personal interest in any matter coming before the Board, the affected person shall fully disclose the nature of the interest and withdraw from any subsequent discussion or voting on the matter.

Participation in discussion or voting by a Director with a potential conflict of interest will be permitted only when a majority of disinterested Directors determine that it is in the best interest of the Association to do so. The minutes of meetings at which such votes are taken shall record the rationale for such permission.

Before beginning a term of office, each Director shall acknowledge in writing that he or she has read, understands, and will abide by the provisions of this section. The Secretary shall collect and maintain a permanent record of these acknowledgements.

CONFLICTS OF INTEREST ACKNOWLEDGMENT AND DISCLOSURE FORM

I have read the conflicts of interest policy set forth above and agree to comply fully with its terms and conditions at all times during my service as a Tennessee Trails Association Board member. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the Tennessee Trails Board of Directors in writing.

Disclosure of Actual or Potential Conflicts of Interest:

I acknowledge and agree that my selection for service on the Board and the opportunities made available to me by serving on the Board constitute good and valuable consideration for entering into this agreement, the receipt and sufficiency of which I hereby acknowledge.

In my individual capacity:

Signature: _____ Date _____

Print Name: _____

Please mail to: TTA Secretary, PO Box 41446, Nashville, TN 37204-1446

February 1, 2019
TTA – Evan Means Grant Report
East Tennessee – Dogwood Elementary School Nature Trail
Trail Bridge project

This project was completed approximately December 15, 2018 and included volunteers from Make A Difference day, work by Bob's Trails, Trees and Gardens and Michael Green. Funding for the project was \$1,000 for trail bridge materials, other TEGNA grant funds and donations of labor and materials by Bob's Trails, Trees and Gardens. A sign will be made giving TTA, Evan Means grant program credit for their financial assistance with this project. Total cost of the project was approximately \$2,500. A total of 42 linear feet of 6 foot wide bridge was completed.

Please see photos from the project on the next several pages.



Existing trail bridge before the grant.



Make A Difference Day bridge work



Replacing existing bridge section



Finished bridge



Replacement steps



2nd Trail bridge needing handrails



Finished handrails

A RESOLUTION to propose to the membership a change to the Association's Bylaws.

WHEREAS there is ambiguity in the Association's Bylaws adopted October 4, 2017 regarding a chapter's representative to the board.;

WHEREAS this ambiguity could lead to the conclusion that neither the chapter chair nor the chapter treasurer can be the chapter's representative to the board;

THEREFORE IT IS RESOLVED THAT:

The TTA Board will present to the membership at the next membership meeting the following proposed bylaw revision:

Replace this paragraph in Section 9:

Chapter Officers. Chapters shall elect officers as the Chapter deems suitable and necessary, but must have at least a Chapter Chair, a Chapter Treasurer, and a Chapter Representative to serve on the Board. Elections shall be held at least annually. Each Chapter may schedule meetings and outings in accordance with the wishes of the majority of members of each Chapter. All Chapter Officers, and the Board Representative, must be members of the Association.

With this new paragraph:

Chapter Officers. Chapters shall elect officers as the Chapter deems suitable and necessary, but must have at least a Chapter Chair and a Chapter Treasurer. Elections shall be held at least annually. In addition, each Chapter shall annually designate a Representative to serve on the Association's Board of Directors. Each Chapter may schedule meetings and outings in accordance with the wishes of the majority of members of each Chapter. All Chapter Officers, and the Board Representative, must be members of the Association.

February 2, 2019

TTA Nashville Chapter – Quarterly Report

October-December 2018

- Nashville TTA. Chapter membership is 88 as of December 2018, compared to 97 in December 2017.
- Chapter Officers
 - Chair: Doug Burroughs
 - Treasurer: June Callahan
 - Hike Coordinator: Nancy Juodenas
 - Programs Coordinator: Nora Beck is retiring from this position. Recruiting for new coordinator.
- Six **hikes** were scheduled and published in the TTA Newsletter:
 - Nashville Urban Hike, Downtown Nashville
 - Bells Bend Park in Nashville
 - Hidden Lakes, Pegram TN.
 - Volunteer Trail, Long Hunter State Park
 - Laurel-Snow Falls, Dayton, TN.
 - Beaman Park, Joelton, TN
- The Nashville Chapter's regular monthly meetings continue on the 4th Tuesday of each month at the REI store in Brentwood TN:
 - October: The Cotswolds Way, England, by Rick Lausten
 - November: Ticks and Chiggers, by Dr. Stephen Murphree, Belmont University
 - December: Annual Holiday Party in Bellevue, TN
- Amy Sutton or backup Kevin Bowden also continue to collect mail from the **statewide TTA mailbox** at the Melrose Post Office in Nashville and process as needed. Membership applications/renewals are forwarded to the Membership Director, etc.
- The Nashville Chapter continues to collate, label, fold, tab, stamp and mail out the printed copies of the **TTA Newsletter** each month. This process is remotely coordinated by Diane Manas.
- Holiday Gift Wrapping at REI: An annual tradition now. This year we raised over \$500 for a donation to the Cumberland Trails Conference to support the Spring Breakaway.

Murfreesboro Chapter Report
February 2, 2019

Tony Jones will continue as chapter chair for 2019 and Sara Pollard has been appointed chapter representative to the TTA board.

We had our traditional after Thanksgiving hike with the Highland Rim chapter at Old Stone Fort and lunch after the hike at a local restaurant. Our annual New Year's Day hike hosted by the Friends of Edgar Evins was at Edgar Evins State Park with 60 hikers attending from other chapters and from the area as well. Our joint hike at Collins West January 12 had hikers from Murfreesboro, Highland Rim, Nashville, Soddy Daisy and Upper Cumberland chapters. We participated in the 17th Annual Poteets' Chilly Chili Hike. We hiked the new Sherwood Forest acquisition in the South Cumberland State Park and then enjoyed chili at the Poteets' home in Monteagle.

We have 42 chapter members. Our chapter meetings continue to be well attended. In November we planned hikes for January-June 2019 and our annual chapter Christmas party was a potluck in the Wilderness Station at Barfield Crescent Park. Randy Hedgepath, State Naturalist presented a program on winter hiking in Tennessee state parks.

Chapter Officers for 2019 –

Tony Jones, Chapter Chair
Sara Pollard, Treasurer & Chapter Board Representative
Valerie Galan, Program Coordinator
Jennifer Zahn, Hike and Membership Coordinator
Craig McBride, Blogmaster

Tony Jones
Chapter Chair