

Tennessee Trails Association Board of Directors
Special Organizational Meeting Minutes
Fall Creek Falls State Park Lodge, Spencer, TN 38585
October 27, 2024, 8:30 a.m.

President Duane Frichtl, President, called the meeting to order at 8:30 a.m.

Susan Woods, Secretary, called the roll.

In attendance were: Bryan Brand, Lucy Cahill, Alice Cannon, Jane Coffey, Patricia Deen, Wayne Drown, Jenny Fitzgerald, Libby Francis, Duane Frichtl, Mark Hubbard, Will Latham, Jan Lyons, Bob Obohoski, Marti Owensby, Sara Pollard, Karen Shoemaker, John Thomas, Steve Turner, Susan Woods

Absent were: Nina Heckler, June Callahan, Jeanne Conatser, Amber Dobie-Grove, Michelle Kelley, Cathy Moran

Guest: Paul Cahill

Minutes of October 22, 2023 Special Organizational Meeting were approved at the February 6, 2024, quarterly meeting of the TTA BOD.

Elections of the Officers for the TTA BOD went as follows:

Patty Deen moved to elect Will Latham for president, seconded by Wayne Drown, no other nominations being made, the BOD approved Will Latham for president.

Lucy Cahill moved to elect Steve Turner for vice president, seconded by Mark Hubbard, no other nominations being made, the BOD approved Steve Turner for vice president.

Karen Shoemaker moved to elect June Callahan for treasurer, seconded by Bob Obohoski, no other nominations being made, the BOD approved June Callahan for treasurer.

Jane Coffey moved to elect Susan Woods for secretary, seconded by Jenny Fitzgerald, no other nominations being made, the BOD approved Susan Woods for secretary.

Approval of committee assignments for 2025 will be addressed at the first quarterly meeting of 2025.

Libby Francis moved to adjourn the special organizational meeting of TTA BOD, Wayne Drown seconded her motion and the BOD approved the motion. The meeting was adjourned at 8:38 a.m.

Tennessee Trails Association Board of Directors
October 27, 2024, Quarterly Meeting Minutes
Fall Creek Falls State Park Lodge, Spencer, TN 38585

President Duane Frichtl called the meeting to order at 8:39.

Attendance was the same as for Special Organizational Meeting with the addition of Nina Heckler being in attendance.

The minutes of the August 6, 2024, Quarterly meeting having been emailed to the members prior to the meeting, Wayne Drown moved to approve the minutes as presented, seconded by Bob Obohoski and was approved by the BOD.

Randy Medley, TTA/CTC Liaison, reported on the progress of the Cumberland Trails and appealed to the board that any financial help would be appreciated. A written report had been emailed to the BOD.

A report from June Callahan, treasurer, had been emailed to the Board prior to the meeting. Her report included a surplus of \$6,500.

A report from Marti Owensby, Membership Committee Chair, had been emailed to the Board prior to the meeting. Marti explained that due to some data issues concerning expired memberships that the numbers for chapters may have been overstated. Steps will be taken to resolve this problem.

Will Latham, Communications Chair and interim newsletter editor reported that Libby Francis will be assuming the position of newsletter editor in the near future. A chair for the Communications Committee is needed as Will will be assuming the position of TTA president. Other information from the Communications Committee had been previously reported to the BOD prior to this meeting through email.

Wayne Drown, chair of the Evan Means Grant committee, reported that there were no applicants this quarter. He had received reports from former recipients concerning their public recognition of TTA as the source of their grant. It was suggested that a database of prospective applicants for this grant be created and used to encourage groups to apply.

President Duane Frichtl reminded members that a Strategic Planning committee is in the works, that a strategic planning specialist, Ned Murray, had been hired to assist, and that there would be representatives of each chapter on this committee. After information is gathered there will be an in person meeting.

There was no old business to conduct.

Under new business Jane Coffey introduced Bryan Brand as new rep for Columbia-Franklin chapter, replacing Marvin Caine. Will Latham recognized Duane Frichtl for assuming the responsibilities of President of the TTA BOD during the past year. There was some discussion concerning the proper use and purpose of our liability forms.

Mark Hubbard moved to adjourn the meeting which was seconded by Bob Obohoski and approved by the Board. The meeting adjourned at 9:53 a.m.

The dates of the 2025 Quarterly Meetings are:

Feb. 4, May 6, Aug 5 (first Tuesdays) via Zoom at 6:30 p.m., central time

Oct.19 at Paris Landing State Park Lodge in the morning during the Annual Meeting of TTA

Agenda for Tennessee Trails Association Board of Directors
Special Organizational Meeting
October 27, 2024 8:30 a.m.
Fall Creek Falls State Park Lodge, Spencer, TN 38585

Call to Order, Duane Frichtl, President

Roll Call, Susan Woods, Secretary

Minutes of October 22, 2023, Special Organizational Meeting approved at February 6, 2024 quarterly meeting.

Elections of Board of Director Officers for 2025, Duane Frichtl, President
(President, Vice President, Treasurer, Secretary)

Approval of Committee Assignments for 2025 to be addressed at First Quarterly Meeting of 2025

Motion to Adjourn

Agenda for Tennessee Trails Association Quarterly Board of Directors Meeting
To be held immediately following Special Organizational Meeting
Fall Creek Falls SP Lodge, Spencer, TN 38585

Call to Order and Welcome, Duane Frichtl, President

Roll Call, Susan Woods, Secretary (if needed)

Approval of the Minutes, Board of Directors Quarterly Meeting
Aug. 6, 2024, Susan Woods, Secretary, Attachment #2

TTA Financial Report, June Callahan, Treasurer – Attachment #3

Membership Report -, sent from Marti Owensby, chair--Attachment #4

Communications Committee Report, Will Latham, Chair - Attachment #5

TTA/CTC Liaison Report, Randy Medley - Attachment #6

President's Report, Duane Frichtl, TTA BOD President

Old Business

New Business

Dates of next TTA Board of Directors meetings:
Feb. 4, May 6, Aug 5 (first Tuesdays) via Zoom at 6:30 p.m.
Oct.19 at Paris Landing State Park Lodge in the morning

Motion to Adjourn

The quarterly meeting of the Tennessee Trails Association Board of Directors (BOD) was held August 6, 2024, starting at 6:30 CT by Zoom, the President, Duane Frichtl, being in the chair and the Secretary, Susan Woods, being present.

Members of the BOD present were: Lucy Cahill, Marvin Caine, June Callahan, Jane Coffey, Patricia Deen, Amber Dobie-Grove, Wayne Drown, Jenny Fitzgerald, Libby Francis, Duane Frichtl, Michelle Kelley, Will Latham, Cathy Moran, Bob Obohoski, Sara Pollard, Karen Shoemaker, John Thomas, Steve Turner, Susan Woods. Members of the BOD absent were: Alice Cannon, Jeanne Conatser, Mark Hubbard, Marti Owensby. Visitors present were: Bob Richards, Audit Committee Chair and Awards Committee, Randy Medley, TTA/CTC liaison, and Joan Hartvigsen, TTA member.

Minutes of the May 7, 2024, Board of Directors meeting had been emailed to the members with the agenda. Patty Deen moved to approve the minutes, seconded by Wayne Drown. The BOD approved the May 7 minute as presented.

Treasurer June Callahan presented the Financial Committee report. There were no questions concerning the financial report.

Membership Committee Chair Marti Owensby had sent in a Membership committee report and said report had been emailed to the BOD with the agenda. Steve Turner posed a question to the committee concerning the attrition rate of the membership. June Callahan volunteered to work on that information.

Communications Committee Chair, Will Latham, presented their report, explaining that there would be a new platform for communication through Mailchimp starting with the October newsletter and explaining that information would be sent for the newsletter in the same method as presently.

Jane Coffey, Chair of the Evan Means Grant committee, reported that the committee was suggesting approval of two grant applications. The first grant application was from the Friends of NBFSP for trail tools. Jane moved to accept the application and Karen Shoemaker seconded her motion. After some discussion, initiated by Bob Richards, concerning the price of the tools being requested, the BOD approved the motion. The second application was from Lookout Mountain Conservancy for uprooters for removing invasive plants from their trails. The motion was made by Will Latham and seconded by Libby Francis to approve the application of the Lookout Mountain Conservancy. The BOD approved the motion.

Randy Medley, TTA/ Cumberland Trails liaison, had sent a written report which had been emailed to the members. He encouraged the members to watch the youtube video which was mentioned in his report.

Libby Francis, Chair of the Nominating committee, presented a slate to take the positions of At Large Directors starting Jan 1st. Those members were June Callahan, Jan Lyons, and Steve Turner. Also on the slate was Will Latham to continue for the next 3 year term as

East TN Regional Director. The Nominating Committee also suggested electing Nina Heckler to fill the term of Dharma Alaksza, who has resigned. Jenny Fitzgerald moved and Michelle Kelly seconded to accept Nina Heckler as West TN Regional Director for the remainder of the term. The BOD voted to approve the motion.

In President Duane Frichtl's report he informed the members that a steering committee will be chosen in the near future to communicate with Ned Murray of NRM Consulting, concerning the TTA Strategic Plan Proposal.

Patricia Deen of host chapter Highland Rim gave a report on the 2024 Annual TTA Membership Meeting to be held on Oct 25-27 at Fall Creek Falls State Park. Included in her report were suggestions for places to stay, current lodging and meeting registration numbers, and special events, being the Cumberland Caverns tour and the pontoon boat rides which will be paid for at check-in but should be preregistered for. There was some discussion about the problem of people showing up for hikes who had not registered for the meeting.

There was no old or new business to consider.

The motion to adjourn was made by Patty Deen and seconded by Michelle Kelley and approved by a vote of the BOD.

The meeting was adjourned at 7:33 p.m.

Minutes submitted by Secretary Susan Woods.

The General Meeting of TTA members will be held October 26, 2024, at 6:00 p.m. at Fall Creek Falls State Park Lodge.

The next meeting of TTA Officers and BOD will be held October 27, 2024, at 8:30 a.m., at Fall Creek Falls State Park Lodge.

**Tennessee Trails Association Inc.
General Fund by Month**

General Fund by Month - 3rd Qtr 2024

Ordinary Income/Expense

	Jul	Aug	Sep	Total
Income				
Donations				
Donations General	0.00	0.00	0.00	0.00
Total Donations	0.00	0.00	0.00	0.00
Memberships				
Family	175.00	280.00	385.00	840.00
Individual	425.00	650.00	775.00	1,850.00
Lifetime	0.00	0.00	0.00	0.00
Student	15.00	0.00	0.00	15.00
Supporting - Family	0.00	0.00	0.00	0.00
Supporting Individual	50.00	50.00	100.00	200.00
Total Memberships	665.00	980.00	1,260.00	2,905.00
Other Income				
Bank & CD Interest	67.03	69.35	48.21	184.59
Total Other Income	67.03	69.35	48.21	184.59
Total Income	732.03	1,049.35	1,308.21	3,089.59
Total Income	732.03	1,049.35	1,308.21	3,089.59

Expense

Administrative Expenses				
Acctng & Financial Review	59.08	0.00	234.61	293.69 misc
Dues & Subscriptions	0.00	0.00	0.00	0.00
Chapter Allocations	0.00	0.00	0.00	0.00
Insurance				
D&O Liability Insurance	0.00	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00	0.00
Total Insurance	0.00	0.00	0.00	0.00
Newsletter Editing	0.00	0.00	0.00	0.00
Merchant Charges	23.94	39.81	53.58	117.33
PO Box & Mailing Supplies	0.00	0.00	0.00	0.00
State & Federal Filing Fees	0.00	0.00	0.00	0.00
Total Administrative Expenses	83.02	39.81	288.19	411.02
Program Expenses				
Awards	0.00	0.00	84.00	84.00
General Fund - Outreach	0.00	0.00	0.00	0.00
Website & Supporting Software	369.95	980.00	200.68	1,550.63
Total Program Expenses	369.95	980.00	284.68	1,634.63
Total Expense	452.97	1,019.81	572.87	2,045.65
Net Surplus/Deficit	279.06	29.54	735.34	1,043.94

**Tennessee Trails Association
General Fund by Quarter
with 2024 Budget**

General Fund by Quarter - Jan - Dec 2024

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	2024 Budget
Ordinary Income/Expense						
Income						
Donations						
Donations General	250.00	10.00	0.00		260.00	2,000.00
Total Donations	250.00	10.00	0.00	0.00	260.00	2,000.00
Memberships						
Family	1,715.00	910.00	840.00		3,465.00	5,600.00
Individual	3,550.00	2,275.00	1,850.00		7,675.00	11,000.00
Lifetime - Individual	25.00		0.00		25.00	25.00
Lifetime - Family			0.00		0.00	
Student	0.00		15.00		15.00	30.00
Supporting - Family	140.00	105.00	0.00		245.00	385.00
Supporting Individual	250.00	150.00	200.00		600.00	1,200.00
Total Memberships	5,680.00	3,440.00	2,905.00	0.00	12,025.00	18,240.00
Other Income						
Bank & CD Interest	38.48	2,870.99	184.59		3,094.06	4,000.00
Total Other Income	38.48	2,870.99	184.59	0.00	3,094.06	4,000.00
Total Income	5,968.48	6,320.99	3,089.59	0.00	15,379.06	24,240.00
Expense						
Administrative Expenses						
Reviews, Financial & Legal	0.00		293.69		293.69	1,000.00 misc
Dues & Subscriptions	177.74				177.74	120.00
Chapter Allocations	3,044.49	445.00			3,489.49	3,700.00
Insurance						
D&O Liability Insurance	0.00	598.00			598.00	650.00
Liability Insurance	0.00	1,070.00			1,070.00	1,050.00
Total Insurance	0.00	1,668.00	0.00	0.00	1,668.00	1,700.00
Newsletter Editing	375.00				375.00	1,500.00
Merchant Charges	219.80	123.02	117.33		460.15	650.00
PO Box & Mailing Supplies	0.00	232.00			232.00	260.00
State & Federal Filing Fees	20.46				20.46	100.00
Total Administrative Expenses	3,837.49	2,468.02	411.02	0.00	6,716.53	9,030.00
Program Expenses						
Awards					0.00	200.00
General Fund - Outreach	0.00		84.00		84.00	3,000.00
Website & Supporting Software	99.00	711.99	1,550.63		2,361.62	5,998.00
Total Program Expenses	99.00	711.99	1,634.63	0.00	2,445.62	9,198.00
Total Expenses	3,936.49	3,180.01	2,045.65	0.00	9,162.15	18,228.00
Net Surplus/Deficit	2,031.99	3,140.98	1,043.94	0.00	6,216.91	6,012.00

TENNESSEE TRAILS ASSOCIATION INC
EVAN MEANS GRANT FUND

Evans Means Grant Fund - by Quarter 2024

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	TOTAL
Ordinary Income/Expense					
Income					
Donations - Donor Directed					
Annual meeting Income					0.00
Donations, Board Directed	485.00	295.00	250.00		1,030.00
Total Donations	485.00	295.00	250.00	0.00	1,030.00
 Total Income	485.00	295.00	250.00	0.00	1,030.00
 Total Income	485.00	295.00	250.00	0.00	1,030.00
 Expense					
Program Expenses					
Evan Means Grants Given	1,976.80	3,500.00	2,081.00		7,557.80
Total Program Expenses	1,976.80	3,500.00	2,081.00	0.00	7,557.80
 Total Expense	1,976.80	3,500.00	2,081.00	0.00	7,557.80
 Net Surplus/Deficit	-1,491.80	-3,205.00	-1,831.00	0.00	-6,527.80
 Net Surplus/Deficit	-1,491.80	-3,205.00	-1,831.00	0.00	-6,527.80

Total Funds 1st Jul 2024	27,474.70
Plus 3rd Qtr 2024 Income	250.00
Less 3rd Qtr 2024 Grants Given	-2,081.00
Total Funds 30th Sep 2024	<u>25,643.70</u>
 Cash in Hand - In Bank - checking	5,643.70
Cash in Hand - In Bank - money market	<u>20,000.00</u>
	<u>25,643.70</u>

Tennessee Trails Association Net Worth

Tennessee Trails Association, Inc.
Statement of Net Worth
3rd Qtr 2024

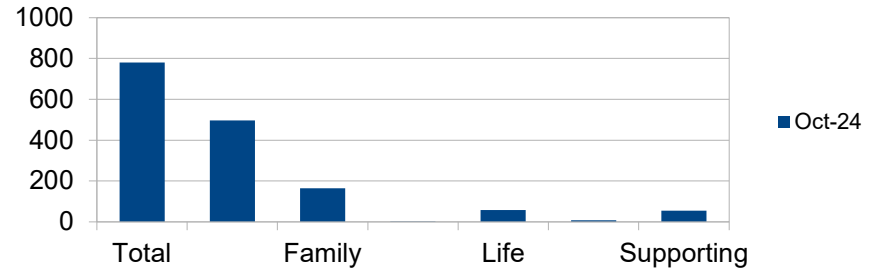
	General <u>Funds</u>	Evan Means <u>Grant Fund</u>	Grand <u>Total</u>
ASSETS:			
Cash in Checking Account	17,826.77	5,643.70	23,470.47
Cash in Money Market	15,159.42	20,000.00	35,159.42
Cash in Edward Jones CD acct	98,208.64	0.00	98,208.64
Cash in Regions CD account	30,659.51	0.00	30,659.51
Cash in Stripe Account	929.86	0.00	929.86
Cash in PayPal Account	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS	162,784.20	25,643.70	188,427.90
NET WORTH:			
Net Worth	<u>162,784.20</u>	<u>25,643.70</u>	<u>188,427.90</u>

	3rd Qtr 2024 General <u>Funds</u>	3rd Qtr 2024 Evan Means <u>Grant Fund</u>	3rd Qtr 2024 Grand <u>Total</u>
Net Worth 30th Jun 2024	152,554.38	27,474.70	180,029.08
Revenues for All Accounts	3,089.59	250.00	3,339.59
Expenditures for All Accounts	-2,045.65	-2,081.00	-4,126.65
Change in Annual Meeting Funds	<u>9,185.88</u>	<u>0.00</u>	<u>9,185.88</u>
Net Worth 30th Sep 2024	<u>162,784.20</u>	<u>25,643.70</u>	<u>188,427.90</u>

TTA Membership Report for October 27, 2024 Board Meeting

TTA Membership for October 2024

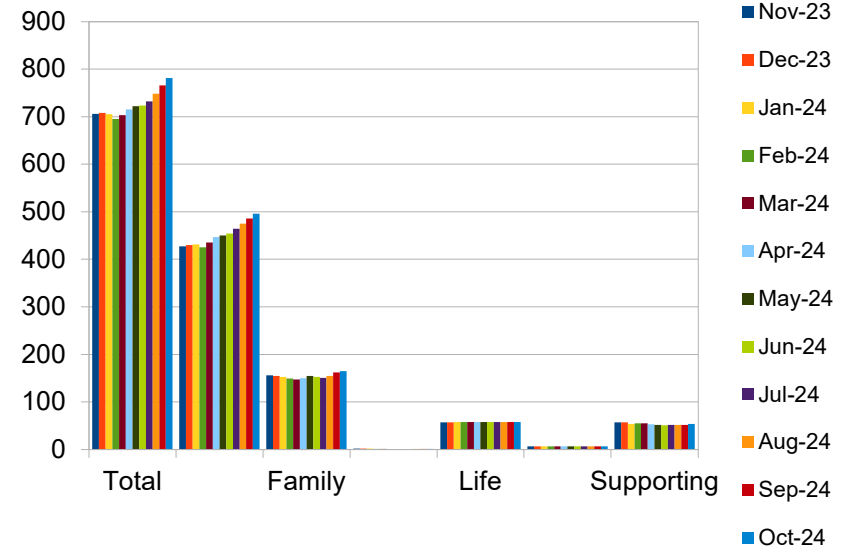
Date	Total	Individual	Family	Student	Life	Family Life	Supporting
Oct-24	781	496	165	1	58	7	54



TTA Membership for past 12 months

Date	Total	Individual	Family	Student	Life	Family Life	Supporting
Nov-23	706	427	156	2	57	7	57
Dec-23	708	430	155	2	57	7	57
Jan-24	705	431	153	2	58	7	54
Feb-24	695	425	149	1	58	7	55
Mar-24	703	435	147	1	58	7	55
Apr-24	715	447	150	0	58	7	53
May-24	722	450	155	0	58	7	52
Jun-24	723	454	153	0	58	7	51
Jul-24	732	464	151	0	58	7	52
Aug-24	748	475	155	1	58	7	52
Sep-24	766	486	162	1	58	7	52
Oct-24	781	496	165	1	58	7	54

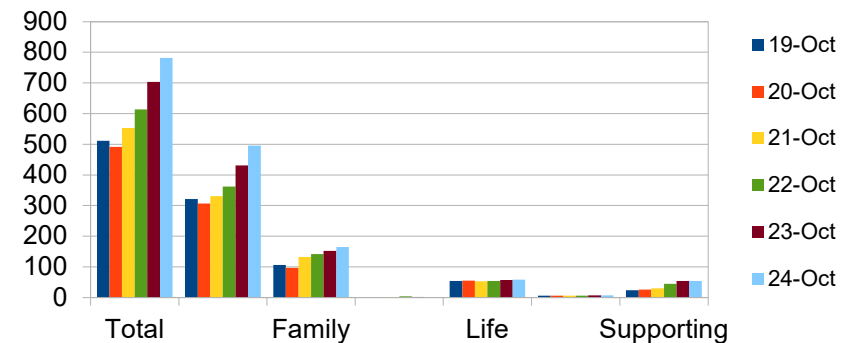
Note: Individual up 69; Family up 9; Student down 1; Lifetime up 1; Family Life and Supporting down 3; Total up 75



TTA Membership for October in the past 6 years

Date	Total	Individual	Family	Student	Life	Family Life	Supporting
19-Oct	511	321	106	0	54	6	24
20-Oct	491	307	97	0	55	6	26
21-Oct	553	331	132	1	53	6	30
22-Oct	613	362	142	4	54	6	45
23-Oct	703	431	152	2	57	7	54
24-Oct	781	496	165	1	58	7	54

Note: Individual up 175; Family up 59; Student up 1; Lifetime up 4; Family Lifetime up 1; Supporting up 30; Total up 270



Tennessee Trails Association

Communications Committee Report

October 27, 2024

Committee Members:

- Doug Burroughs
- Patty Deen
- Mark Hubbard
- Will Latham
- Marti Owensby

Projects in Progress/Completed

1. **Member Communication:**

- a. Converted to new Newsletter design and delivery system (Mailchimp) for the October, 2024 newsletter.
- b. Preparing documentation of newsletter preparation process.
- c. **New Newsletter Editor:** The new TTA Newsletter Editor will be trained and put into place by the beginning of 2025. In addition we will be setting up a back-up system for the Newsletter Editor.

Future Projects

1. **Additional Uses of Mailchimp:** The Committee will discuss additional ways to use Mailchimp to improve Association communication.
2. **Miscellaneous Website Fixes/Improvements:** Various fixes and improvements to the website.
3. **Documentation:** Continue to work on Documentation for Website and Communication Committee.

Progress on the Cumberland Trail

The future largest Tennessee State Park

The CTC finished construction on the Upper Piney section of the Cumberland Trail in August. This added 8.75 miles between Moccasin Creek Bridge and the Piney River suspension bridge. This stretch features over 4,000 stone steps, pavers and the views of the Piney, Moccasin Creeks and the Piney River. Also there is an overlook of the Piney Creek gorge and multiple waterfalls.

We recently completed the trail at Morgan Creek, making the connection between the Snow Falls trail at Laurel-Snow Falls and highway 30. This section adds 3 miles to the CT and features views of Morgan and Richland creeks, and an overlook above North Pole gulf and wet weather waterfalls. More than 900 steps were built in this section including a very steep 600 foot ascent out of the gulf.

CTC hosted guided trips on the Upper Piney section on 9/7/24. 2,6, and 12 mile hikes were offered. 21 people enjoyed the hikes with the trail crew who built the trail. Many hikers had volunteered their time to complete the Upper Piney section in the last 2 years.

We did not host volunteer events in July and August due to the heat. Volunteer events resumed in September with 9 people helping widen the trail at Lower Piney River near McDonald Branch on 9/13 and 9/14. Trail lovers can volunteer monthly through the CTC website cumberlandtrail.org

The other section we plan to work on is Daddy's Creek starting at Peavine Road and heading to the proposed bridge site that will connect the existing CT on the other side of Daddy's Creek.

Recent accomplishments

TN State Parks celebrated the opening of its latest state park. Seven miles of the Cumberland Trail State Scenic Trail run through the North Chickamuaga Creek Gorge state park 15 miles north of Chattanooga.

The Audubon society recently created a land swap which will allow the CTC to work on a small section that will be a major connection for all the southern section to tie into McGill Creek and Graysville Mountain.

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Tap or click this text to add your own.”