

Tennessee Trails Association (TTA)  
Minutes of the Board of Directors Meeting  
February 1, 2022  
Libby Francis's Virtual Meeting Room

**Call to Order/Welcome/Attendance**

TTA President Libby Francis called the annual 1st Quarter Meeting of the Board of Directors of TTA to order at 6:36 pm Central Time (CT). The meeting was hosted by Libby Francis via Zoom video-conferencing.

Members Attending: Libby Francis, June Callahan, Melinda Pearson, Cheryl Heckler, Jane Coffey, Mark Hubbard, Susan Woods, Jenny Fitzgerald, Joan Hartvigsen, Terry Warren, Ryan Dowdy, Marvin Cane, Tom Cressler, Wendy Porter, Michelle Kelley, Jeanie Conatser, Bob Oboboski, Jane Ellet, John Thomas, Cathy Moran.

Members Absent: Duane Frichtl, Patricia Appleton, Patty Deen, Alice Cannon

Guests: Doug Burroughs (Nashville), reporting for the Communications committee; LouAnn Partington (unaffiliated), TTA Newsletter Editor; Bob Richards (East), member of the Board's Audit, Award, and Outreach Committees; Gary Kimbrell (Upper Cumberland) and Cynthia Watson (Highland Rim), attending as interested TTA chapter members.

**Officer Reports**

Secretary—Melinda Pearson

Melinda Pearson presented the Minutes of the 10-24-21 4th Qtr. Board Meeting (revised 1-19-22), and the Minutes of the 10-24-21 Special Organizational Meeting of the Board. There being no further additions or corrections to the minutes of these two meetings, Melinda made a motion (2nd Terry Warren) to accept the Minutes of the Board Meetings as a complete and accurate record of the Board's business. Motion carried. (Attachments 1, 2)

Treasurer—June Callahan

June Callahan moved (2nd Jane Ellet) to accept three financial reports for 2021—two 4th Qtr. General Fund Income and Expense reports, and a report of the Association net worth on 12-31-21. (Attachments 3, 4, 5) Motion carried.

June presented the 2022 Budget proposed by the Finance Committee, of which she is chairman. June reported highlights of several items in the proposed budget, and answered questions. A motion was made by June (2nd Joan Hartvigsen) to adopt the proposed TTA Budget for 2022 as presented. Motion carried. (Attachment 6)

**Committee Reports**

Audit Committee—June Callahan

Committee member June Callahan reported a request has been made for the committee to re-exam for possible revision or overhaul, the Board Members' annual Conflict of Interest Disclosure.

### TTA Membership—Cheryl Heckler

Cheryl Heckler presented the TTA Membership Quarterly Report for 2-2-22  
(Attachment 7)

### Evan Means Grant Program—Joan Hartvigsen

Joan Hartvigsen reported seven Evan Means grant requests evaluated by the committee in the first quarter of 2022. (Attachments 8 , 9, 10, 11, 12, 13, 14 ).

The committee recommends funding six requests. Accordingly, Joan Hartvigsen moved (2nd Jenny Fitzgerald) to fund the following grant applicants: Bays Mountain Park Association (\$767), Bledsoe's Lick Historical Association (\$1,150), Friends of Cummins Falls State Park (\$982.34), Friends of Henry Horton State Park (\$1,000), Friends of South Cumberland State Park (\$885), and Southern Appalachian Highlands Conservancy (\$1,307). Motion carried.

The committee recommends declining the grant request from The City of Tullahoma, TN Tree Board, as their organization and their project, do not qualify for Evans Means Grant funding. No action taken.

Committee member Mark Hubbard said the committee will be accepting grant requests for consideration in the second quarter of 2022.

### Communications Committee—Doug Burroughs

Doug Burroughs presented and commented on the summary of the Communications Committee's 1-24-22 meeting. (Attachment 15)

### Outreach Committee—Susan Woods

Based on committee recommendation, committee member Susan Woods made a motion (2nd Joan Hartvigsen) to donate \$1000 to the 2022 Alternative Spring Break program of the Cumberland Trails Conference (CTC). Motion failed.

Susan Woods made a motion (2nd Terry Warren) to donate \$500 to the 2022 Alternative Spring Break program of the CTC, contingent upon our donation being acknowledged in CTC publications. Motion failed.

Susan Woods made a motion (2nd Terry Warren) to donate \$500 to the 2022 Alternative Spring Break program of the CTC, with a strong request that they recognized our donation in CTC publications. Motion carried.

### Insurance Committee—Jenny Fitzgerald

Committee member Jenny Fitzgerald reported the Committee is gathering data, and intends to make a recommendation to the Board at the 2nd quarter Board Meeting 2022.  
(Attachment 16)

## **Old Business**

Doug Burroughs gave a wrap-up report of the 2021 TTA Annual Conference, which his Nashville chapter participated in hosting.

## **New Business**

Jane Ellet of the Soddy-Daisy Chapter, reported major initiatives in planning that have just been concluded for the 2022 TTA Conference. The dates of the Conference will be Nov 4, 5, & 6. The anticipated Conference site will be Glenstone Lodge in Gatlinburg, TN, a facility located by Rosemary Marshall (East Chapter) and jointly selected by Jane and Rosemary. The host chapters intend to have registration available in the June TTA Newsletter.

Cheryl Heckler made a motion (2nd Bob Obohoski) to adjourn the meeting at 8:10 pm CT. Motion carried.

*Minutes submitted 2-4-22 by Melinda Pearson, TTA Secretary.*

Tennessee Trails Association  
Minutes of the Special Organizational Meeting of the Board of Directors  
October 24, 2021  
Montgomery Bell State Park Lodge

Libby Francis called the Special Organizational Meeting of the TTA Board to order at 8:58 am CT (Central Daylight Time).

Members attending: Libby Francis, David Bowling, Cheryl Heckler, Patty Deen, Michelle Kelley, Jeanie Conatser, Wendy Porter, Jane Coffey, Duane FritchI,, Susan Woods, Tom Cressler, Jane Ellett, Jenny Fitzgerald, Doug Burroughs, Bob Obohoski, Joan Hartvigsen, Melinda Pearson

Members absent: Marvin Caine, Mark Hubbard, Terry Warren, Patricia Appleton, Ryan Dowdy, John Thomas, Cathy Moran.

Guests: Cindy Bowling (Highland Rim), Rosemary Marshall (East Chapter)

Joan Hartvigsen moved (2nd Bob Obohoski) to elect Board Member Libby Francis as TTA 2022 Board President. Motion carried.

Jenny Fitzgerald moved (2nd Jane Coffey) to elect Board Member Duane FritchI as TTA 2022 Board Vice-President. Motion carried.

Patty Deen moved (2nd Michelle Kelley) to elect Board Member Melinda Pearson as TTA 2022 Board Secretary. Motion carried.

Doug Burroughs moved (2nd Jane Ellett) to elect Board Member-elect June Callahan as TTA 2022 Board Treasurer. Motion carried.

### **TTA 2022 Committees**

Libby Francis reviewed a roster of committee chairmen & members for TTA's Standing and Special Committees in 2022. Joan Hartvigsen moved (2nd Bob Obohoski) to accept all 2022 TTA Committees together with their membership and leadership, as presented. Motion carried.  
(Attachment 1)

Libby Francis adjourned the Meeting at 9:18 am.

*Minutes submitted 10-30-21 by Melinda Pearson, TTA Secretary*

Tennessee Trails Association (TTA)  
Minutes of the Board of Directors 4th Quarter Meeting  
October 24, 2021  
Montgomery Bell State Park Lodge

**Call to Order/Welcome/Attendance**

TTA President Libby Francis called the annual 4th Quarter Meeting of the Board of Directors to order at 9:18 am CDT (Central Daylight Time). A quorum was present.

Members attending: Libby Francis, David Bowling, Cheryl Heckler, Patty Deen, Michelle Kelley, Jeanie Conatser, Wendy Porter, Jane Coffey, Duane Frichtl, Susan Woods, Tom Cressler, Jane Ellett, Jenny Fitzgerald, Doug Burroughs, Bob Obohoski, Joan Hartvigsen, Melinda Pearson

Members absent: Marvin Caine, Mark Hubbard, Terry Warren, Patricia Appleton, Ryan Dowdy, John Thomas, Cathy Moran.

Guests: Cindy Bowling (Highland Rim), Rosemary Marshall (East Chapter)

Meeting moderator Libby Francis initiated a session of board member introductions following roll call.

**Officer and Committee Reports**

Secretary—Melinda Pearson

Melinda presented the Minutes of the 3rd Quarter (8-3-21) Board Meeting, emailed to Board members on 9-28-21. There being no additions or corrections, Melinda made a motion (2nd Cheryl Heckler) to accept the 8-3-21 TTA Board Meeting Minutes. Motion carried.

(Attachment 1)

Treasurer—David Bowling

David presented 9-30-21 financial statements of the TTA general fund, of the Evan Means Grant Fund, and of the Association Net Worth. (Attachments 2, 3, 4) David Bowling made a motion (2nd Jane Coffey) to accept the 9-30-21 financial statements. Following discussion, motion passed.

TTA Membership—Cheryl Heckler

Cheryl Heckler presented the TTA Quarterly Membership Report for October 27, 2021 (Attachment 5). Membership is still steadily increasing, she reported. Cheryl discussed tools to use in keeping memberships renewed before they expire, and the importance of doing this.

### Evan Means Grants Committee—Joan Hartvigsen

Joan Hartvigsen reported all grants awarded in 2021. (Attachment 6) She followed with a restatement for the coming year of the the Evan Means Grant Program, in order to simply, streamline, and clarify the Program for interested parties. (Attachment 7) The committee recommends this restatement (Attachment 8) as replacement language for what is currently on the Grants page of the website. The committee also plans to revise the Grant application.

A motion was made by Joan Hartvigsen (2nd Patty Deen) that, based on history and recent growth of the program, the Board allocate \$10,000 to the Evan Means Grant Fund at this time, for funding of grant awards in 2022. Motion carried with one “No” vote.

### Communications Committee—Doug Burroughs

Website — Doug reported Richard’s Design has completed all its services that TTA contracted for in creating and launching the website. The committee has decided to contract on a time and materials basis with Richards for further services, as needed.

Doug reported developments, and took comments from members, on TTA Facebook, Listserv software, use of email, new email aliases, etc.

Committee member Cheryl Heckler reported a revision of the Newsletter Membership form to accommodate the new website. The reworded form says that new members will receive the TTA Hiking Handbook and Membership Directory through their account on the Association website.

### **New Business**

Duane Frichtl suggested that the Board look into acquiring liability insurance for the group, and possibly its Board, and Officers. Libby Francis responded by creating a new Special Committee for insurance fact-finding. Members of the committee will be Duane Frichtl , Wendy Porter, Jenny Fitzgerald, and Jane Coffey.

David Bowling reported how chapter allowances are allocated, based on the Membership chairman’s December report. Allocations for each chapter will be submitted to the Board by the Treasurer at the first quarterly Board Meeting of 2022. To receive their allocation a chapter must submit an annual financial report in December.

Libby Francis moved (2nd Joan Hartvigsen) to set the following dates and times for the 2022 Quarterly Board Meetings, the first 3 of which will be held virtually via video conferencing:

1st Quarter Meeting	February 1, 6:30 pm CT
2nd Quarter Meeting	May 3, 6:30 pm CT
3rd Quarter Meeting	August 2, 6:30 pm CT
4th Quarter Meeting	TBA

Motion carried.

At 10:42am CDT, Duane Fritctl made a motion (2nd Bob Obohoski) to adjourn the meeting. Motion carried.

*Minutes submitted by Melinda Pearson, TTA Secretary Nov. 3, 2021*

*Revised 1-19-22*

## TENNESSEE TRAILS ASSOCIATION

### EVAN MEANS GRANT FUND

	2021 <u>ACTUAL</u>	2022 <u>PROPOSED</u>
<u>Category Description</u>		
INCOME:		
Board Allocation for 2021	7,500.00	
Donations	65.00	
Board Allocation for 2022	10,000.00	
Annual Conference Net Proceeds	7,860.98	7,861.00
TOTAL INCOME	<u>25,425.98</u>	<u>7,861.00</u>
EXPENSES:		
2021 Grants & 2022 Proposed Grants to:		
Friends of Rocky State Park	859.44	
Friends of Johnsonville Historic Society	750.00	
Friends of South Cumberland Park	1,470.00	885.00
Friends of Mousetail Landing	1,000.00	
Friends of Natchez Trace State Park	2,675.00	
Sergeant York Patriotic Foundation	1,000.00	
Uplands Village	200.00	
Friends of Long Hunter State Park	813.85	
Friends of Dunbar Cave	940.00	
Bays Mountain Park Association		767.00
Bledsoe's Lick Historical Association		1,150.00
Friends of Cummins Fall State Park		982.34
Friends of Henry Horton State Park		1,000.00
Southern Appalachian Highlands Conservancy		1,307.00
	<u>9,708.29</u>	<u>6,091.34</u>









---



**Tennessee Trails Association  
2021 Annual Meeting Summary**

<b>Income</b>	<b>Amounts</b>	
Registration Fees	3,923.30	
T-shirts	940.00	
Meals	767.00	
Silent Auction proceeds	2,429.00	
Live Auction proceeds	400.00	
Bake Sale	120.00	
White Elephant Sale	266.00	
		<b>8,845.30</b>
<b>Donations - Without Donor Restrictions</b>		
Nashville Chapter	500.00	
Nashville Chapter member - Barbara Bennett	300.00	
Nashville Chapter member	24.00	
Plateau Chapter	100.00	
Plateau Chapter sponsor - Zurich Homes	500.00	
Soddy Daisy Chapter	425.00	
		<b>1,849.00</b>
<b>Expenses/Disbursements</b>		
Meeting Rooms & Equipment rental - Montgomery Bell State Park	2,031.50	
Meals & Tips - Montgomery Bell State Park	826.00	
T-shirts - Big Frog T-Shirt Printing Co.	798.52	
Return of Overpayments	73.30	
		<b>3,729.32</b>
<b>Excess after deducting expenses</b>		<b>6,964.98</b>
 <b>Donations - With Donor Restrictions (named to the Evan Means Grant Fund)</b>		
Columbia / Franklin Chapter	100.00	
Donations made with registrations	596.00	
Soddy Daisy Chapter member - Susie & Carl Dumsday	200.00	
		<b>896.00</b>

Excess Funds - for donation to Evans Mean Grant Program, as  
agreed by TTA Board

---

---

7,860.98

**TENNESSEE TRAILS ASSOCIATION**  
**2022 BUDGET - GENERAL FUND**

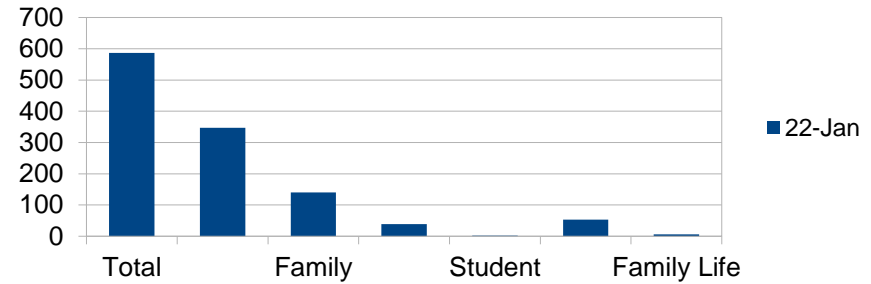
<u>Category Description</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>
INCOME:		
Amazon Income	99.58	100.00
Annual Mtg Income	11,590.30	11,590.00
Donations	670.00	600.00
Memberships	15,473.40	15,500.00
Supporting Memberships	365.00	400.00
Miscellaneous	82.93	100.00
TOTAL INCOME	<u>28,281.21</u>	<u>28,290.00</u>
EXPENSES:		
Accounting & External Financial Review	0.00	2,500.00
Annual Meeting Expenses	3,729.32	3,729.00
Annual Meeting Surplus (allocated to Evan Means Grant Fund)	7,860.98	7,861.00
Awards	210.00	200.00
Chapter Allocations	1,603.00	1,750.00
Newsletter Editing	1,200.00	1,500.00
Postage and Delivery	2,048.60	1,750.00
POB and Mailing Supplies	188.00	150.00
Printing and Reproduction	3,642.66	4,000.00
Annual Donations	250.00	1,000.00
State Filing Fees	120.00	150.00
Miscellaneous (Supplies, etc.)	267.98	500.00
Website	7,105.40	2,100.00
Liability Insurance	0.00	700.00
TOTAL EXPENSES	<u>28,225.94</u>	<u>27,890.00</u>



## TTA Membership Report for February 2, 2022 Board Meeting

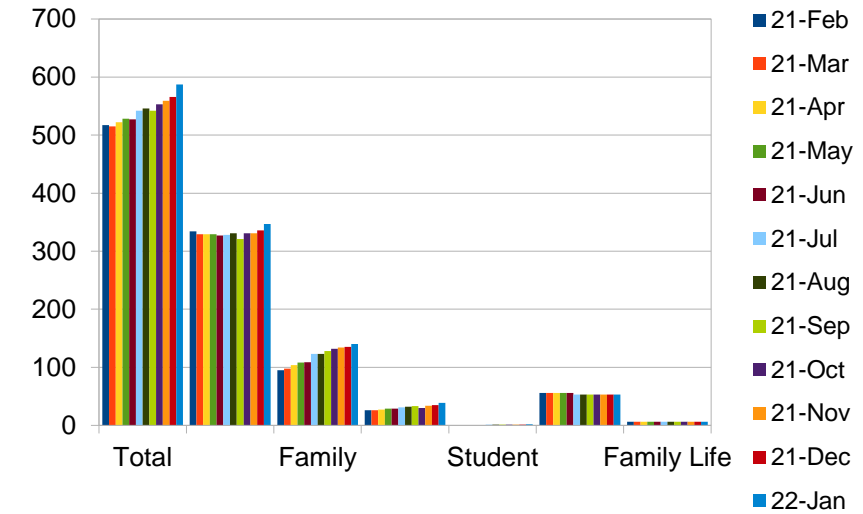
### TTA Membership for January 2022

Date	Total	Individual	Family	Supporting	Student	Life	Family Life
22-Jan	587	347	140	39	2	53	6



### TTA Membership for past 12 months

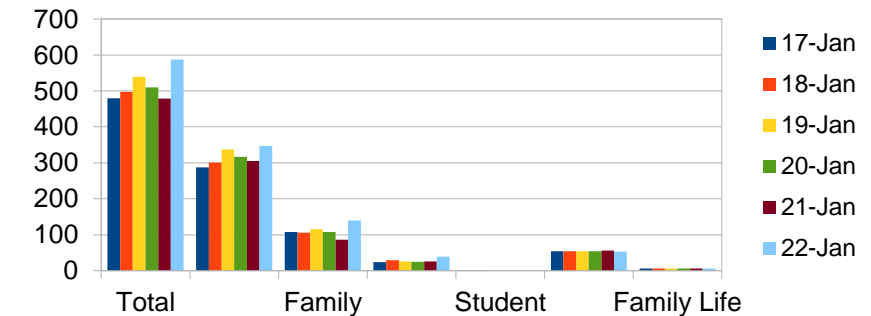
Date	Total	Individual	Family	Supporting	Student	Life	Family Life
21-Feb	517	334	95	26	0	56	6
21-Mar	515	329	98	26	0	56	6
21-Apr	522	329	104	27	0	56	6
21-May	528	329	108	29	0	56	6
21-Jun	527	327	109	29	0	56	6
21-Jul	542	328	123	31	1	53	6
21-Aug	546	331	123	32	1	53	6
21-Sep	542	321	128	33	1	53	6
21-Oct	553	331	132	30	1	53	6
21-Nov	559	331	134	34	1	53	6
21-Dec	566	336	135	35	1	53	6
22-Jan	587	347	140	39	2	53	6



**Note: Individual up 13; Family up 45; Supporting up 13; Life down 3**

### TTA Membership for October in the past 6 years

Date	Total	Individual	Family	Supporting	Student	Life	Family Life
17-Jan	480	287	108	24	1	54	6
18-Jan	497	301	106	29	1	54	6
19-Jan	539	337	116	26	0	54	6
20-Jan	510	317	108	25	0	54	6
21-Jan	479	305	86	26	0	56	6
22-Jan	587	347	140	39	2	53	6



**Note: Total up 107; Individual up 60; Family up 32; 1Supporting up 5**

## EVAN MEANS GRANT PROGRAM --- FUNDING REQUEST

Grant Recipient: *Friends of the South Cumberland State Park*

Date of Request: *January 14, 2022*

Recipient's Address: *Friends of the South Cumberland State Park, P.O. Box 816, Sewanee, Tennessee 37375*

A brief description of the project for which funding is being sought: *Purchase materials to build box steps for part of the rerouting of the Greeter Falls Trail in the South Cumberland State Park.*

How does this project fit within the range of your organization's total activities? *One of the primary goals of the Friends of the South Cumberland State Park is the building of new and maintenance of the park's 85+ miles existing trails. The Greeter Falls Trail reroute is the Park Manager's top priority trail work job due to the trail's condition and the large amount of use seen on the trail, especially during warmer weather.*

Explain how hikers will benefit from the project: *The Greeter Falls Trail was originally poorly designed and built. The trail is difficult to hike, and it is experiencing severe erosion in many places. This trail, the second most used in the South Cumberland State Park, become more of an issue during the high use summer season. The difficult trail makes it easier for hikers to injure themselves and harder for rangers to evacuate injured people.*

Planned as part of the reroute is to build a set of box stairs to climb a steep section just below the new connection to the Greeter Upper Falls Trail. Proposed is to build 13 to 14-36" wide by 23.5" deep box steps and install them on the Greeter reroute primarily using volunteers. The materials can be bought at local hardware or home building stores such as Lowes. See attached for details.

When is the project expected to begin? *By late Winter/early Spring 2022 as part of the overall reroute plan.*

When is the project expected to be completed? Within a month of starting, again no later than May-June 2022. Again, to have as much of the reroute completed before the high use summer season.

What is the total cost of this project from all sources? *\$885.00*

Provide a detailed spending plan for the amount being requested from TTA: *See attachment*

How many total man-hours will be required for the project? *Expected 4 workdays maximum or 4 people x 6 hours x 4 days = 96 volunteer hours*

How many volunteer hours are expected to be used for the project? *Again expected 96 volunteer hours.*

Publicity plans: *In addition, FSC will publicize the generous participation of TTA in this project through its TrailTracker e-newsletter (circulation: 1,900); on its website home page (5,000 monthly unique visits); and on its Facebook page (2,100 followers). We know many TTA members are well familiar with the Greeter Falls approach trail, and will greatly appreciate these critical improvements, both for safety reasons, and to make access to Greeter Falls an easier and more pleasurable hike!*

Grant submitter's name John Collins, Trails Committee Chairman, Friends of the South Cumberland

Email: hikebr@yahoo.com Telephone 832-294-5582

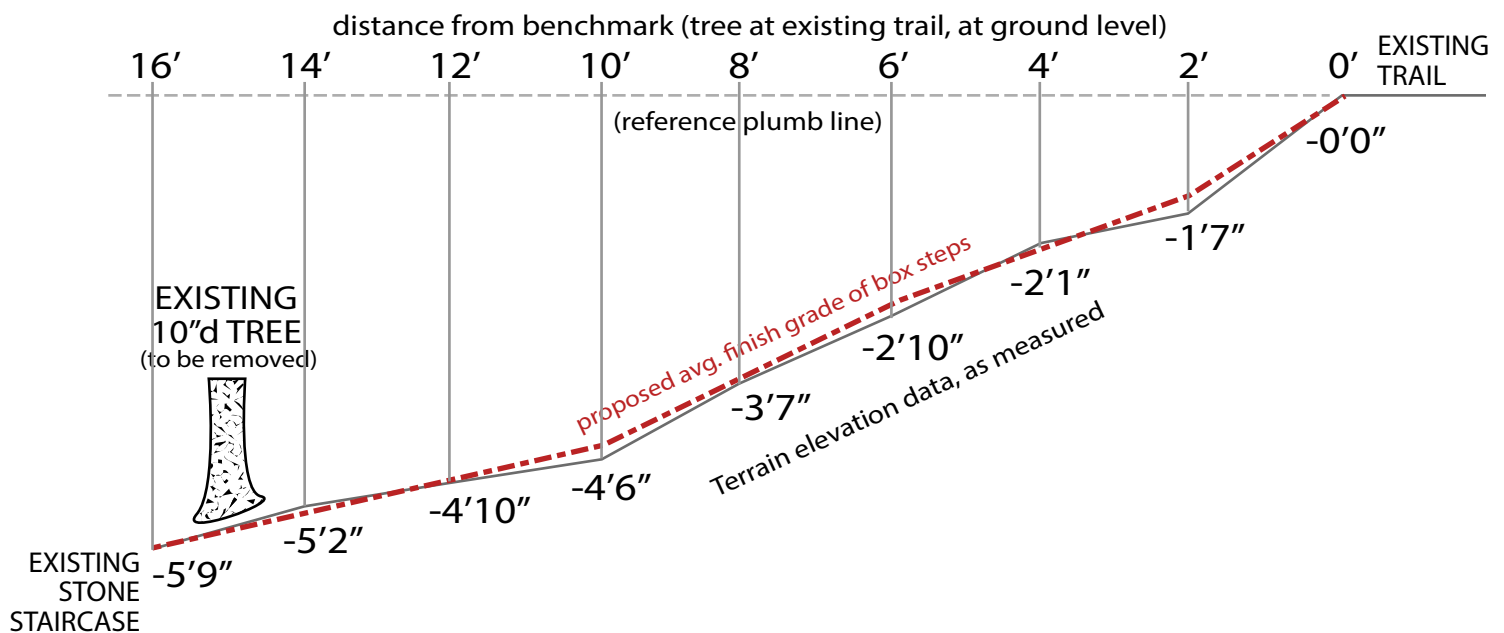
# Greeter Falls Access Trail

## Box Steps Data & Plan

Nov 21, 2021

### Elevation View

along centerline of box steps



### Materials List

NOTE: 6"x6" dimensional lumber is actually 5.5"x5.5"

14 box steps @ 6 lf of 6"x6" pressure treated lumber = 84 linear feet, purchase as  
(7) 6"x6"x 12 ft pieces  
@ \$41.38 ea = \$289.66

14 box steps w/(4) 12" x 3/8" rebar each =  
Note: Box steps to be cut @ shop but assembled on site. 56 @ \$5.48 ea = \$306.88

Stringers to be affixed to sleepers on-site with (4)  
10" flat head exterior construction screws per step 56 @ \$2.00 ea = \$112.00

EST'D TOTAL: \$708.54  
+ 25% contingency\* = \$885.00

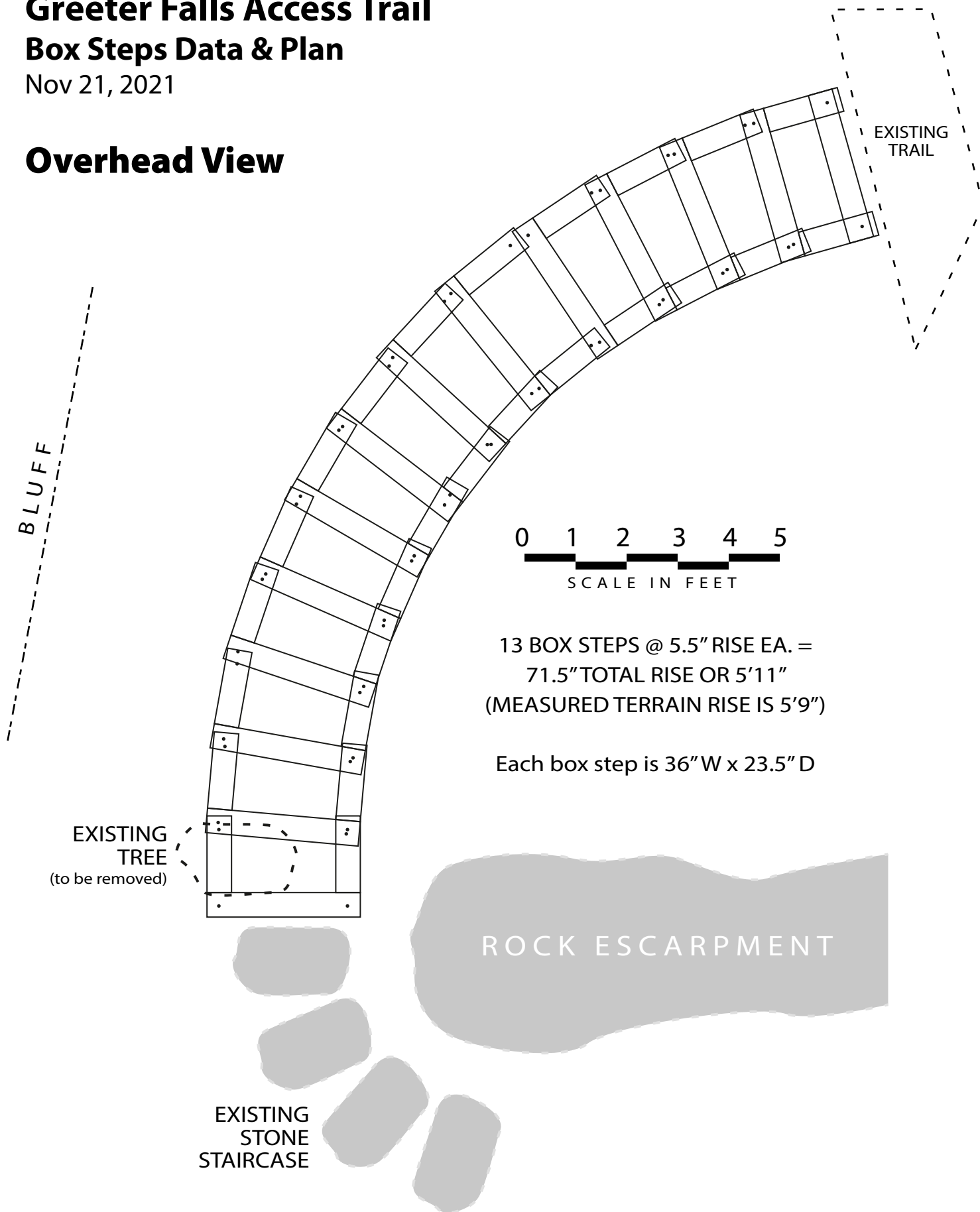
\* 25% contingency for supply-chain induced price variations  
at time of purchase. Pricing per Lowe's, Kimball, TN, 11/21/21.  
Materials to be picked up by SCSP or FSC Trails personnel.

# Greeter Falls Access Trail

## Box Steps Data & Plan

Nov 21, 2021

### Overhead View



# Greeter Falls Access Trail Signage Relocation Plan

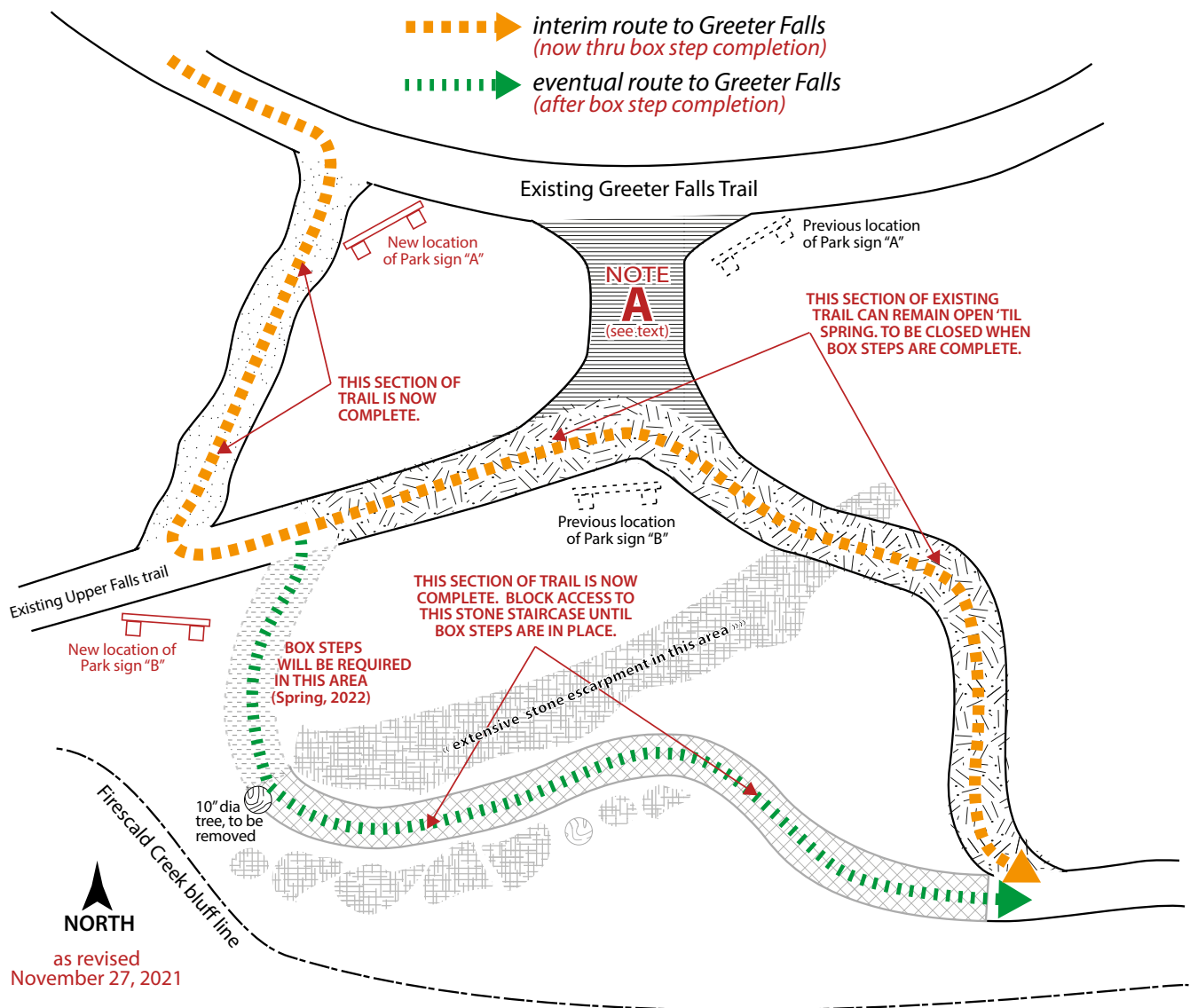
Nov 21, 2021

Since the build of the “social trail” section is now essentially complete, it would be possible to proceed with relocating existing signage per original plan, as shown below, **in red**, allowing visitors to use the newly-completed section, in combination with a portion of the existing trail, to access both the upper and lower falls. This would bypass one of the steep, rocky areas [shown at “Note A” below, which we *could* go ahead and close].

In any case, the [new] lower stone staircase needs to be more stoutly blocked off, until we can add the 13 box steps just above that staircase, in the early spring. At that point, we can open the lower staircase & box steps, and finish *permanently* closing the remaining portions of the existing trail.

The logistics plan for the 13 newest box steps would be to bring cut & pre-drilled but unassembled 6x6” components (and fasteners) down to the site using SCSP’s side-by-side part of the way; and then transfer to the FSC Trails Team’s Gorilla Cart; or to a wheelbarrow; or hand-carry the remainder of the way.

## UPDATED ACTION PLAN FOR SECTION “D” REMEDIATION



## Tennessee Trails Association Evan Means Grant Application

**Grantee name:** Bays Mountain Park Association  
Bays Mountain Park & Planetarium  
853 Bays Mountain Park Road  
Kingsport, Tennessee 37660  
Contact: Senior Naturalist Megan Krager (423) 229-9447

**Grantee background:** Bays Mountain Park & Planetarium, located in Kingsport, Tennessee, is a 3,650 acre nature preserve and the largest city owned park in the state of Tennessee. The Park features a 44 acre lake, over 40 miles of trails, a Nature Center with a state-of-the-art Planetarium Theater, and Animal Habitats featuring wolves, bobcats, raptors and reptiles. The Bays Mountain Park Association, a 501c3 organization, exists to support and promote the Park.

**Project description:** Three bridges on the Lakeside Trail which span small creeks or gullies along the trail need repairs. This project will use pressure-treated lumber and deck screws purchased with the funds from this grant to make the repairs.

**Project benefit:** Bays Mountain Park is a tremendously popular regional hiking attraction, offering over 40 miles of trails. The 2.3 mile Lakeside Trail is one of the most popular and heavily used trails in the park, offering frequent views of the mountain-top lake. Repairs to the three bridges with funding from this grant will provide safe and reliable access for hikers around this loop trail.

**Project timeline:** Work will commence in Spring 2022 upon receipt of the TTA grant and should be completed over a two-week period.

### Budget:

Item	Number	Cost/item*	Total
Pressure treated 10' 2 x 8 boards	30	\$16	\$480.00
Deck screws – box of 1000	1	30	30.00
4" Hex screws – box of 50	1	32	32.00
Rogue hoe	1	85	85.00
Pulaski axe	1	40	40.00
Trash grabber	5	20	100.00
<b>Total</b>			<b>767.00</b>

\*Prices from lowes.com, 11/29/21

It is anticipated the full budget for this project can be covered by the grant.

**Total labor hours:** The project will be fully completed by the Bays Mountain volunteer trail crew. Estimate of 40 total hours (assuming crew of 5 working about 8 hours).

**Recognition of Tennessee Trails Association:** We will affix a marker acknowledging Tennessee Trails Association support on each bridge which is repaired through funds from this grant. In addition, pictures and text acknowledging the grant will be shared on our widely-visited Facebook page and website, and a news release will be shared with local media.



- **Grantee name:** Bledsoe's Lick Historical Association

- **A brief narrative description of the project and how it fits within the range of the organization's total activities**

This new hiking trail (**The Abram Hiking Trail**) will be located within the **Bledsoe's Fort Historic Park** property, behind the pioneer cemetery (one of the oldest in Sumner County) in woodlands following deer trails. It will be approximately 1 mile long through a sparsely wooded slightly hilly area with creeks and stone walls. This area is located where there was an historic hunting ground for the Bledsoes and other families, when living at the Bledsoe's Fort in the early 1800's.

At least one sitting bench will be included. This structure will include plaques of acknowledgement to TTA. The sitting bench will be located down a spur at an overlook above the Bledsoe's Lick sulphur and salt water spring and Castalian Springs Mounds State Archaeological Area. The overlook will include interpretive signage telling of the historic salt lick once used by Pioneers, Natives, bison, and other wildlife in the area as well as additional interpretive signage educating hikers about the Woodland Indian mounds and culture. Future plans are to re-work the spur trail into a handicap trail to the overlook.

Trail signage will direct hikers over a spring fed creek and also along early 1800's stone walls.

- **A description of how the project will benefit hikers and the usage level at the location.**

Included in the mission of Bledsoe's Lick Historical Association is the interpretation of the Bledsoe's Fort and its environs and to protect, preserve and educate visitors.

The benefit of this hiking trial will not only bring additional visitation to the park, but will also educate hikers on the history of Bledsoe's Fort, pioneer life, and Woodland Indians, and experience wildflowers, birds and wildlife living in the area. The trail will benefit hikers through exercise and an opportunity to immerse themselves in a quiet, natural area filled with scents, sights and sounds of nature.

Sumner County is growing by leaps and bounds. There are not enough hiking trails in Sumner County. The addition of this trail will help fill the niche of offering hikers a new hiking experience.

The park and its hiking trails are pet friendly.

- **An estimate of the project's start and completion dates**

Start date: Marking of the trail began spring 2021. Trail work begins January 3, 2022.

Completion of trail by end of 2022.

- **A detailed budget for spending the amount requested:**

Tools: \$1040

3 trail signs and 2 cans of boundary paint for trail blazes = \$88

1 Sitting Bench: \$22

**The total cost of the project from all funding sources:** Total \$1,150

- **The number of total man-hours required by the project** = 945 to 1400 hours. This is based on a 5 person crew working 27 to 40 seven hour days.

- **The amount of volunteer hours expected to be used:** This trail will be built solely by volunteers. We estimate the hours to be 945-1400.

- **Plans for publicity:** If BLHA is awarded this grant, an article will be written and submitted to the local newspaper (Gallatin News) acknowledging TTA. In addition, an acknowledgement to TTA will be posted on the BLHA website ([www.bledsoesfort.org](http://www.bledsoesfort.org)) and the BLHA Facebook page (<https://www.facebook.com/BledsoesFortHistoricalPark>).

Upon completion of the trail, BLHA will purchase and place a placard on the trail's sitting bench. Before the public's first hike an article will be submitted to the local newspaper (Gallatin News) announcing the opening of the trail and an invitation to hikers. At this opening additional acknowledgement to TTA will be given.

**Itemized Tool list:**

Shovel \$35

Chainsaw 18" \$329

Pulaski \$135

Pick axe \$35

Macleod Rake \$90

Pruning Loppers long Handle \$25

Grade 43 Log Chain, Self-Colored, 3/8 in. Diameter, 14 ft \$41.00

Tamp bar \$40.00

Weed eater \$239

Bow saw \$11.00

Dewalt 20 volt Drill \$60

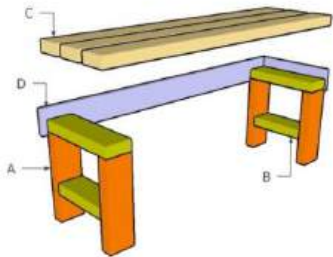
**Itemized Bench treated lumber:**

1 5x6 8' \$6

2 1x4 6' 5.00 each = \$10.00

Deck screws \$6

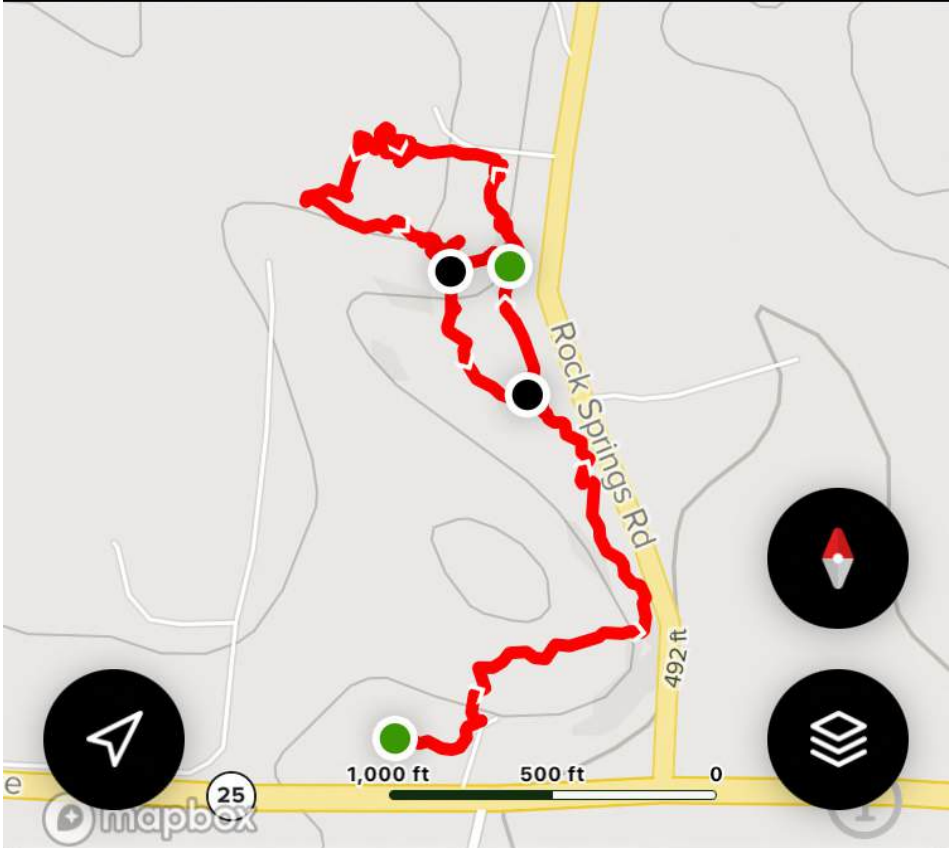
These are a idea of how we wish the bridge and bench to be.



**Hiking trail markers. We may end up using boundary paint if funds run low.**



Abrahm pink and yellow



## EVAN MEANS GRANT PROGRAM – FUNDING REQUEST

Recipient: Cummins Falls State Park

Date of Request: November 9, 2021

Recipient's Address: 390 Cummins Falls Lane, Cookeville, TN 38501

**A brief description of the project for which funding is being sought:** *Trail Signage:* as a new park, Cummins Falls is continually adding trails. This project would consist of the material to make 10 new signs used for trail directions. There are several trails that cross the park above the gorge, it would be beneficial to the hikers to know how to cross the woods, and how to exit the woods to the Visitor Center and Parking area. In addition, there is a trail head exiting a picnic area that could use an entry sign. As we develop the agricultural education area, we will need to add signs to the trail head.

**How does this project fit within the range of your organization's total activities?**

The Friends of Cummins Falls State Park is a non-profit organization of individuals who are committed to protecting and preserving our natural park. We provide financial support, volunteerism, and other resources to contribute to bettering our park. Trail Signage is extremely helpful to visitors. This project ensures that our visitors will stay within marked trails and will have a good experience while hiking.

**Explain how hikers will benefit from this project:** Directional signs will assist hikers with the proper trail to take and provide hikers with information such as the mileage of the trail. The park has many new trails, thus even return hikers may not know the terrain and length. In addition, a new lookout was built in the outer perimeter of the park but there is no signage to reach the lookout.

**When is the project expected to begin:** Friends of Cummins Falls volunteers and park employees will start the project when we are notified of the award. If the award is made in January, 2022 we will begin the project in January.

**When is the project expected to be completed:**

Sixty hours is anticipated to complete the project. Wood must be cut, information be added to the signs, holes have to be dug. We will spread the project out over a series of six weeks. That would ensure it would be completed by the beginning of spring when hikers will be ready to be out at the park.

**Provide a detailed spending Plan for the amount being requested from TTA:**

See attached spreadsheet.

**How many total man-hours will be required for the project?** 60

**How many volunteer hours are expected to be used for the project:** 40

It is important to note that the paid park staff will be needed to assist the volunteers in placement of the signage and other planning tasks. Depending on the time of year of the award will determine who the volunteers are that will work this project. We have several FOCF members who will be volunteering and we anticipate volunteer student groups from Tennessee Tech University. Many TTU students have service hour requirements and the TTU Service Center has a well-organized outreach program that will help the FOCF to promote the trail project opportunity. In late spring and summer, we also have AmeriCorps workers who will be able to support this project.

**Publicity:**

FOCF will acknowledge TTA's participation in the project by including text on each sign recognizing their support. An example of such recognition is provided below:



As you can see above, we propose to add text to each new sign that is funded by this project. Recognition may be included as "Sign funded by Tennessee Trails Association". In the event that a sign is small we could add a seal (see below) with the TTA logo to signify support.



In addition to acknowledging the TTA with permanent placement on signage, FOFC will create a press release, with pictures, in the area newspapers and online on the websites and social media site. The idea would be to recognize TTA, provide a history of the organization and of the Evan Means grant program. After providing a narrative about the organization and history we would describe the project and what was completed at the park. Ideally, we would like to have a representative from the TTA to attend a presentation of the 'award' of funding, or we can create an event such as a ribbon cutting with picture to reflect the significance of the project. Below is a concept of how we might promote the award with an image:



Idea is to include TTA representative and park staff in photo for acknowledgement on website, social media, and local papers.

**Grant submitter's name:** Alice Camuti, Chair FOCF, [acamuti@tnitech.edu](mailto:acamuti@tnitech.edu), 931-303-6268

<b>Proposal: Trail Signage</b>			
<b>Material</b>	<b>Cost</b>	<b>Quantity</b>	<b>Total</b>
4x4 8 ft Pressure treated posts	\$ 14.98	20	\$ 299.60
2x6 10 ft Pressure treated lumber	\$ 12.47	40	\$ 498.80
Wood Screws	\$ 9.98	1	\$ 9.98
Paint outdoor 1 gallon white	\$ 26.98	1	\$ 26.98
Stain outdoor	\$ 26.98	1	\$ 26.98
Battery Operated Drill	\$ 120.00	1	\$ 120.00
<b>TOTAL PROJECT REQUEST</b>			<b>\$ 982.34</b>
<b>LABOR OVERVIEW</b>			
Labor - Volunteer -Friends	\$ 22.00	20 hours	no charge
Labor - Volunteer students from TTU	\$ 22.00	20 hours	no charge
Park staff	\$ 22.00	20 hours	no charge
Estimated cost that is waived:	\$ 1,320.00		waived


Example of Type of Signs that will be made and installed with this grant:





Type of wood that will be required for the project:

☒ Compare



**\$12.47**


★★★★☆ 1841

**Severe Weather**  
2-in x 6-in x 10-ft #2 Prime Pressure Treated Lumber  
Model #TC2610T225EL

🚚 Delivery Unavailable

🏠 Unavailable at **Cookeville Lowe's**  
[Check Other Stores](#)

☐ Compare




**\$21.98**

★★★★☆ 693

**Severe Weather**  
2-in x 6-in x 16-ft #2 Prime Pressure Treated Lumber  
Model #2S16P

🚚 Delivery Unavailable

🏠 Unavailable at **Cookeville Lowe's**  
[Check Other Stores](#)


☒ 

**\$13.58**

★★★★☆ 29

**Severe Weather** 4-in x 4-in x 8-ft #2 Pressure Treated Lumber

**Choose Options**

☒ 

**\$14.98**

★★★★☆ 2

4-in x 4-in x 8-ft #1 Pressure Treated Lumber

**Choose Options**

Evan Means Grant Application 2022  
Submitted by Park Ranger Shaun Rainone  
On behalf of: Friends of Henry Horton State Park  
Date of submission: December 7, 2021

The Friends of Henry Horton State Park would like to support Henry Horton State Park by applying for the Evan Means Grant. The FOHHSP was awarded this grant in 2020, to which the park staff, volunteers and FOHHSP were able to enhance the Spring Creek Trail with the addition of footbridges and steps. The Park and its visitors have greatly benefited from this enhancement, and it would not have been possible without the Evan Means Grant from the Tennessee Trails Association.

Our proposal for 2022 is to continue to enhance our trails throughout the park by updating all the navigational signage, junction signage and trail head signage. This includes the purchase of pressure treated lumber and screws. With the addition of new and updated signage, we can enhance the visitor experience so that hiking, navigational decisions, and way finding are simplified. Many of our trailheads and interior park signs have already been updated, but with the additional funds allocated to the FOHHSP, we will be able to complete the 11-mile trail system updates that are in great need due to age and changes that occurred since their original installation.

Henry Horton State Park looks to provide a quality experience to all our visitors by simplifying the trail system wayfinding. In doing so the user can focus more closely on the intrinsic values of hiking and being outdoors.

Purchasing request:

- 2x4x16 (15) = \$202.20
- 2x6x16 (10) = \$171.80
- 4x4x16 (10) = \$312.00
- 6x6x12 (5) = \$259.15
- 3 ½" Deck Screws (5lbs) = \$34.97 (Home Depot)

Total purchasing costs: \$980.12\*

\*Pressure Treated Lumber quoted by Crosslin Building Supply, Inc. (Materials subject to market fluctuation).

**Total grant request: \$1000.00**

Shaun Rainone  
[Shaun.Rainone@TN.gov](mailto:Shaun.Rainone@TN.gov)

#### Public Outreach & Publication:

Henry Horton State Park and the Friends of Henry Horton State Park will create a plaque to commemorate the Evan Means grant, which will be fixed to the Hickory Ridge Trailhead. Upon a designated Monthly Volunteer Day in 2022 the FOHHSP will host a photo opportunity, a public event and submit a newspaper publication to acknowledge the Evans Means grant and the Tennessee Trails Association. Publication will be shared statewide through the "Five for Today" daily email chain and news outlet that is available for all Tennessee State Employees. In addition, acknowledgements will be made on social media to recognize how and why the Tennessee Trails Association gave support of this project at Henry Horton State Park through the Evans Means Grant.

Estimated start date: March 2022

Targeted completion date: November 2022.

Number of volunteers used to achieve project completion: 10-20 Volunteers

Total man hours: estimated 10-12 hours

Volunteers would be used to help load in materials to the specific areas of the trail that need additional signage. They would be assisting with area preparation, trail improvement, and specific tasks related to the project like digging holes, installing signs and carrying out any refuse. Volunteer days are hosted on the second Saturday of each month.

**Southern Appalachian Highlands Conservancy**  
**Evan Means Grant Application**

**Contents**

<b>1.0 Description:</b> .....	<b>2</b>
<b>2.0 Benefit to Hikers:</b> .....	<b>2</b>
<b>3.0 Start and Completion Dates:</b> .....	<b>3</b>
<b>4.0 Budget Detail:</b> .....	<b>3</b>
<b>TABLE 1: BUDGET DETAIL</b> .....	<b>4</b>
<b>5.0 Total Cost and Funding Sources:</b> .....	<b>4</b>
<b>6.0 Total Man-Hours:</b> .....	<b>4</b>
<b>7.0 Total Volunteer Hours:</b> .....	<b>5</b>
<b>8.0 Acknowledgement:</b> .....	<b>5</b>
<b>SUPPORTING DOCUMENTATION</b> .....	<b>6</b>
<b>FIGURE 1. HAMPTON CREEK COVE SNA TRAILS AND SIGN LOCATION PLAN</b> .....	<b>6</b>
<b>ALLEN SIGN COMPANY ESTIMATE</b> .....	<b>7</b>
<b>ESTIMATED SIGN DESIGNS (WILL REQUIRE FIELD CONFIRMATION)</b> .....	<b>9</b>
<b>Email from John Beaudet to List Huff Confirming Volunteer Labor for this Project</b> .....	<b>10</b>

## **Southern Appalachian Highlands Conservancy**

### **Evan Means Grant Application**

**1.0 Description:** The Southern Appalachian Highlands Conservancy (SAHC) has held a management lease at Hampton Creek Cove State Natural Area (HCC SNA) since 1986 and is completing a project to install two new, permanent pedestrian bridges at the natural area at significant cost. The installation of the pedestrian bridges required some re-routing of the trails which will require new directional signs. New signs are also needed throughout the trail system at to replace old, dilapidated signs and to ensure that significant trail junctions and turns are clear to hikers to ensure that they do not become disoriented and lost in the vast, rugged, mountainous environment.

***This request is for \$1307.00 to fund new trail signs, sign posts and hardware.*** See the budget table (page 4) and the trail map (page 6) for planned sign locations.

The Overmountain Victory Trail Association has responsibility for maintaining the OVNHT route, but there are two spots that need additional signage, one at the junction with the Cherokee National Forest and one at a right angle turn, just above its junction with the Birchfield Trail.

The Birchfield Trail is parallel to the official OVNHT route through the mid-elevations of the cove. The Birchfield Trail is popular with OVNHT and other users because it goes through a forested area and gives relief on hot, sunny days. The Birchfield Trail needs signs at its lower and upper junctions with the OVNHT, at one pass-through and turn, and at one creek crossing.

The Shell Hollow and Elm Hollow trails require new signage to connect them to the re-routing. The Shell Hollow Trail needs signage at its new junction with the pedestrian bridge and main entry trail at the fish barrier and at the loop trail in its upper elevation, where the old loop sign has decayed. Blazes and other indicators are needed along its route, such as posts in the large, open pastures. The Elm Hollow Trail is new and needs signs at its junction with the new pedestrian bridge and its passage into Elm Hollow.

**2.0 Benefit to Hikers:** Hikers have visited HCC SNA from as far as North Carolina, Alabama, and Nashville, Tennessee. Two official Overmountain Victory National Historic Trail (OVNHT) segments traverse HCC SNA to the Cherokee National Forest, which then continues to the Appalachian Trail at Yellow Mountain Gap. This is a very popular hike that draws many visitors. Roan Mountain State Park, near-by, often conducts hiking programs at the natural area. Many hikers of OVNHT use the Birchfield Trail as an alternative route through the mid-elevations of the cove. Elm Hollow and Shell Hollow are popular with people seeking shorter hikes for bird-watching, spring flower and old growth tree hikes.

The resident caretaker at HCC SNA has reported several hikers lost or disoriented over the last two decades, whom he has had to rescue. Visitors have also reported to the Division of Natural Areas and to SAHC of the need for better directional signs. Sometimes hikers miscalculate the time needed to complete their route and are still making their way inside the natural area after sunset and during and after nightfall. Better signage will improve the quality of visitors' experiences and help ensure their safety.

Current signs are made from wood and decay rapidly in this wet, mountainous environment and they are not conspicuous or particularly noticeable as the wood blends into the surrounding environment. New signs made from more permanent materials, with more noticeable colors, and corresponding to the assigned trail blaze colorings will benefit visitors and the managers of the natural area.

**3.0 Start and Completion Dates:** Assuming grant award by early 2022, the project will start by May 31, 2022 and will be completed by December 31, 2022.

**4.0 Budget Detail:** Detailed budget follows in the table on next page. The grant request is to cover the cost of materials for this project. The total budget includes the cost of materials plus the value of labor cost to install and oversight of installation. Installation oversight will be provided by the Division of Natural Areas. Labor has been requested from a volunteer trail crew and the volunteers' willingness to execute the project has been confirmed via email (attached).

The signs budget was developed from estimates obtained from Allen Sign Company, Knoxville, Tennessee and Lowe's (online). The Allen Sign estimate is attached (pages 7-9). The needed signs were developed based on the attached map locations and area managers' knowledge of the trails. Exact signs and locations will need field corroboration before the signs are made. However, this is a good and reliable estimate for the minimum number of signs that will be needed. If additional signs are needed, that cost will be borne by the Division of Natural Areas. Posts and hardware for signs has been estimated from online costs on [www.lowes.com](http://www.lowes.com).

**TABLE 1: BUDGET DETAIL**

<b>MATERIALS (GRANT REQUEST)</b>			
<b>Item</b>	<b>Quantity</b>	<b>Price Each (from Estimates)</b>	<b>Cost</b>
4x4x6" severe weather treated posts	25	\$18.28 (Lowes online)	\$457.00
Signs (Allen Sign Co.)	20-22 Estimated	\$800 (Allen Sign Estimate, attached)	\$800.00
Attachment Hardware (bolts, Lowe's)	25, 1/4-in x 5-in Zinc-Plated Coarse Thread Hex Bolt (2-Count)	\$1.58	\$39.50
Attachment Hardware (nuts, Lowe's)	50, 1/4-in x 20 Zinc-Plated Steel Hex Nut	\$0.07	\$3.50
Attachment Hardware (washers, Lowe's)	50, 1/4-in x 1-in Zinc-plated Standard Fender Washer	\$0.14	\$7.00
<b>MATERIALS SUBTOTAL</b>		<b>GRANT REQUEST</b>	<b>\$1307.00</b>
<b>LABOR VALUES (MATCH)</b>			
	<b>Trips</b>	<b>Hours</b>	<b>Cost</b>
DNA staff oversight	4 (6 hrs roundtrip driving + 4 hrs on site per trip)	40 @ \$45/hr	\$1800.00
Volunteers ( <u>2 people</u> minimum)	6 (at 6 hrs on site per trip)	72 @ \$15/hr	\$1080.00
<b>LABOR SUBTOTAL (MATCH)</b>			<b>\$2880.00</b>
<b>TOTAL PROJECT COST</b>			<b>\$4187.00</b>

**5.0 Total Cost and Funding Sources:** Total cost of the project is \$4187.00, conservatively estimated. Funding Sources include the Evan Means Grant, the Tennessee Division of Natural Areas, and volunteer labor.

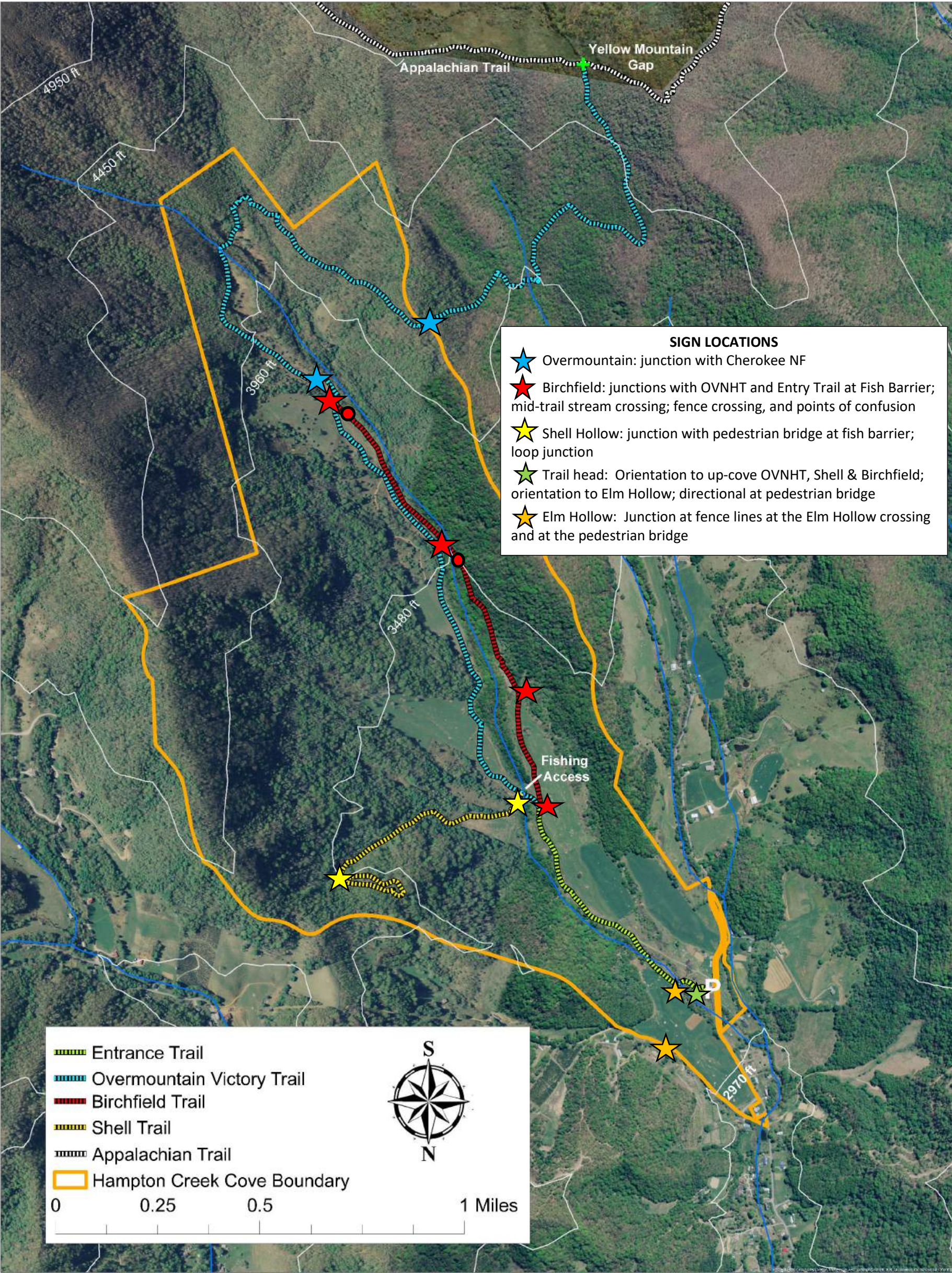
**6.0 Total Man-Hours:** 112 man-hours are estimated as need for this project. The Division of Natural Areas will oversee the installation and we estimate 40 hours of their staff time (including the long commute to and from the site, plus 4 hours on site per trip). We estimate 6 hours of work on-site for each volunteer, each trip (estimated at 2 people minimum, but

possibly 3 people) and 6 trips for total installation [6 trips x 6 hrs/trip x 2 people/trip = 72 hours volunteer labor minimum]. We anticipate that each sign post will take a minimum of one hour to install and there will be 20-25 posts to install. Post holes are extremely difficult to dig at HCC SNA as the below surface ground is mostly unconsolidated rock. Additionally, there will be travel time within the natural area to get to the sign locations. We anticipate that our labor value may be conservative and underestimated.

**7.0 Total Volunteer Hours:** 72 hours. Labor for this project will be supplied completely by volunteers and supervision will be provided by Lisa Huff of the Tennessee Division of Natural Areas. A minimum of two volunteers (possibly three or four) for the project have been alerted and have agreed to serve. See attached email from John Beaudet to Lisa Huff (page 10).

**8.0 Acknowledgement:** The Tennessee Trails Association contribution will be acknowledged by a statement of appreciation and attribution attached to the kiosk at the HCC SNA parking area/trail head. All visitors to the area will be able to see the acknowledgement. Additionally, there will be a dedication of the new pedestrian bridges after their completion and TTA will be acknowledged publicly at that event, as well as in any press releases about the project.





SUPPORTING DOCUMENTATION

FIGURE 1. HAMPTON CREEK COVE SNA TRAILS AND SIGN LOCATION PLAN



# ALLEN SIGN COMPANY ESTIMATE

Vexus international  
dba Allen Sign Co  
PO Box 20021  
Knoxville TN 37940  
865-573-3524  
Fax 865-579-0356



Quote  
**36700EA**  
Date: 12/14/2021  
Rep.: EA  
Cust ID: 9893

Phone: 865-594-5601

E-Mail: lisa.huff@tn.gov

## Bill To

Tennessee Department of Environmental &  
Conservation  
3711 Middlebrook Pike  
Knoxville TN 37921

Ref# Aluminum Signs

PRODUCT ID	QUANT.	DESCRIPTION	Price	EXTENDED
CUS-SIGN	1	3.5" x 52" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (Birchfield Trail//Parking)	65.02	65.02
CUS-SIGN	1	3.5" x 40" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (Ovnht//Trailhead)	41.65	41.65
CUS-SIGN	1	3.5" x 36" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (Trailhead, Parking)	35.70	35.70
CUS-SIGN	1	3.5" x 28" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (Birchfield TR)	29.75	29.75
CUS-SIGN	3	3.5" x 24" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (2) (Ovnht/AT) (1) (Birchfield TR)	23.80	71.40
CUS-SIGN	1	3.5" x 34" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (Elm Hollow 1/4 mile)	35.70	35.70
CUS-SIGN	1	3.5" x 26" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (Parking/Trailhead)	23.80	23.80
CUS-SIGN	1	3.5" x 38" x .080 aluminum. Double sided. Radius edges. Brown with white letters. (Parking/Trailhead)	57.12	57.12
CUS-SIGN	1	18" x 68" x .080 aluminum. Single sided. Radius edges. Brown with white letters. (entry Trail to trail junctions...)	196.35	196.35
CUS-SIGN	1	46" x 3.5" x .040 aluminum. Single sided. Square edges. Brown with white letters. (Cherokee NF/AT)	36.40	36.40
CUS-SIGN	1	42" x 3.5" x .040 aluminum. Single sided. Square edges. Brown with white letters. (Hampton CK SNA)	31.85	31.85
CUS-SIGN	1	32" x 3.5" x .040 aluminum. Single sided. Square edges. Brown with white letters. (Ovnht/AT)	22.75	22.75
CUS-SIGN	2	54" x 3.5" x .040 aluminum. Single sided. Square edges. Brown with white letters. (2) (Parking/Trailhead)	40.95	81.90

Page: 1

Vexus international  
dba Allen Sign Co  
PO Box 20021  
Knoxville TN 37940  
865-573-3524  
Fax 865-579-0356



Quote  
**36700EA**  
Date: 12/14/2021  
Rep.: EA  
Cust ID: 9893

Phone: 865-594-5601

E-Mail: lisa.huff@tn.gov

Bill To

Tennessee Department of Environmental &  
Conservation  
3711 Middlebrook Pike  
Knoxville TN 37921

Ref# Aluminum Signs

PRODUCT ID	QUANT.	DESCRIPTION	Price	EXTENDED
CUS-SIGN	1	40" x 3.5" x .040 aluminum. Single sided. Square edges. Brown with white letters. (Birchfield TR)	31.85	31.85
CUS-SIGN	1	36" x 3.5" x .040 aluminum. Single sided. Square edges. Brown with white letters. (Shell Hollow)	27.30	27.30

X-----  
Lisa Huff/865-207-0138  
lisa.huff@tn.gov

Paid On Inv.	Subtotal	788.54
Paid By	<b>Total</b>	<b>788.54</b>
Bal. Due	<b>788.54</b>	

Thank you!  
This is our 36th Year!

No warranty is expressed or implied, in fact or by law including without limitation any warranty of merchantability or fitness for a particular purpose. No agent or representative of the seller has any authority to bind seller to any affirmation, representation of warranty relating to goods or services other than as specifically provided herein. Seller makes no warranty whatsoever with respect to goods manufactured by others. Buyer is not authorized to extend Seller's warranty to any third party. Title to all goods sold herein are the property of the seller, until such time that buyer has paid in full for all products and services listed herein. Buyer agrees to the terms listed and if not paid in 30 days agrees to a 1.5% per month finance charge on outstanding amounts due until paid in full. All claims or shortages must be filed within ten (10) days of purchase and buyer agrees to a 30% restocking fee and any reasonable handling fee as well as any associated shipping for the products. Buyer shall indemnify and save Seller harmless from any and all liability, loss, damage, expense, causes of action, suits, claims or judgments arising from the injury to person or property resulting or alleged to result from the use, maintenance, repair, delivery or transportation of any product or service of Seller. All credit card purchases are subject to a 5% credit card surcharge. By signing above, Buyer agrees to all charges listed on the invoice, quote or acknowledgment and agrees to pay in full for all products and services on their credit card supplied with order. If the purchaser or assign, have read and agree to all terms stated herein on this and any additional company documentation associated with the attached order.

## ESTIMATED SIGN DESIGNS (WILL REQUIRE FIELD CONFIRMATION)

3.5" x 52"	◀ BIRCHFIELD TRAIL // PARKING ▶	
3.5" x 40"	◀ OVNHT // TRAILHEAD ▶	
3.5" x 36"	◀ TRAILHEAD, PARKING	
3.5" x 28"	◀ BIRCHFIELD TR	
3.5" x 24"	OVNHT / AT ▶	
3.5" x 24"	OVNHT / AT ▶	
3.5" x 24"	BIRCHFIELD TR	
3.5" x 34"	◀ ELM HOLLOW 1/4 MILE	
3.5" x 26"	▲ OVNHT / AT ▲	
3.5" x 38"	▲ PARKING / TRAILHEAD ▲	
3.5" x 40"	▲ OVNHT / SHELL HOLLOW	FRONT
D/S	TRAILHEAD & PARKING ▶	BACK
18" x 68"	ENTRY TRAIL TO TRAIL JUNCTIONS 1/2 MILE TO: FISH BARRIER / FISHING ACCESS ▶ SHELL HOLLOW TR ▶ BIRCHFIELD TR ▶ OVNHT TO AT @ YELLOW MTN GAP ▶	
3.5" x 46"	▲ CHERROKEE NF / AT	
3.5" x 42"	▲ HAMPTON CK SNA	
3.5" x 32"	◀ OVNHT / AT	
3.5" x 54"	▶ PARKING / TRAILHEAD	
3.5" x 40"	▲ BIRCHFIELD TR	
3.5" x 54"	▲ PARKING / TRAILHEAD	
3.5" x 36"	▲ SHELL HOLLOW	

## Email from John Beaudet to Lisa Huff Confirming Volunteer Labor for this Project

[EXTERNAL] Re: Hampton Creek Cove project - Message (HTML)

File Message Help Tell me what you want to do

Delete Archive Move Reply Reply All Forward Full Moon Hi... Mark Unread Find Zoom Share to Teams

[EXTERNAL] Re: Hampton Creek Cove project

John Beaudet <bodaciousat@gmail.com>  
To: Lisa Huff

Retention Policy Deleted Items (30 days) Expires 1/2/2022

This item will expire in 18 days. To keep this item longer apply a different Retention Policy.  
You replied to this message on 12/3/2021 7:21 PM.

Reply Reply All Forward

Fri 12/3/2021 6:28 PM


**\*\*\* This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email - STS-Security. \*\*\***

Hello Lisa, we need to get out to Hampton Creek and look at the trail on yalls property and up on the forest service to the AT as well. We for sure can provide the labor to replace the signage, no reason to work on the trail up on the forest service land if we don't also make sure the portion down below is good. I will do it and will have no problem getting 1 or 2 guys to help me, so you can count on us for that. Holler when you get em.

I reached out to Marquette because we are helping the Roan Mountain SP folks with their trails a little in order to get some new trail laid out to reach the new property you guys just gave them. So, thanks for that. We were there for the second time today and will be back to help get it done. Just up the road from Hampton Creek.

John Beaudet  
East Tennessee Trail Association  
[Rocky Fork Journal](#)  
[Rocky Fork Watershed Almanac](#)

423.483.0306  
[Bodacious AT](#)



The logo is an oval emblem for the East Tennessee Trail Association. It features a mountain range in the background, a winding trail in the middle ground, and a river or stream in the foreground. The text "EAST TENNESSEE" is at the top, "YOUR TRAILS. YOUR TURN" is in the middle, and "TRAIL ASSOCIATION" is at the bottom.

Windows taskbar: 49°F Clear, 11:43 AM 12/15/2021



# Application for Evans Mean Grant

The Tree Board of the City of Tullahoma, Tennessee, is applying for \$450.00 to continue development of its East Park Arboretum.

The Arboretum is State certified and is one of 85 in the State. To be certified, the Park must have at least 30 species of trees that are identified by name. The Arboretum is maintained by the Parks and Recreation Department. It was certified by the State as a Level II Arboretum because it had over 60 species of trees. Hiking trails connect the trees in a continuous two-mile path. The trail is frequently used because the Tullahoma Sunrise Rotary Club installed an 18-hole disc golf course throughout the Arboretum and the City installed a playground at the entrance. It is also used by East Middle School, a large subdivision development, and a low-income housing project which adjoin 3 sides of the Park. The number of hikers, walkers and disc golf players is unknown. However, it appears that the Park users prefer trails that are tree-lined, in contrast to the open-field trails in the Park.

The Tree Board is planning to achieve a Level III Arboretum certification with 90 tree species. There are currently 71 trees in the Arboretum. This grant money will enable the purchase of one of the 19 additional species needed to achieve Level III.

The average price of a tree is about \$250.00. The City Forester selects the tree species, purchases the tree, selects a suitable location in the Park, and supervises the planting. After planting, the tree will have a "tree diaper" installed. This appliance costs about \$75 and provides continuous watering during dry summer months. Also, a protective barrier must surround the tree to ward off deer, string trimmers and mowers. This is estimated to cost \$50. In addition, a plaque identifying the tree species scientific and common names and containing the statement "Donated by the Tennessee Trails Association" will be placed at the base of the tree. The plaque is a metal sign costing \$75.00. If this grant is approved, the tree will be planted in 2022.

In summary, the Tree Board requests a grant for these items:

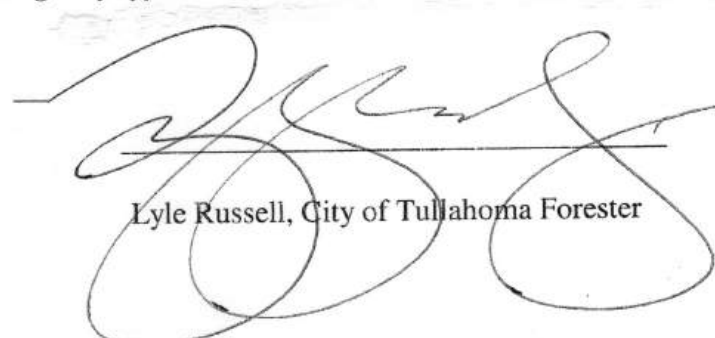
State and City-approved Arboretum Tree .....	\$250.00
Diaper.....	75.00
Fencing.....	50.00
Plaque.....	<u>75.00</u>
Total.....	\$450.00

The amount of money or the hours of labor that the Tullahoma Parks and Recreation Department devote to this Park, its trail maintenance, or the planting of one tree is unknown. However, the Department will provide for maintenance in its budget. In the event the \$450 is not enough money for this planting, the Tree Board will pay the difference. Tree Board members are volunteers to the park, but the hours of work they devote to the Park are unknown.

The Tree Board will provide publicity acknowledging the Tennessee Trails Association (TTA) donation. The Tree Board will keep TTA informed on a regular basis about the project's progress and completion with postings on both the TTA Facebook and the Tree Board Facebook pages.

Your approval of this application will be greatly appreciated.

Ralph Graham 12/28/21  
Ralph Graham  
Chairman  
Tullahoma Tree Board

  
Lyle Russell, City of Tullahoma Forester

# TTA Communications Committee Meeting

24 JANUARY 2022 / 6:30 PM / ZOOM

## Attendees

Doug Burroughs, Mark Hubbard, LouAnn Partington, Cheryl Heckler, Patty Deen, Libby Francis

## Agenda

### Last Meeting Follow-up

1. Communications Area: TTA Newsletter, TTA webpage, TTA Facebook Group, Email communications

### New Business

2. First Priority: **TTA Facebook Group:** Facebook (Fb) has changed their Group rules to essentially allow anyone to join the group without being screened by TTA, with a noticeable increase in off-topic posts. Reviewed the current Fb group rules and the TTA settings for the rules. (See attachment 1.)

Identified all current Group admins & moderators - need to confirm who is interested in ongoing group admin tasks.

Policies are needed to guide admins when reviewing group memberships, posts, and comments.

Need to communicate the separate functions of TTA membership versus TTA Fb Group membership, although both are generally intended to promote hiking.

3. **TTA webpage:**

- Incorporating ongoing costs into TTA Annual Budget
- Basic schedule for updating the homepage banner regularly (Attachment 2)
- Development considerations:
  - WordPress plugin for online Annual Meeting registration?
  - Improved shopping / membership transaction) function (e.g. WordPress ecommerce plugin)?
- Ongoing maintenance / learning / training on WordPress capabilities - improve page loading speed, rank on internet searches, etc.
- Need to establish stable ownership for our 2 domain names.

4. **Emailing:**

- Ongoing need to email the PDF TTA Newsletter. We currently use GNU Mailman (open source) software that is not working for some of the listservs in the system.
  - Plan to explore use of MailChimp, for example, for future group emailing needs.
5. **TTA Newsletter:** Not discussed.

## Action Items

1. Contact TTA Fb Group admins to stabilize group members (Libby) and work out written review policies (Libby, Mark, Doug et al.)
2. TTA Newsletter article explaining the TTA Fb Group and its purpose - Doug
3. TTA Facebook Group pinned post(s) explaining TTA / TTA Fb Group differences - Mark
4. Link webpage accounts (webhost, plugins, etc.) to TTA debit card - Doug, June.
5. Inventory Chapter-level email groups / listservs - Mark?

## Next Meeting Agenda

April 2022: See Action Items.



An Insurance Committee Meeting was held via Zoom at 6pm on January 19, 2022 to discuss the need for liability insurance and directors and officers insurance for TTA. All the members of the committee were in attendance. Members are Jane Coffey, Jenny Fitzgerald, Wendy Porter, Libby Francis and Duane Frichtl.

Quotes for general liability, directors and officers, and umbrella policies were discussed. We also discussed adding an indemnity clause to the current bylaws to indemnify the board members.

We are waiting on another quote and answers to some of our questions from the agent before we will be ready to make a recommendation to the board. We plan on having that ready for the May Board meeting.

Respectfully submitted,  
Duane Frichtl, chair