

Tennessee Trails Association (TTA)  
Minutes of the Board of Directors Meeting  
August 3, 2021  
Libby Francis's Virtual Meeting Room

**Call to Order/Welcome/Attendance**

TTA President Libby Francis called the annual 3rd Quarter Meeting of the Board of Directors to order at 6:06 pm CDT (Central Daylight Time). A quorum was present. The meeting took place virtually, via Zoom video-conferencing.

Members Attending: Libby Francis, Duane Frichtl, David Bowling, Melinda Pearson, Cheryl Heckler, Jane Coffey, Susan Woods, Patricia Appleton, Joan Hartvigsen, John Thomas, Jenny Fitzgerald, Michelle Kelley, Tom Cressler, Marvin Caine, Patti Deen, Doug Burroughs, Jane Ellett, Cathy Moran

Members Absent: Ryan Dowdy, Mark Hubbard, Terry Warren, Jeanne Conatser, Bob Oboboski.

Guests (non-voting): Norman Brinsley—Plateau Chapter (attending for Bob Oboboski), Rosemary Marshall—East Chapter (attending to introduce new chapter Board Representative), Sara Kennedy—Upper Cumberland (attending for Cathy Moran)

Libby Francis welcomed two new Board members—Tom Cressler and Michelle Kelley. Tom and Michelle each spoke briefly to introduce themselves.

**Officer and Committee Reports**

Secretary—Melinda Pearson

Melinda Pearson presented the Minutes of the 2nd Quarter (5-4-21) Board Meeting. There being no additions or corrections, Melinda made a motion (2nd Patti Deen) to accept the 5-4-21 TTA Board Meeting Minutes. Motion carried. (Attachment 1)

Treasurer—David Bowling

David Bowling presented revised financial statements for the 1st Quarter of 2021. (Attachments 2 -7) Motion was made by David (2nd Duane Frichtl) to accept the revised statements. Motion carried.

David presented financial statements as of 6-30-21 for the TTA general fund, and for the Evan Means Fund. (Attachments 8-13) David Bowling made a motion (2nd Duane Frichtl) to accept the 6-30-21 financial statements. Motion carried.

TTA Membership—Cheryl Heckler

Cheryl Heckler presented the TTA Quarterly Membership Report for Aug. 3, 2021. (Attachment 14) Cheryl noted membership as of July 2021 is the highest in the last 12 months, and is significantly higher than the same period last year. Jane Coffey made a motion (2nd Jenny Fitzgerald) to accept the Membership report. Motion carried.

#### Awards Committee—Duane Frichtl

Duane Frichtl presented a report of the committee's recommendations for TTA awards to be presented at the 2021 TTA Annual Conference. Duane made the motion ( 2nd Jane Coffey) that the Board accept the committee's recommended award winners for 2020-2021. Motion carried. (Attachment 15)

#### Evan Means Grants Committee—Joan Hartvigsen

Joan Hartvigsen reported on Evan Means Grant Fund presentation events for recent grant recipients. (Attachment 16)

#### Communications Committee—Doug Burroughs

Website — Doug reported the website developer, Richards Designs, has completed its contract work for our website, except for 60 days in which the company remains available for technical support. Work continues on problems with board email aliases. TTA has fully paid its contract with Richards Designs.

TTA Facebook — Doug reported work underway to acquire new TTA memberships from TTA Facebook members.

#### Nominating Committee—Duane Frichtl

Duane Frichtl presented the Committee's list of nominees for Board positions with terms of office beginning in 2022. These nominees will be recommended to the TTA Membership at the 2021 Annual Membership Meeting. (Attachment 17)

### **New Business**

#### 2021 Annual Conference Update—Doug Burroughs/Jenny Fitzgerald

Doug & Jenny reported on accommodations, hike and non-hiking events/entertainment, chapter displays, booths, auction items, etc.

#### Annual Meeting Committee (new committee)—Libby Francis

Libby reported the committee has recommended East Tennessee Chapter and Soddy-Daisy Chapter co-host the 2022 TTA Annual Conference. Leaders in both chapters have agreed to the recommendation, pending the vote of their chapters.

#### Annual Conference Board Meetings—Libby Francis

Libby announced that the 2022 Board Special Organizational Meeting will be held at 9am on 10-24-24. Immediately following, the 2021 4th Quarter Regular Board Meeting will start.

## **Old Business**

Libby Francis reported an annual membership in the American Hiking Society has been acquired for TTA.

At 7:32 CDT, Jenny Fitzgerald made a motion (2nd Jane Coffey) to adjourn the meeting. Motion carried.

*Minutes submitted 8-9-21 and revised 9-28-21 by Melinda Pearson, TTA Secretary.*

Tennessee Trails Association (TTA)  
Minutes of the Board of Directors Meeting  
May 4, 2021  
Libby Francis's Virtual Meeting Room

**Call to Order/Welcome/Attendance**

TTA President Libby Francis called the annual 2nd Quarter Meeting of the Board of Directors to order at 6:05 pm CT. A quorum was present. The meeting took place virtually, via Zoom video-conferencing.

Members Attending: Libby Francis, Duane Frichtl, Melinda Pearson, Cheryl Heckler, Jane Coffey, Mark Hubbard, Susan Woods, Patricia Appleton, Terry Warren, Joan Hartvigsen, Marvin Caine, Patti Deen, Jeanne Conatser, Doug Burroughs, Bob Obohoski, Jane Ellett, Cathy Moran

Members Absent: David Bowling, Jenny Fitzgerald, Ryan Dowdy, Rosemary Marshall, Charlie Bright.

Guests: Norman Brinsley (Plateau), attending to report for the Outreach committee, and John Thomas (Sumner Trails), attending on behalf of board member Jenny Fitzgerald.

**Officer and Committee Reports**

Secretary—Melinda Pearson

Melinda Pearson presented the revised Minutes of the 2-2-21 Board Meeting, which was emailed to Board members on 5-2-21. Melinda made a motion (2nd Joan Hartvigsen) to accept the revised Minutes. Motion carried. (Attachment 1)

Treasurer—David Bowling

Finance Committee member Mark Hubbard presented David Bowling's reports of 2021 First Qtr. Monthly Income and Expense, and Net Worth as of 3-31-21. Mark moved (2nd Terry Warren) to accept the reports as presented. Motion carried. (Attachments 2, 3)

Mark presented a worksheet analysis of the budget and expenses of the Evan Means Grant Fund to date (Attachments 4, 5) As the report needs revision, Mark recommended action on it be postponed to the next quarterly Board meeting.

TTA Membership—Cheryl Heckler

Cheryl Heckler presented the TTA Membership Quarterly Report for May 4, 2021 (Attachment 6)

TTA Committee Membership—Libby Francis

Libby Francis presented her 2021 TTA committee roster, including special committees and committee nominees for membership and chairs, followed by a motion (2nd Mark Hubbard) to approve the committees as presented. Motion carried. (Attachment 7)

### Communications Committee—Doug Burroughs

Doug Burroughs presented an update report on the revised TTA flyer and brochure, (Attachment 8, 9), the FB page, and problems with email delivery under the new website.

### Evan Means Grants Committee—Joan Hartvigsen

Joan Hartvigsen reported on each of 7 Evan Means grant requests that were received this quarter. (Attachments 10, 11, 12, 13, 14, 15, 16).

On behalf of the Grants committee, Joan Hartvigsen made a motion (2nd Patty Deen) to fund the requests as follows: \$1000 Friends of Mousetail Landing State Park ; \$2675 for Friends of Natchez Trace State Park; \$1000 for Sergeant York Patriotic Foundation; \$2000 for TTA Plateau Chapter on behalf of Uplands Village Retirement Community; \$813.85 for Friends of Long Hunter State Park; \$0 for Friends of Rocky Fork State Park; \$0 for Friends of Edgar Evans State Park. (Attachment 17) Motion carried with Terry Warren and Cheryl Heckler abstaining for conflict of interest.

### Outreach Committee—Norm Brinsley

Norm Brinsley, Committee chair, reported on TTA's updated Booth Display, participation in 50th Anniversary Celebration of the Cumberland Trail, and ways the committee intends to help promote TTA in print media.

Committee member Libby Francis made a motion (2nd Terry Warren) to fund a Silver Level annual membership in the American Hiking Society, currently costing \$200/year. Motion carried.

Libby reported the committee's recommendation to join the Mack Pritchard Foundation for \$100, and so moved (2nd Dwayne Frichtl). Following discussion, Libby amended the motion (2nd Dwayne Frichtl), moving to make a 2021 donation to the Mack Pritchard Foundation in the amount of \$100. Motion carried.

### Awards Committee—Duane Frichtl

Committee Chairman Duane Frichtl presented the report, and made a motion (2nd Joan Hartvigsen) the that the 2021 budget for his committee be increased from \$150 to \$300 for purchasing additional awards, as the committee hopes to present a double set of awards—retroactively for 2020 (when no awards were given), and currently for 2021. Motion carried. (Attachments 18, 19)

### Annual Meeting Committee—Doug Burroughs/Nashville Chapter

Doug Burroughs, chairman of Meeting host chapter Nashville, reported progress of the planning committee for the TTA Annual Conference in Oct. 2021. A motion was made by Doug Burroughs (2nd Joan Hartvigsen) to designate all general funds raised at the 2021 Annual Conference to the Evans Means Fund of TTA. Motion carried.

### **Old Business**

Mark Hubbard made a motion (2nd Terry Warren) to delete the Evans Means Grant Program line item from the TTA annual budget, because the program funding will now be handled outside the annual budget. Motion carried.

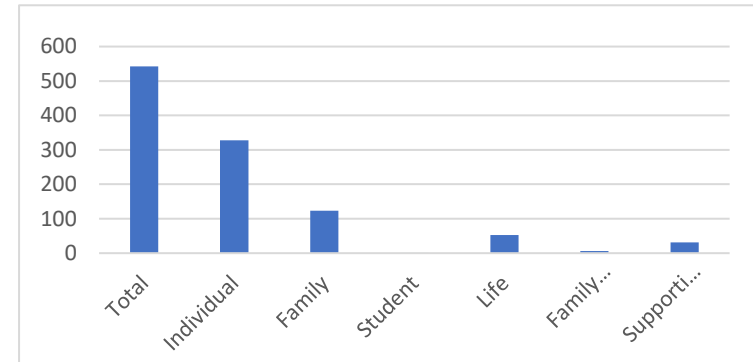
Duane Frichtl made a motion (2nd Mark Hubbard) to adjourn the meeting at 7:32pm.  
Motion carried.

*Minutes submitted 5-12-21 by Melinda Pearson, TTA Secretary.*

## TTA Membership Report for August 3, 2021 Board Meeting

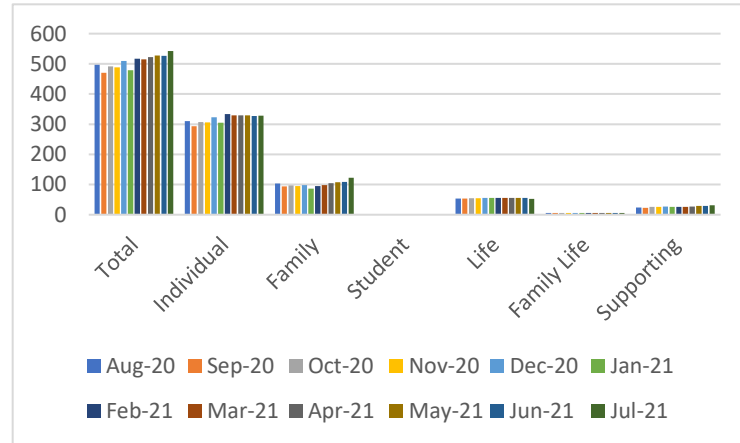
TTA Membership for July 2021

Date	Total	Individual	Family	Student Life	Family Life	Supporting	
Jul-21	542	328	123	1	53	6	31



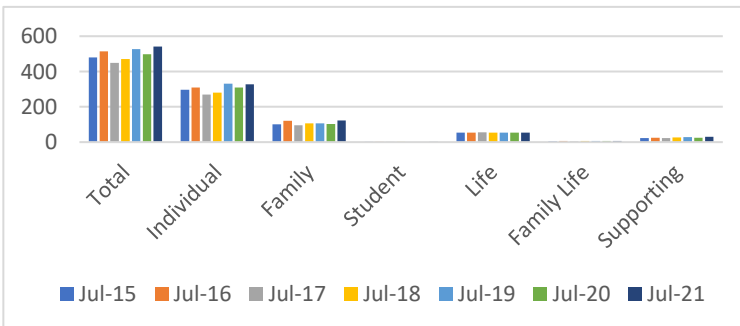
TTA Membership for past 12 months

Date	Total	Individual	Family	Student Life	Family Life	Supporting	
Aug-20	497	310	103	0	54	6	24
Sep-20	470	293	94	0	54	6	23
Oct-20	491	307	97	0	55	6	26
Nov-20	488	306	95	0	55	6	26
Dec-20	510	323	98	0	56	6	27
Jan-21	479	305	86	0	56	6	26
Feb-21	517	334	95	0	56	6	26
Mar-21	515	329	98	0	56	6	26
Apr-21	522	329	104	0	56	6	27
May-21	528	329	108	0	56	6	29
Jun-21	527	327	109	0	56	6	29
Jul-21	542	328	123	1	53	6	31



TTA Membership for July in the past 6 years

Date	Total	Individual	Family	Student Life	Family Life	Supporting	
Jul-15	480	297	101	1	53	5	23
Jul-16	514	309	121	1	53	6	24
Jul-17	449	270	95	1	55	5	23
Jul-18	471	280	106	1	53	6	26
Jul-19	527	331	107	0	54	6	29
Jul-20	497	310	103	0	54	6	24
Jul-21	542	328	123	1	53	6	31



The Awards Committee met via Zoom on 6/19/2021 at 6pm. Present were Duane Frichtl, Libby Francis, Trish Appleton, Joan Hartvigsen, Terry Warren and Bob Richards. Following is the unanimous recommendation to the board concerning award winners for 2020-2021.

**BILL STUTZ AWARD (3 awards)**

Deb Westervelt  
Pete Broehl  
Ron & Judy Jenkins

**TENNESSEE TRAILS AWARD (2 awards)**

Doug Burroughs  
Rosemary Marshall

**BOB BROWN AWARD (2 awards)**

Paul Schwab  
Bob McGavock

Paul Schwab and Bob McGavock were nominated for the Bill Stutz Award, but the committee decided it was appropriate to award them the Bob Brown Award for lifetime achievement.

Rosemary Marshall was also nominated for the Bill Stutz, but since she has received that award previously, the committee decided it would be appropriate to award her the Tennessee Trails Award for outstanding contributions to the Association.

The board had budgeted \$300 for awards at the last meeting. We would have 7 plaques made at \$30 each, so we would be able to stay under budget.



## August 3, 2021 Evan Means Grant Committee Report

The Evan Means Grant Committee and other TTA members participated in Evan Means Grant presentations this quarter. Susan Wood, TTA Board Member and Jackson Chapter member, presented a Evan Means Grant to the Friends of Johnsonville State Historic Park for updated hiking trail maps. Terry McCoy Warren, Jackson TTA Chapter member and TTA Board Member, presented the Evan Means Grant to the Friends of Natchez Trace State Park. This Grant provides funds for a heavy duty tilting bucket designed for trail building. Committee members Libby Francis and Joan Hartvigsen travelled to Uplands Village in Crossville to participate in the Evan Means Grant photo opportunity with the Plateau Chapter, including Cheryl Heckler and Norm Brinsley. This Grant is for a ADA Trail at Uplands Village. Committee members Libby Francis, Mark Hubbard, Marvin Caine and Joan Hartvigsen attended the Evan Means Grant presentation to the Friends of Long Hunter State Park for improvements of the Bryant Grove Trail.

Committee members Mark Hubbard and Joan Hartvigsen and TTA members of the Soddy-Daisy, Sumner Trails, Highland Rim, Murfreesboro and Nashville Chapters met the Friends of Mousetail Landing State Park for a fun weekend of camping, kayaking and hiking at Mousetail Landing State Park, along with the Evan Means Grant presentation. The Grant is for restoration of the Eagle Point Trail damaged by a tornado and flood. The President of the Friends of Mousetail Landing State Park took us on a hike on the Eagle Point Loop Trail.

The Friends of South Cumberland Trail completed the Foster Falls trail project and the Mile Marker project. Libby Francis, Joan Hartvigsen and Marietta Poteet attended the check presentation for Foster Falls trail renovation. Joan and Marietta Poteet attended the check presentation for the Mile Marker project.

The Friends of Henry Horton proudly showed us the bridges and stairs on the new Spring Creek Trail funded by a Evan Means Grant. The Friends then took us on a hike on the Spring Creek Trail. TTA members attending were Joan Hartvigsen, Sara Pollard and Patty Deen. The Friends are also proud of the trailhead sign thanking TTA.

## Nominating Committee Report 8/2/2021

The nominating committee met via email between 8/1 and 8/2 and came to a majority decision to recommend the following slate to the annual meeting this October.

For the 3 open At Large Positions: Libby Francis  
Duane Frichtl  
June Callahan

For the East Tennessee Rep: Trish Appleton

If elected, June Callahan has agreed to serve as board treasurer starting January 1.

The nominating committee wants to continue to find individuals who would be interested in serving on the board. Sometimes positions come open between annual meetings, and we would like to have some candidates ready for the board to consider. If any board member has a suggestion for a potential board member, let the committee know.

The committee also plans to develop a process for paper ballots for use at the annual meeting if necessary. Nominees can come from the floor at the meeting, which would necessitate a paper ballot.

This slate will be published in the September and October newsletters so members can be prepared to vote.

This report does not require action by the board, as it is for informational purposes only.